

# Changing your primary email in Author Services

## Why is your primary email address important?

The **primary email address** in your Author Services account is used to determine your eligibility for benefits related to your affiliation or institution.

In order to streamline this process, ensure that your primary email address is associated with the **correct institution for your article**.

## Step 1

Log in to Wiley Author Services at **www.wileyauthors.com**. At the top right corner, click your account name and then **Profile** in the drop down menu.

Wiley Author Services My Dashboard Find a Journal Resources

My Articles Order History

Terry Kang

Profile Logout

### My Profile & Settings

My profile Alerts

**CONNECT** My account

CONNECT account is the centralized control of all your personal profile information, sign in options, security settings and other areas of configuration.

**Terry Kang**  
Korea (Republic of), English

✉ taehyun@mailinator.com Primary

**ID** Add your ORCID iD

Manage account

## Step 2

On the My Profile page, please click on the **Manage account** button. A new CONNECT tab will open. In the **Email & ORCID** section, you will see the primary email associated with your account. Click **Change email**.

### Email & ORCID

Primary email is used for account-related notifications, password resets and marketing communication. You can use any **additional identity** to sign in.

✉ taehyun@mailinator.com Primary

Change email →



Add your ORCID iD

Recommended

## Step 3

Input the new email address associated with the correct institution for your article. A **verification code** will be sent to the new email address. Input the verification code.



### Add email

You need to verify your email, in order to be able to sign or recover your account.

Email  
taehyun2@mailinator.com

Send code

## Step 4

Check your CONNECT profile page to ensure that the **primary email address** has been updated.

### Email & ORCID

Primary email is used for account-related notifications, password resets and marketing communication. You can use any **additional identity** to sign in.

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Change email →



Add your ORCID iD

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