Changing your primary email in Author Services

Why is your primary email address important?

The **primary email address** in your Author Services account is used to determine your eligibility for benefits related to your affiliation or institution.

In order to streamline this process, ensure that your primary email address is associated with the **correct institution for your article**.

Step 1

Log in to Wiley Author Services at **www.wileyauthors.com.** At the top right corner, click your account name and then **Profile** in the drop down menu.

Step 2

On the My Profile page, please click on the **Manage account** button. A new CONNECT tab will open. In the **Email & ORCID section**, you will see the primary email associated with your account. Click **Change email**.

Step 3

Input the new email address associated with the correct institution for your article. A **verification code** will be sent to the new email address. Input the verification code.

Step 4

Check your CONNECT profile page to **ensure that the primary email address has been updated.**

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