INSTRUCTIONS:
This template letter can be used to obtain signatures from all co-authors acknowledging and agreeing that they have read the terms of the license allowing Wiley to publish the article in question and authorizing the Responsible Corresponding Author to sign the license on their behalf. You will not need to submit this with the signed license, but Wiley may request proof at any time, as mentioned in the license agreement.
RE: [Insert Article Title] to be published in [Insert Journal Name] (the “Contribution”).

Dear [Insert Co-author Name]:

As you know, the above-mentioned Contribution has been accepted for publication. To move forward in the publishing process, the attached agreement with the Owner of the Journal (“Agreement”) must be executed.

By signing this letter, you, as a Co-author of the Contribution, acknowledge and agree to the following:

(1) You agree to the terms of the Agreement (including but not limited to the rights granted to the Owner); and

(2) You authorize me (and where necessary, appoint me as your agent) to sign the Agreement and grant rights to the Contribution, including an assignment or license of copyright, as stated in the Agreement, on your behalf.

Please sign below and return to me at your earlier convenience.

If I have sent this letter to you electronically, you may indicate your agreement by responding to my email and stating, “I hereby agree to the terms of the Co-author letter you provided and authorize you to execute the Agreement and grant rights as set forth in the letter” (or the equivalent) and including your name.

Thank you.

Sincerely,

[Insert Responsible Corresponding Author Name]

Agreed and Accepted: _________________________________________________________

[Insert Co-author name] Date