## Wiley Journals Style Manual - Version 5.5

## Next Release Update

Date: 01/12/2023

| Style elements | Impact | Wiley Journals Style Manual | Next Release | Remarks |
| :---: | :---: | :---: | :---: | :---: |
| Preface | Enhancement | In the current WJSM, one of the sources of review is given as CMS $16^{\text {th }}$ Edition. | The updated WJSM has updated it to the $17^{\text {th }}$ edition. <br> would also like to acknowledge the most important of these sources to which this manual owes a great deal: the APA Manual of Style, 7th edition; the AMA Manual of Style, 11th edition; and The Chicago Manual of Style, 17thl edition. |  |
| Dictionary | Addition |  | The updated WJSM has added Duden dictionary for German terms |  |
| CEO Tasks for societycopyedited titles | Enhancement |  | The updated WJSM has corrected one of the CEO tasks to be performed by service provider <br> 1.1.4 CEO Tasks to be Performed for Society-Copyedited CEO |  |
| CEO Tasks | Enhancement | In the current WJSM, this is placed under CEO tasks. | The updated WJSM has moved this under CE1 tasks. <br> \|1.2.3 Technical Editing <br> In addition to the CEO tasks <br> - Format the author queries in accordance with Wiley style. <br> - Graphics sizing plus relabeling (if necessary). <br> - Check for representation of units (negative indices or solidus style). <br> —Brackets put/placed in correct order. Refer to Sec. 4.4.8 |  |
| Book review | Enhancement |  | The specification for the article type 'Book Review' has been updated. |  |


| Book review | Addition |  | The updated WJSM provides specific guidelines on Book Review. <br> - For detailed notes on Book Review Guidelines, please refer to the attachment below. <br> BR Guidelines Ver |
| :---: | :---: | :---: | :---: |
| Article history | Enhancement |  | The specification for 'Article History' has been updated. <br> Additional option: For journals and article categories that do not use/require history dates, do not include these-consider the following points: <br> - If history dates are provided in the metadata file, it would be part of the article. If not provided in the metadata file, there is no need to consider history dates. |
| Byline | Addition |  | The updated WJSM provides updates to usage of 'names' and has added new content pertaining to 'alternative name'. Examples have been provided. <br> 2.1.6 Author Names/Byline <br> - Title case, name as given in manuscript, ranged left; do not use "and" or " $\&$ " between last two authors. <br> - Initials are spaced out. <br> - Alternative name to be included if provided by the author. <br> - The alternative name should not be edited or queried in any way for any reason. <br> - The alternative name will appear in parentheses after the author name in the byline (before pronouns, degrees, or job titles). No comma between the alternative name and pronouns; if degrees or job titles are present and there are no pronouns, there will be a comma after the alternative name. <br> - Pronouns will appear in parentheses after the author name (and the alternative name, if applicable) in the byline (before degrees or job titles). If the alternative name is present, the alternative name and pronouns will appear in separate sets of parentheses, with no comma <br> - Degrees are to be included if present in the existing journal style. Degree without periods; no comma between author name and degree; comma separator needed between the alternative name and degree or between pronouns and degree; more than one degree for the same author should be separated with a comma. <br> For example: <br> Jing Peng MD ${ }^{1}$ \| Jari A. Laukkanen MD, PhD ${ }^{2,3}$ \| Qianping Zhao MD $^{1}$ \| <br> Xu Zhang MD ${ }^{1} \mid$ Gang LiMD, PhD ${ }^{1}$ <br> - Job titles are to be included if present in the existing journal style. No comma between author name and job title/degrees; comma separator needed between the alternative name and job title, between pronouns and job title, or between a degree and job title. <br> Example 5 (Alternative names): <br> John Engler (Alternative Name) (he, him), MPH <br> Ellen Kojima (Alternative Name) (she, her), Research Assistant <br> John Engler (Alternative Name), MPH, Postdoctoral Researcher |
| Author affiliation | Addition |  | The updated WJSM now has a provision for lengthy author affiliations. Example has been provided for the same. |


|  |  |  | 2.1.7 Author Affiliation <br> - Placement: below author names. <br> - For lengthy affiliations (i.e., they exceed the first page), thle Affiliations must be placed after the Author Contributions section. In the absence of the Author Contributions section, retain the plact place of the Author Contributions section. |  |
| :---: | :---: | :---: | :---: | :---: |
| Correspondence | Addition |  | The updated WJSM provides a sample for short address. <br> For example (short address): Correspondence <br> John A. Doe <br> Email: idoe pbaylor, ed |  |
| Present addresses | Addition |  | The updated WJSM has provisions for multiple 'Present addresses'. <br> 2.1.10 Present Address(es) <br> - Present address(es) should be included if supplied and placed below Correspondence in the same style as Correspondence. <br> For example: <br> [Note semicolons and and to separate addresses] <br> Present addresses <br> Vlad C. Sandulache, ENT Section, Operative Care Line, Michael E. DeBakex F-gerans Affairs Medical Center, Houston, Texas, USA; Department of Otolaryngology Head and Neck Surgery, Baylor College of Medicine, Ho USA; and Center for Translational Research on Inflammatory Dise, Souston, TX, DeBakey Veterans Oairs Medical Center, Houston, TX, USA. Present addresses <br> Can Koyuncy, Reetoja Nag, Germán Corredor, Vidya Sankar Viswanathan, Zelin Zhang, and Anant Madabhushi, Biomedical Engineering Department, Emory University, Atlanta, GA, USA. |  |
| Abstract | Enhancement | The current WJSM does not have provision to use 'Summary' as heading for the abstract content. <br> In the current WJSM, 'editorials' is listed under article types that do not have 'abstract' in them. | The update WJSM has given the provision to use 'Summary' as heading for the abstract content. <br> The default heading should be "Abstract". However, "Summary" can be used as a heading as per the journal requirement. <br> The updated WJSM has removed 'editorials' from the list. <br> Nonresearch articles such as commentaries and errata do not have abstracts, and brief reports/short communications/editorial may include/exclude abstracts at the discretion of the journal editor. |  |
| Graphical abstract | Addition |  | The updated WJSM has added details to Graphical Abstracts that appear in eToc. |  |


|  |  |  | - Graphical abstract: Include a graphical abstract as per the journal style. For graphical abstracts appearing only on the Wiley Online Library (WOL) the following sentence for author information should be provided, along with the graphical abstract, at the end of the article on a separate page (in the page proof) for author review: GRAPHICAL ABSTRACT <br> Please note that Graphical Abstracts only appear online as part of a table of contents and are not part of the main article (therefore, they do not appear in the article HTML or PDF files). |  |
| :---: | :---: | :---: | :---: | :---: |
| Title page footnotes | Addition | In the current WJSM, the hierarchy misses provision for 'general statement'. | The updated WJSM gives the proper placement of 'general statement'. Example added as well. <br> 2.1.17 Title Page Footnotes <br> The hierarchy of the footnote elements on the title page is as follows: <br> Abbreviations <br> Equal contributions <br> Paper presentations <br> Deceased author <br> Any general statement |  |
| Cop | Enhancement |  | The updated WJSM has updated the specifications for the copyright line. <br> The complete journal title will appear in italics. When there are more than two words, the journal title is abbreviated (use periods for abbreviated terms if required by journal; e.g., Ann. Noninvasive Electrocardial. 2017; 1-6). For if required by journal; e.g., Ann. Noninvasive Ele the abbreviation of journal titles, please refer to $\qquad$ |  |
| e-locator/non-elocator | Addition |  | The updated WJSM has added more examples of e-locator/non-e-locator. |  |
| Running head | Enhancement |  | The updated WJSM has updated the specifications for the running head Author names: use only surnames, set in full caps. Single author: SURNAME. Two authors: SURNAME 1 and SURNAME 2 ("and" in lowercase). More than two authors: SURNAME 1 ET AL. ("ET AL." in roman and small caps). Lowercase particles (e.g., van KARGA). |  |
| Heading levels | Enhancement |  | The updated WJSM has updated the specifications for the numbered heading types (numbered/roman/alphanumeric) |  |




|  |  |  | 2.2.9.1 Scheme <br> A scheme comprises a group of chemical reactions. These reactions are denoted by arrows. A scheme should be defined by a legend (end period at the end of the leqend). <br> SCHEME 3 Chemical reactions, |  |
| :---: | :---: | :---: | :---: | :---: |
| Usage of | Enhancement | In the current WJSM, detailing on the usage of spaces is limited. | The updated WJSM provides for better usage of spaces. <br> Use a thin space before and after the following mathematical symbols: $\langle$,$\rangle ,$ $\pm,=,+,-\div, \times$, and $\sim$. Note that copyeditors should use ordinary spaces; the compositor will set this. <br> There should be no spaces preceding numbers or symbols used as superscripts and subscripts, or before or after parentheses, brackets, and braces. |  |
| Numbers | Enhancement | The current WJSM has only one example for representing stat or math functions. | The updated WJSM provides 3 such examples. <br> numbers that represent statistical or mathematical functions (e.g., multiplied by $5 ; 9$ out of 10 dentists a and $n=7$ ) |  |
| Time and date | Clarity | The current WJSM has consistency at both journal and article level for UK/US formatting of time and date. | The updated WJSM calls for consistency either at journal or at article level. <br> Time and Date <br> For US English (at article-/journal-level consistencies): <br> Date: April 18, 1992 <br> Time: 8:30 p.m., 12:30 a.m. <br> For UK English (at article-/journal-level consistencies): <br> Date: 18 April 1992 <br> Time: 8:30 PM, 12:30 AM |  |


| SI Units | Enhancement | The current WJSM provides for the usage of L (Litre) with a variation in its casing (upper Vs lower case). | The updated WJSM standardizes the casing for Litre. <br> Volume: Liter $\rightarrow \mathrm{L}$ (always). For example: 5 L and 6 mL |  |
| :---: | :---: | :---: | :---: | :---: |
| Scientific names | Addition |  | The updated WJSM has provided options for nesting names between commas/parentheses. <br> In text, the species names (Latin) of plants and animals are italicized. Every binomial contains a genus name (capitalized) and a species name (lowercased). When the common term is followed by the genus and species names, these names can either be set off by commas or put in parentheses. Thesk names should not be misinterpreted with orders and phyla (not italicized). |  |
| Names of authors | Addition |  | The updated WJSM has provided for a year value to be added, optionally. <br> 2.2.14.7 Names of Author/s <br> The authority who proposed a specific epithet is sometimes added, abbreviated (as provided in the manuscript), and not italicized; also, a year is sometimes given, though this is not required. A capital L. stands for Linnaeus; Mill. stands for Miller. <br> For example: <br> Diaemus youngi cypselinus Thomas, 1928 <br> Euchistenes hartii (Thomas) <br> Linaria spuria (L.) Mill. |  |
| Back matter | Enhancement |  | The back matter sequence guideline has been updated. <br> 2.3 Back Matter <br> The order of the back matter should be as given here. Please note that the Reference section (which is explained separately in Section 3) should be placed |  |
| Acknowledgeme nts | Enhancemen | In the current WJSM, the heading has both singular and plural possibilities. | The updated WJSM standardizes the heading to its plural form. <br> 2.3.3 Acknowledgments <br> - The ACKNOWLEDGMENTS head should be all caps and bold roman. <br> - Whether there is only one author or more, the heading should be plural (ACKNOWLEDGMENTS). <br> It also provides additional information for further clarity. <br> - Should be presented as a separate section. Please note that not all articles <br> will have acknowledgments. <br> - If articles want to include the ACKNOWLEDGMENTS section even if there is nothing to report, the following statement can be used under the section: 'The authors have nothing to report. <br> - For articles using US spelling, it should be "ACKNOWLEDGMENTS." <br> - For articles using UK spelling, it should be "ACKNOWLEDGEMENTS." |  |




|  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Language editing | Enhancement | The current WJSM asks to refer to Collins English Dictionary for British spellings. | The updated WJSM has it corrected to the Oxford English Dictionary and has an associated guideline too. <br> For American spellings, use the Merriam-Webster's Collegiate Dictionary. For British spellings, the Oxford English Dictionary must be used (for words not found in Oxford English Dictionary, refer to Collins Dictionary). |  |
| Capitalization | Enhancement | The current WJSM has provisions to capitalize 'specific terms and terminologies' and also has details on the capitalization of 'common nouns'. | The updated WJSM has fine-tuned these provisions (both under 'Capitalize' and 'Do not Capitalize', respectively). <br> Capitalize: <br> Words beginning a sentence. <br> -The first word after a colon is capitalized when i) it introduces a speech or a dialogue in an extract, ii) it introduces a direct question, and iii) it is the beginning of a complete sentence. <br> Specific terms and terminelogies: <br> Only the first word and proper nouns in table headings and figure captions. <br> Proper names of languages, peoples, races (e.g., Black_White, and Indigenous), political parties, religions, and religious denominations and sects. <br> - The words grade, phase, and stage. <br> - When a common noun is capitalized in the singular as part of a proper name or in a title, it is generally not capitalized in the plural. <br> For example: <br> Mississippi and Missouri rivers; Atlantic and Pacific oceans. <br> - Expanded compass directions are not capitalized. <br> For example: <br> southern France, northern Illinois <br> - Nouns and adjectives derived from compass directions should not be capitalized. <br> For example: <br> - midwesterner; southern-style cooking <br> For example: <br> This article presents the results of a phase 3 trial examining patients with stage IV melanoma |  |


| Quotation marks | Enhancement | In the current WJSM, it provides for periods and commas to appear 'after' closing quotations (British style) | The updated WJSM has changed this to appear 'before' the closing quotations. <br> Examples have been provided as well. <br> - In American usage, periods and commas appear before closing quotation marks, for example: "The character change in a tumor is usually called "tumor progression." In British usage, periods and commas appear be complete sentence is being quoted) and after if it is not. <br> In British usage, periods and commas appear before closing quotation marks if they are part of the original quotation (e.g., if a complete sentence is being quoted) and after if they are not. <br> For example (if the period or comma is part of the original quotation): When asked about how to characterize such an event, she said, "We have asked our team to look into it." <br> For example (if the period or comma is not part of the original quotation): She said that the team would "look into it". Do not use quotation marks to enclose block quotations. Do use double quotation marks to enclose any quoted material within a block quotation. |  |
| :---: | :---: | :---: | :---: | :---: |
| Parentheses, brackets and braces | Enhancement | The current WJSM provides a 'defined' order of placement for these elements in equations. | The updated WJSM provides 'flexibility' with regard to the use of brackets in equations. <br> 4.4.8 Parentheses, Brackets, and Braces <br> For text: Use ( ) first, then ([ ]). <br> Exception: <br> Do not use brackets if the material can be set off easily with commas without confounding meaning. <br> For equations: TThe order of brackets should be as provided by the author. If any inconsistency is noticed, raise a query as appropriate. |  |
| Italics | Cla |  | The updated WJSM has deleted the below content to avoid ambiguity. <br> With regard to the italicization of Latin words (in vivo, in vitro, in situ, etc.), the <br> following dictionaries need to be consulted: <br> UK spelling: Concise Oxford English Dictionary (for words not found in <br> refer to Collins Dictionary) <br> US spelling: Merriam-Webster's Collegiate Dictionary |  |
| Hyphenation | Clarity | In the current WJSM, the reference dictionary is listed as 'Webster's Collegiate'. | The updated WJSM has corrected this as appropriate. <br> commonplace, they tend to fuse into a solid word. For example, the hyphen was dropped from life-style in the 11th edition of Merriam-Webster's Collegiate Dictionary, and data base is now database. |  |
| Hyphenation | Clarity |  | The updated WJSM has added the below example under the Hyphenate column. <br> Use hyphen for adjectival units: $4.6-\mathrm{cm}-$ <br> long bar, a $7-\mathrm{kq}$ drone |  |
| Verbs | Clarity | The current WJSM has a section for 'Verbs'. <br> 4.8 Verbs <br> Verbs are vigorous, direct eommunieators. Use the aetive rather than the passive voice and select tense or mood earefully. <br> Prefer the active voice. <br> Preferred: We conducted the survey in a controlled setting. <br> Undesirable: The survey was conducted in a controlled setting. | The updated WJSM has dropped this section. |  |
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## WILEY

## Journals Style Manual

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## PREFACE

This manual offers complete guidelines related to content followed by all journals published by Wiley. Much of the information in this style manual is applicable to all journals, while some may be specific to specialized disciplines or fields of publication.

It contains the following sections:
Section 1: Levels of editing
Section 2: Parts of a manuscript/article
Section 3: References
Section 4: Language editing

Section 1 defines the levels of copyediting in Wiley and copyediting tasks to be performed under each level. Section 2 splits an article into three sections-front matter, body, and back matter-detailing all the elements within these. Section 3 is devoted to references in Wiley journals, including all the journal reference styles and their treatment in a list. Section 4 offers copyediting guidelines related to language editing with a focus on general rules of grammar usage.

This knowledge has been gathered after reviewing and analyzing the best editorial practices, all the existing guidelines to editing and layout in Wiley journals, and the need to keep pace with rapid technical advancements in the publishing industry. We would also like to acknowledge the most important of these sources to which this manual owes a great deal: the APA Manual of Style, 7th edition; the AMA Manual of Style, 11th edition; and The Chicago Manual of Style, 17th edition.

This comprehensive style manual aims to be the single point of reference for all copyediting guidelines to eliminate the need to use multiple style sheets for treatment of content. It is a living document and might change according to the Wiley publishing requirements.

## 1 Levels of Editing

In Wiley, copyediting is divided into five categories: Level 0 (CEO), Level 1 (CE1), Level 2 (CE2), Level 3 (CE3), and Scientific Editing. These are based on the quality of the original manuscript or the expectation defined by the publication. The levels are defined to indicate the copyediting requirement for each journal. However, editorial discretion must be exercised in following instructions.

Based on the specific workflows associated, CE1-3 are subcategorized into three categories based on who is doing the task, Wiley inhouse, typesetter/vendor, or a freelance copyeditor, e.g., CE1W, CE1T, and CE1F (W: Wiley inhouse, T: typesetter, and F: freelance). These subcategories are not fixed, and in the future, further subcategories may be added depending on business requirements. CE3 only has a single subcategory -Level 3F, i.e., CE3F.

The file structuring requirements are excluded in these definitions of copyediting, as they are essentially the same for all levels of copyediting. Copyediting specifications of bibliographic references are applicable to all levels of copyediting.

### 1.1 Copyediting Level o (CEo)-Document Structuring, Styling, \& XML Tagging

### 1.1.1 Definition

CEO is applicable to all Wiley journals and is the default level required for all journals accepted for publication. No content-related edits are done at the CEO level.

### 1.1.2 Structuring and XML Tagging

Structuring and XML tagging of the manuscript according to the WileyML 3G specifications has to be done by the typesetter, i.e., the Wiley production team/vendor. Structuring is the process in which the typesetter identifies various elements in the article and applies the electronic tagging (mark-up), including metadata, DOI, authors, affiliations, headings, paragraphs, links, and so on, according to the WileyML 3G specifications. The fully structured file serves as the input for the copyeditor.

### 1.1.3 CEO Tasks

- Check that the manuscript is complete and that all elements are in the correct sequence.
- All manuscript elements must be styled and formatted correctly, which includes the title page, headings, figures, tables, equations, acknowledgments, conflict of interest, author contributions, lists, footnotes, endnotes, references, author biographies, supporting information, how to cite, appendix, graphical abstract, etc.
- Author names must be included as submitted.
- Family and given names must be correctly identified and put in the correct sequence.
- Affiliation(s) are correctly assigned and styled (parts placed in the correct order).
- Check and correct the data integrity of the file (e.g., raised text versus superscript, special character coding, font calls, thin spaces, units, nonbreaking hyphens, quotation marks/apostrophes, and single/double quotation marks).
- Edit for mechanical aspects of journal style (e.g., ANOVA [should always be in uppercase], Fig. 1/Figure 1/Fig. 1(a)/Fig. 1a, numbers in words or figures, and list style).
- Identify and style units (SI units should be styled correctly [e.g., kg not kgs or $\mathrm{Kg} / \mathrm{Kgs}$, "K" for Kelvin-not ${ }^{\circ} \mathrm{K}$, mol as unit-not mole, etc.]) and negative index/solidus notation (including fixed spaces).
- Crosscheck, style, and code the reference citations and references (including abbreviated journal titles and so forth). Every citation in the text should have a counterpart.
- Crosscheck, style, and code the figure and table citations and captions. Format and code the tables to the journal style.
- Correct formatting for URLs and email addresses.
- Make sure journal-specific scientific notations (e.g., df, F, AUC, ppm, cfu, Pa, Da, $\mathrm{t}_{1 / 2}, \AA$, etc.) are followed.


### 1.1.4 CEO Tasks to be Performed for Society-Copyedited CEO Titles Only

| Society Copyeditor | Service Provider |
| :--- | :--- |
| Check that the manuscript is complete <br> and that all elements are in the correct <br> sequence. | All manuscript elements must be <br> structured correctly, which includes the <br> title page, headings, figures, tables, <br> equations, acknowledgments, conflict of <br> interest, author contributions, lists, <br> footnotes, endnotes, references, author <br> biographies, supporting information, <br> how to cite, appendix, graphical <br> abstract, etc. |
| Author names must be included as <br> submitted. | Check and correct the data integrity of <br> the file (e.g., raised text versus <br> superscript, special character coding, |
| font calls, thin spaces, units, |  |
| nonbreaking and hyphens). |  |


| Affiliation(s) are correctly assigned and <br> styled (parts placed in the correct <br> order). | Check and correct the data integrity of <br> the file (e.g., quotation <br> marks/apostrophes, and single/double <br> quotation marks). (The service <br> provider should follow instructions <br> given in the JSLD if provided.) |
| :--- | :--- |
| Identify and style units (SI units should <br> be styled correctly [e.g., kg not kgs or <br> Kg/Kgs, "K" for Kelvin—not ok, mol as <br> unit-not mole, etc.]) and negative <br> index/solidus notation (including fixed <br> spaces). | Crosscheck and code the reference <br> citations and references. Every citation <br> in the text should have a counterpart. |
| Edit for mechanical aspects of journal <br> style (e.g., ANOVA [should always be in <br> uppercase], list style, numbers in words <br> or figures). | Crosscheck, style, and code the figure <br> and table citations and captions. <br> (However, no casing-related <br> changes should be performed by <br> the service provider.) |
| Style reference citations and references <br> (including abbreviated journal titles and <br> so forth). | Format and code the tables to the <br> journal style. |
| Make sure journal-specific scientific <br> notations (e.g., df, F, AUC, ppm, cfu, <br> Pa, Da, $\mathrm{t}_{1 / 2,}$ A, etc.) are followed. | Correct formatting for URLs and email <br> addresses. |
| Brackets put/placed in correct order. |  |

### 1.2 Copyediting Level 1 (CE1)—Fundamental Language \& Technical Editing

### 1.2.1 Definition

Copyediting level 1 (CE1) includes both the technical editing and copyediting on the below mentioned points, along with the structuring and XML tagging. The following points are considered to constitute the base level of language and technical editing and should be adhered to by all the Wiley journals.

### 1.2.2 Structuring and XML Tagging

Refer to Section 1.1.2.

### 1.2.3 Technical Editing

In addition to the CEO tasks

- Format the author queries in accordance with Wiley style.
- Graphics sizing plus relabeling (if necessary).
- Check for representation of units (negative indices or solidus style).
- Brackets put/placed in correct order. Refer to Sec. 4.4.8


### 1.2.4 Copyediting

- Spelling errors: Plain spelling errors are to be corrected. Standard use of UK/US spellings within the manuscript must be maintained.
- Non-English words and terms with diacritical marks and accents are verified and should be italicized.
- Verify the appropriateness of all sections and heading levels.
- Check consistency in word usage, including spelling and casing.
- All copyeditors should use the following latest editions of dictionaries for spellings and medical/scientific terms and terminologies for consistency of usage in the manuscript:
- UK spelling: Concise Oxford English Dictionary (for words not found in Oxford English Dictionary, refer to Collins Dictionary)
- US spelling: Merriam-Webster's Collegiate Dictionary
- Australian spelling: Macquarie Dictionary
- Medical terms: Stedman's Medical Dictionary
- German terms: Duden Dictionary
- Check capitalization of basic terms (proper nouns, names of institutes/organizations, sentence starting with capital letter, etc.).
- Check that style for statistical/scientific/medical terms and terminologies is consistent in text, tables, and figures throughout the article.
- Format author queries in accordance with the Wiley style (use Wiley template for author queries as first choice).
- Correct improper word inflection. Refer to the dictionary to correct some verbs or plural forms of nouns.
- Ensure proper usage of definite and indefinite articles.
- Correct errors with singular/plural forms.
- Make sure subject-verb agreement is correct.
- Ensure proper usage of prepositions.
- Restrictive and nonrestrictive clauses ("which" versus "that") must be corrected. Please refer to Sec. 4.11.1 for more details.
- Check for correct use of abbreviations, expansion at first instance and acronym usage second mention onward, and rules for casing (uppercase or lowercase). This should be consistent in the manuscript.
- Check consistency of hyphens linked with recommended dictionaries (for scientific terms and terminologies, follow rules related to prefixes and suffixes), en-rules, and em-rules.
- Italicize genus and species names as per the recommended Wiley copyediting guidelines.
- Ensure all rules of punctuation are applied and corrected, such as commas, semicolons, colons, etc. (serial comma for US English, no serial comma for UK English).
- Make sure treatment of numbers adheres to the recommended style.
- Check for mathematical operators, editing inline/displayed mathematical and chemical formulas; treatment of numbers, spaces, and symbols.
- Use of abbreviations needs to be corrected (such as "USA" needs to be changed to "the United States" when used as a noun; US when used as a modifier, e.g., US Army). Check for author's usage and preference and inform the author of the changes made.
- Check manipulation of spaces within equations and conditions (em space, en space, thin space, etc.).
- Complete reference check; check that reference callouts in the text match the actual number of authors and also correspond to the listed references.
- Identify and style mathematical symbols (summation, product, subset, much less than, much greater than, partial differential, delta, etc.).
- Style variables and notions in equations (italics, boldface, roman, etc.).
- Perform linearization and display formats wherever required (convert inline equations into display equations and vice versa).
- Check for mathematical content-formatting of variables, constants, vectors, matrices; consistency; linear/nonlinear equations; mathematical operators, etc.
- Scientific variables need to be italicized (e.g., $v, a, m$, etc.).
- SI units need to be verified and rectified if required.


## Example 1:

The development of new chemical processes and the intensification of existing ones strongly benefits from a thorough understanding of the various phenomena occurring on the different relevant scales. Kinetic modelting constitutes an essential central link between those scales and allows acquiring insight into the underlying reaction mechanism that steers the overall process. ${ }^{1-3}$ Nevertheless, kinetic model development remains challenging: firstly, because it requires expertise which is not easily transferred viavia textbooks and, secondlysecond, because of the need for kinetic and thermodynamic data, which is are extracted from potentially expensive experiments. To perform kinetic modeling in the most efficient way with minimal resources, a proper balance should be identified between the level of detail accounted for in the model and the experimental information available. ${ }^{4}$ The exact location of this balance may depends on the ultimately anticipated use of the model and/or on the available data.

## Example 2:

Steam Methane Reforming (SMR) was investigated on-with a $\mathrm{Ni} / \mathrm{MgO}-\mathrm{SiO}_{2}$ catalyst, supplied by JGC Catalysts and Chemical Ltd. While Ni is the most frequently employed metal for reforming, the magnesium silicate support have-has not been investigated extensively. It is a low-low-cost material and exhibits high strength and sulfphur resistance. It allows more easyeasier reduction than $\mathrm{Al}_{2} \mathrm{O}_{3}$ based supports. All of $\underline{\text { All these advantages make a more extended kinetic }}$ investigation of the performance of Ni deposited on the $\mathrm{MgO}-\mathrm{SiO}_{2}$ support worthwhile.

The affinity $\underline{A} A(-\Delta G)$ of the overall reactions in Equations (1) and (2) is calculated to determine in which direction these reactions proceed at the reactor outlet, ${ }^{20}$ which will be useful for the kinetic model development.

### 1.3 Copyediting Level 2 (CE2)-Advanced Language Editing

The CE2 level constitutes the standard copyediting level to edit scientific content and language, based on the quality of the manuscript. This includes all copyediting tasks of CEO and CE1.

### 1.3.1 Structuring and XML Tagging

Refer to Section 1.1.2.

### 1.3.2 Technical Editing

Refer to Section 1.2.3.

### 1.3.3 Copyediting

### 1.3.3.1 Spelling

- Spellings of trade and nonproprietary drug and equipment names, medical and nonmedical terms, and specialty-specific phrases; and non-English words and terms with diacritical marks and accents are verified; PubMed may be used to verify usage and spelling of specialty-specific terms and phrases; eponyms are checked and used consistently; different spellings may be used for noun/adjective word forms; the style for statistical terms and tests is made consistent in text, tables, and figures throughout the article.
- All copyeditors should use the latest editions of dictionaries for spellings and medical terms. Refer to Sec. 1.2.4 for details.


### 1.3.3.2 Capitalization

Capitalization of directions (North, South, East, West, and their derivatives are capitalized when they indicate definite regions or are part of a proper name) and words such as Northern, Southern, Eastern, and Western when they refer to the people in a region or to their political, social, or cultural activities.

### 1.3.3.3 Grammar

- Refer to Section 1.2.4.
- Correct conjunction errors.
- Correct inconsistencies in active/passive voice, first/third person, present/past tense, and idiom/style. The author's preference must be retained unless inconsistent within the manuscript. Query the author before making big changes.


### 1.3.3.4 Syntax

- Query or eliminate redundancies; shorten or break up run-on sentences, or query the author to rewrite the sentence; query dangling modifiers.
- Remove unnecessary repetition of words (e.g., London instead of London city, Asia instead of Asian continent).
- Correct fundamental errors in syntax.
- Rephrase text to achieve parallel structure.
- Reword difficult-to-understand sentences for clarity and readability; ask the author for confirmation.


### 1.3.3.5 Usage

- Commonly misused terms are corrected; many gender-specific terms have a neutral equivalent: mankind/humankind.
- Correct for ethical appropriateness and stereotypical language.


### 1.3.3.6 Scientific and Mathematical Content

- Check the usage of genus and species, and the classifications (order, family, subfamily, genus, and species) for styling and formatting.
- Check and query for chemical elements and names if there is any ambiguity.
- Check usage of correct and precise terms for brevity, e.g., treatment of protein/gene names.
- Refer to Sec. 2.2.14 for more details.


### 1.3.3.7 Manuscript Components

- Every citation in the text should have a counterpart; verify the appropriateness of all section and head levels; do a close reading and editing of tables; check figure legends against figures; make or recommend changes for sense, clarity, or consistency, and query the author to verify the changes made.
- Query for all drug dosages; this can be done as a blanket query.
- Although it is not the responsibility of the copyeditor to check whether text, tables, or illustrations require permission to reprint, if there are strong indications that an element of the article could have been published previously elsewhere but there is no indication that permission to reproduce has been obtained, it is reasonable to add a query pointing out that the author should have obtained permission to reproduce the material.


## Example 1:

A study related to disorders and allergies in children, published by $A B C$ Hhealth, was posted in Ggoogleł news-News on Jfuly 19th. The article recapped a-study
that determined that there was a link between children with disorders and allergies in children. The-A research group evaluated the-a sample of 70 children aged four 4-to- $20_{2}$ with the average age being 13 for psychological disorders and allergies.

## Example 2:

The welldefinedsignificant amount of information in the data set makes this case
study an interesting and real-life example. Researchers often have access to a
rather limited data set from literature a study or from an expensive experimental

for their application to build the model, the acquisition of additional experimental
information not being evident.

### 1.4 Copyediting Level 3 (CE3)-Complex Language \& Discipline-Specific Editing

CE3 requires extremely experienced copyeditors and subject-matter experts with a good command over the language, who can produce results of a noticeably greater breadth than is required for CE2 editing. Style sheets, or guides, for CE3 journals are lengthy and complex. The CE3 specifications include CE1 and CE2 rules and other additional editing rules mentioned below.

### 1.4.1 Structuring and XML Tagging

Refer to Section 1.1.2.

### 1.4.2 Technical Editing

- Refer to Section 1.2.3.
- In addition, the copyeditor is expected to apply high-level discipline-specific rules for abbreviations and nomenclature.


### 1.4.3 Copyediting

### 1.4.3.1 Spelling

PubMed may be used to verify usage and spelling of specialty-specific terms and phrases; eponyms should be checked and used consistently; different spellings may be used for noun/adjective word forms; the style for statistical terms and tests should be consistent in text, tables, and figures throughout the article. Other sources, generally databases for international standards, are used for verification, as specified in the style manual.

### 1.4.3.2 Grammar

- Refer to Sec. 1.3.3.3


### 1.4.3.3 Syntax

- Refer to Sec. 1.3.3.4


### 1.4.3.4 Usage

- Refer to Sec. 1.3.3.5


### 1.4.3.5 Scientific and Mathematical Content

- Refer to Section 1.3.3.6.
- Content editing: Verify facts in articles using outside sources (e.g., references, Internet searches, databases).
- Non-SI units need to be converted to SI units for consistency, or vice versa in text (e.g., The width of the box is $\mathbf{1 ~ m}$, and the length is $\mathbf{5} \mathbf{f t}$ (not accepted); Correct: The width of the box is $\mathbf{1} \mathbf{~ m}$, and the length is $\mathbf{1 6 . 4} \mathbf{~ m}$ )


### 1.4.3.6 Manuscript Components

- Edit tables to save space (e.g., several heads can be combined into one in a virgule construction to save space [Study/Y/\%]).
- Clarify language as much as possible, whether or not an indisputable error has occurred. The author is asked to verify all changes.
- Read the abstract content against the article content to ensure that the abstract correctly reflects the article's thesis, methods, and conclusion. The copyeditor may also edit the article title on the basis of content and query.
- Revise poor writing that is a result of an author's lack of familiarity with English.


### 1.5 Scientific Editing (SE)—Discipline-Specific Qualitative Editing by Subject Matter Experts

SE is done by subject-matter experts and addresses the meaningful content of the publication, restoring the coherence of individual parts, eliminating gaps and redundancies, fact-checking, deleting material, and ensuring that the emphasis placed on various elements is appropriate to their significance. Currently, other publishers refer to this editing by different names, i.e., substantial/developmental/comprehensive/technical editing. In Wiley, it is called scientific editing.

### 1.5.1 Specifications

- The editor focuses only on the scientific content. The manuscript is comprehensively reviewed.
- The editor is expected to apply high-level discipline-specific rules for abbreviations and nomenclature (e.g., human gene nomenclature, typographic distinctions between genes and corresponding proteins).
- Check whether the scientific argument reflects the central question or objective.
- Check the structure, clarity, flow, and relative emphasis of the arguments.
- Check the description of the rationale, methods, and how the conclusions were derived.
- Check and comment on the presentation of context and of any objectively justifiable implications of the research.
- Check on the clarity and suitability of the figures, tables, and supplementary information.
- Comment on any sections that lack detail or are unnecessarily long.
- Emphasize the effectiveness of the cover letter and other supporting materials.


## 2 Parts of a Manuscript/Article

An article makes up the primary content of a journal that may be a research paper/original article, commentary, book review, editorial or letter to the editor, new report, announcement, and the like. Each article can be divided into three main sections: front matter, body, and back matter. These contain various elements that make up the manuscript supplied by the author or the editor.

### 2.1 Front Matter

This is the first section in the article and has content elements that include article title, article category, author byline and their affiliation, and correspondence details. The abstract that summarizes the article also makes up the front matter, as well as the keywords of the manuscript.

### 2.1.1 DOI

The digital object identifier (DOI) is a unique alphanumeric string assigned by the International DOI Foundation to identify and provide a link to its location on the Internet. This is assigned by the publisher when the article is published and made available electronically. This directs readers to the content regardless of where the content resides and sits embedded in the reference lists of electronic articles that allow click-through access to each reference.

- Include the DOI for both print and electronic sources.
- The DOI must begin with the number 10 and contain a prefix and a suffix separated by a slash. The prefix is a unique number of four or more digits assigned to organizations, while the suffix is assigned by the publisher.
- The DOI is placed on the first page of the journal article.
- It appears in the form "DOI: $x x x$ " at the top left of the first page.
- The alphanumeric string for the DOI must be exactly as published in the article.
- It contains the publisher's prefix. For example: 10.1002/
- It contains the journal code. For example: Advanced Materials: adma


### 2.1.2 Article History

Received and accepted dates are mandatory; revised date is optional (no "Published on" date). Standardized text: "Received," "Revised," "Accepted." No period at the end of history dates.

Additional option: For journals and article categories that do not use/require history dates, consider the following points:

- If history dates are provided in the metadata file, it would be part of the article. If not provided in the metadata file, there is no need to consider history dates.
- If the revised date is not provided, do not raise a query.
- Do not retain dates for Introduction articles.
- Do not add a period at the end of history dates.
- Standardized text: "Received," "Revised," "Accepted" (no "Published on" date).

For example:


| Received: 1 August 2018 | Revised: 25 March 2019 | Accepted: 26 March 2019 |
| :--- | :--- | :--- |

DOI: 10.1111/jne. 12717
ORIGINAL ARTICLE

### 2.1.3 Logos

- The layout guideline allows logos to be placed at the top right of the first page. When a journal does not precisely have a logo, it can be created by cropping the corresponding web banner. If a journal does not have a web banner or journal logo, it is fine for only the Wiley logo to be used.
- Wiley logos can be removed if societies do not want to display them on society journals.
- Verso pages: The Wiley logo appears as the first logo, followed by the journal/society logo.
- Recto pages: The journal/society logo appears first, followed by the Wiley logo.


4


- Logos in b/w for POD. A journal may ask for a color logo in POD as a special request.
- If a journal has a requirement to include more than two logos on the first page, they would be placed as shown below:

Journal of Applied Biobehavioral Research rapid communications in behavioral medicine

## Wiley

### 2.1.4 Article Type and Category

An article type describes specific characteristics, such as length and content, of a manuscript.
A category is assigned to each article type defined by the editors of a specific journal. In some journals, there may also be a subcategory/subtitle. The article types permissible for Wiley journals include:

| Article type | Article category as visible on PDF/Wiley Online Library <br> (WOL) |
| :--- | :--- |
| Article | Article/Original Article/Full Paper/Research Paper/Research <br> Article/Refereed Paper/Original Arbeit/Original Paper/Main <br> Article/... |
| Rapid <br> Publication | Rapid Publication/Rapid Communication/... |
| Short <br> Communication | Short Communication/Short Report/Brief Note/Brief <br> Report/Research in Brief/... |
| Editorial | Editorial/Guest Editorial/Editorial Review/... |
| Book Review | Literature Review/Design Review/Review/... |
| Obituary | In Memoriam/Obituary/... |
| Letter | Letter to the Editor/Correspondence/Forum/... |
| Technical Note | Clinical Note/ Technical Note/Primer Note/... |
| Historical <br> Perspective | Historical Perspective/... |
| Case Study | Case Report/Case Study/Patient Report/Case Study/... |
| Introduction | Introduction/... |
| Commentary | Commentary/Opinion Article/Viewpoint/Personal View/Debate/... |
| Events | Calendar of Events/Event/... |
| Erratum | Erratum/... |
| Addendum | Addendum/Corrigendum/Correction/... |
| Announcement | Announcement/... |


| News | News/... |
| :--- | :--- |
| Abstract | Abstract/... |
| Author <br> Instructions | Instruction for Author/Note for Contributor/Note on the Submission <br> of Paper/... |
| Index | Index/Author Index/Keyword Index/Subject Index/Volume <br> Index/Bandregister/... |

- The category name is ragged left, ALL CAPS, bold, and underlined.
- The category name is placed above the article title.
- The article type should match what is provided as metadata from the Editorial Manager (or other manuscript submission system).
- The subcategory needs to be set in title case.

For example:
Article Category with Subtitle:

| Received: 2 October 2018 | Revised: 19 November 2018 | Accepted: 20 November 2018 |
| :--- | :--- | :--- |
| DOI: $10.1111 /$ pedi.12803 |  |  |
|  |  |  |
| O R I G I N AL A R T I C L E |  |  |

Oral Medicine
Lengthy Article Category:

| Received: 7 February 2019 | Revised: 23 March 2019 | Accepted: 2 May 2019 |
| :--- | :--- | :--- |

DOI: 10.1002/aic. 16629

## BIOMOLECULARENGINEERING, BIOENGINEERING, BIOCHEMICALS, BIOFUELS, ANDFOOD

Corrigendum:

Book Review:

Original Research:

- For detailed notes on Book Review Guidelines, please refer to the attachment below.


### 2.1.5 Article Title and Subtitle

- Article titles are set in sentence case, but capitalize proper nouns.
- Lowercase the second part of a species name, such as lucius in Esox lucius, or the part of a proper name that would be lowercased in text, such as de or von.
- Use bold, roman, no end period.
- Capitalize the first word after a colon or em dash unless it is a lowercase abbreviation or follows any other specified usage.
- Spell out numerals if they appear in the beginning of a title.
- Avoid the use of abbreviations in a title unless they include the name of a group that is best known by its acronym (e.g., CONSORT statement).
- Non-English words not found in the recommended dictionaries (US English: Webster's, UK English: Concise Oxford English Dictionary) are to be italicized.

For example:
ARTICLE TITLE
Sexual dysfunction and response to medications in multiple sclerosis

Nutrient deficiencies do not contribute to yield loss after waterlogging events in winter wheat (Triticum aestivum L.)
Renaissance courtier expected to display sprezzatura, or nonchalance, in the face of adversity
Competition is always better-An experimental study of extortionary corruption

FOREIGN LANGUAGE TITLE
Intimidades: Un marco conceptual integrativo y multicultural en terapia de pareja

## ARTICLE SUBTITLE

## ORIGINAL ARTICLE

## The complexity of indirect translation

## Reflections on the Chinese translation and reception of H. C. Andersen's tales

### 2.1.6 Author Names/Byline

- Title case, name as given in manuscript, ranged left; do not use "and" or " $\&$ " between last two authors.
- Initials are spaced out.
- Alternative name to be included if provided by the author.
- The alternative name should not be edited or queried in any way for any reason.
- The alternative name will appear in separate sets of parentheses after the author name in the byline (before pronouns, degrees, or job titles). No comma between the alternative name and pronouns; if degrees or job titles are present and there are no pronouns, there will be a comma after the alternative name.
- Pronouns to be included if provided by the author:
- Those pronouns should be retained during copyediting and tagged correctly during CEO.
- Parentheses should be included around the pronouns.
- Authors may or may not include the parentheses when they provide them.
- This should be the only edit CEs make to the pronoun information provided.
- The pronouns themselves should not be edited or queried in any way for any reason
- This includes changes to the internal punctuation (e.g., "they/them" and "they, them"), to capitalization (e.g., "She/Her" and "She/her" and "she/her"), and to the number of pronouns listed (e.g., "he/him/his" and "he/him" as well as "he/they" or "he/him/they/them"), as well as to spelling.
- Even if there are inconsistencies in how the pronouns are displayed for different authors within the same byline or if the copyeditor thinks there may be a typo, there cannot be any edits and there must not be a query. Pronouns must publish exactly as provided by the author.
- Pronouns will appear in parentheses after the author name (and the alternative name, if applicable) in the byline (before degrees or job titles). If the alternative name is present, the alternative name and pronouns will appear in separate sets of parentheses, with no comma in between. If degrees or job titles are present, there will be a comma after the pronouns.
- Degrees are to be included if present in the existing journal style. Degree without periods; no comma between author name and degree; comma separator needed between the alternative name and degree or between pronouns and degree; more than one degree for the same author should be separated with a comma.


## For example:

```
Jing Peng MD }\mp@subsup{}{}{1}| Jari A. Laukkanen MD, PhD 2,3 | Qianping Zhao MD1 |
Xu Zhang MD }\mp@subsup{}{}{1}| Gang Li MD, PhD '1 
```

- Job titles are to be included if present in the existing journal style. No comma between author name and job title/degrees; comma separator needed between the alternative name and job title, between pronouns and job title, or between a degree and job title.


## Example 1:

# Development and validation of a paternalism and autonomist 

 care assessmentRocío Fernández-Ballesteros PhD ${ }^{1}$ (ㄷ) | Macarena Sánchez-Izquierdo PhD ${ }^{2}$ (ㄷ | Ricardo Olmos PhD ${ }^{3} \mid$ Carmen Huici PhD ${ }^{4} \mid$ María Giovanna Caprara PhD ${ }^{5}$ | Marta Santacreu PhD ${ }^{6}$ | José Manuel Ribera Casado PhD ${ }^{7}$ | Alfonso Cruz-Jentoft PhD ${ }^{8}$

Example 2:

## The influence of welfare state factors on nursing professionalization and nursing human resources: A time-series cross-sectional analysis, 2000-2015

Virginia Gunn RN, MN, PhD ${ }^{1,2}$ (D) Carles Muntaner MHS, PhD ${ }^{1,3}$ — Edwin Ng BSW, MSW, $\mathrm{PhD}^{4}$ | Michael Villeneuve RN, MSc ${ }^{5}$ | Montserrat Gea-Sanchez RN, MsN, PhD ${ }^{6,7}$ | Haejoo Chung RPh, MSc, PhD ${ }^{8,9}$

Example 3 (pronouns):
Nicole L. Wilson (she, her) ${ }^{1} \quad \mid \quad$ Torrey Dance (he, him) ${ }^{1} \quad \mid$ Winston Pei (he, him, they, them) ${ }^{1} \quad$ | R. Sean Sanders (he, him) ${ }^{2}$ | Ania C. Ulrich (she, her) ${ }^{3,4}$

## (they/themme), Assistant Professor ${ }^{1}$ © |

ey/them), Associate Professor \& PhD Program Director ${ }^{2}$

## Example 4:

John Engler MPH, Postdoctoral Researcher
Ellen Kojima Research Assistant
Example 5 (Alternative names):
John Engler (Alternative Name) (he, him), MPH
Ellen Kojima (Alternative Name) (she, her), Research Assistant
John Engler (Alternative Name), MPH, Postdoctoral Researcher

- Use superscript numerals to indicate affiliations. If there is just one affiliation, then no superscript numbers should be used.
- The superscript Arabic numbers should be closed up with the author surname.
- Asterisks should not be used to denote corresponding authors, but name, affiliation, and email should be provided in the Correspondence section.
- ORCID IDs, Twitter logos, Facebook links, and other handles will appear after the author name.


### 2.1.7 Author Affiliation

- Placement: below author names.
- For lengthy affiliations (i.e., they exceed the first page), the Affiliations must be placed after the Author Contributions section. In the absence of the Author Contributions section, retain the placement of Author Affiliations in place of the Author Contributions section.

- Affiliations should be linked to author names with superscripted Arabic numerals.
- Affiliations should be in a sequential order.
- Roman, title case.
- Short address with Arabic numerals as links.
- Include country names for all affiliations.
- The name of the country is not abbreviated, except United States of America (USA) and United Kingdom (UK). Use Germany, not FRG.
- List department, institution, city, state, and country.
- Traditionally, China is used to refer to Mainland China (People's Republic of China); in the case of Taiwan, ROC (Republic of China) should be retained. Exercise caution in making any changes and check with the author if in doubt.
- The department comes before the university. Department and university names, where possible, are given in English.
- US state names should be spelled out in affiliations (e.g., Michigan) and abbreviated in the corresponding address with postal abbreviations (e.g., MI). UK: no full stops, same as in text.
- Foreign language affiliations: For institutional names in a foreign language, keep as submitted by the author; however, names of cities and countries in a foreign language must be changed to English spellings. For example: "Italia" to "Italy."

For example:
${ }^{1}$ Department of Genetics, Harvard Medical School, Boston, Massachusetts, USA
${ }^{2}$ Max Delbrück Center for Molecular Medicine, Berlin, Germany
${ }^{3}$ German Centre for Cardiovascular Research, partner site, Berlin, Germany
${ }^{4}$ Howard Hughes Medical Institute, Harvard Medical School, Boston, Massachusetts, USA

## Illustration:

Thomas R. W. Nixon ${ }^{1,2}$ | Philip Alexander ${ }^{1,2}$ | Allan Richards ${ }^{3}$ | Annie McNinch ${ }^{3}$ | Philip W. P. Bearcroft ${ }^{4}$ | Jan Cobben ${ }^{5,6}$ | Martin P. Snead ${ }^{1,2}$

${ }^{1}$ School of Clinical Medicine, University of Cambridge, Addenbrooke's Hospital, Cambridge, UK
${ }^{2}$ Vitreoretinal Service, Cambridge University Hospitals NHS Foundation Trust, Addenbrooke's Hospital, Cambridge, UK ${ }^{3}$ Department of Pathology, University of Cambridge, Cambridge, UK
${ }^{4}$ Department of Radiology, Cambridge University Hospitals NHS Foundation Trust, Addenbrooke's Hospital, Cambridge, UK
${ }^{5}$ North West Thames Regional Genetic Services, Northwick Park Hospitals NHS Foundation Trust, London, UK
${ }^{6}$ Department of Pediatrics, Emma Children's Hospital. Amsterdam. The Netherlands


#### Abstract

Stickler syndrome (SS) is characterized by ophthalmic, articular, orofacial, and auditory manifestations. SS is usually autosomal dominantly inherited, with variants in COL2A1 or COL11A1. Recessive forms are rare but have been described with homozygous variants in COL9A1, COL9A2, and COL9A3, and compound-heterozygous COL11A1 variants. This paper expands phenotypic descriptions in recessive SS due to variants in genes encoding type IX collagen. Clinical features were assessed in four families. Genomic DNA samples derived from venous blood were collected from family members. Six affected patients were identified from four pedigrees, with variants in COL9A1 (one family, one patient), COL9A2 (two families, three patients), and COL9A3 (one family, two patients). Three variants were novel. All patients were


### 2.1.8 Correspondence

- Short address, including the name of the author with email ID, would suffice. If street names, post/ZIP codes, or PO boxes are provided, retain them, but delete telephone and fax details.
- Include country names for all author correspondence, including USA and UK in abbreviated forms.
- The order of the address details in the correspondence address should be as used in the respective country (refer to Universal Postal Union website).
- Email: Always starts on a new line; standard text "Email" should be used (without hyphen).
- Full stop at the end of the correspondence address, before email.


## For example (full address):

Correspondence
John A. Doe,
Department of Pediatrics,
Baylor College of Medicine,
1 Baylor Plaza, Houston, TX 77030, USA.
Email: jdoe@baylor.edu

For example (short address):

Correspondence
John A. Doe
Email: idoe@baylor.edu

- Two corresponding authors with different addresses should be set as follows:

Correspondence
Yanhui Ji, Department of Orthopaedics,
The First Affiliated Hospital of Zhenghou
University, Zhenghou, 450052, China.
Email: jiyanhui2004@163.com
Xiaodong Guo, Department of Orthopaedics,
Union Hospital, Tongji Medical College,
Huazhong University of Science and
Technology, Wuhan, 430022, China.
Email: xiaodongguo@hust.edu.cn

- Two corresponding authors with the same address should be set as follows:


## Correspondence

Mitsuyoshi Takiguchi and Noboru Sasaki, Laboratory of Veterinary Internal Medicine, Department of Veterinary Clinical Sciences, Graduate School of Veterinary Medicine, Hokkaido University, N18 W9, Sapporo, Hokkaido 060-0818, Japan. Email: mtaki@vetmed.hokudai.ac.jp and nsasaki@vetmed.hokudai.ac.jp

### 2.1.9 Categories of Editors/Creators and Their Treatment

Types of creators are listed below:

| Author | This creator is designated as an "author" |
| :--- | :--- |
| Checker | This creator is designated as a "checker" |
| Contact | This creator is designated as a contact person for the article and is <br> not an author |
| Illustrator | This creator is an illustrator |
| Investigator | This creator is a member of a collaborative group but not listed <br> individually as an author |
| Translator | This creator is designated as a "translator" |

Types of editors are listed below:

| Editor | This editor is designated as an "editor" |
| :--- | :--- |
| Editor-in- <br> Chief | This editor is designated as an "editor-in-chief" |
| Executive <br> Editor | This editor is designated as an "executive editor" |
| Guest <br> Editor | This editor is designated as a "guest editor" |
| Handling <br> Editor | This editor is designated as a "handling editor" |
| Special <br> Editor | This editor is designated as a "special editor" (deprecated) |
| Sponsoring <br> Editor | This editor is designated as a "sponsoring editor" (deprecated) |
| Subject <br> Editor | This editor is designated as a "subject editor" |

The categories given above are handled as shown below (if provided):
Place on the first page, left column under "Correspondence":

## Correspondence

Sophie Restellini, Service de

Gastroentérologie et Hépatologie, Geneva
University Hospital, Geneva, Switzerland.
Email: sophie.restellini@hcuge.ch

## Present address

Alwin Miller, Cancer Research UK Centre,
Southampton General Hospital, Southampton, UK.
Handling Editor: Vincent Wong

### 2.1.10 Present Address(es)

- Present address(es) should be included if supplied and placed below Correspondence in the same style as Correspondence.

For example:
[Note semicolons and and to separate addresses]

## Present addresses

Vlad C. Sandulache, ENT Section, Operative Care Line, Michael E. DeBakey Veterans Affairs Medical Center, Houston, Texas, USA; Department of Otolaryngology Head and Neck Surgery, Baylor College of Medicine, Houston, TX, USA; and Center for Translational Research on Inflammatory Diseases, Michael E. DeBakey Veterans Affairs Medical Center, Houston, TX, USA.

## Present addresses

Can Koyuncu, Reetoja Nag, Germán Corredor, Vidya Sankar Viswanathan, Zelin Zhang, and Anant Madabhushi, Biomedical Engineering Department, Emory University, Atlanta, GA, USA.

- Include country names for all countries.


### 2.1.11 Funding Information

Section heading should be Funding information.

- If funding information is supplied as a separate section, then the funding agency and grant number(s) are to be tagged, and the complete section has to be displayed below the Correspondence section on the title page with the heading "Funding information" in sentence case:

Funding information
National Institute of Child Health and Human
Development; CIHR, Grant/Award Number:
HOA-80072

- If funding information is supplied as a part of Acknowledgments, retain it in the Acknowledgments section and display it on the title page, even if this means it will appear twice.
- If the content is too long and cannot be displayed below the Correspondence section on the title page, then place it as a title page footnote.
- If funding information is supplied as "None" or something similar to that, then it need not be displayed for PDF or HTML.
- For articles where the author names are at the end of the article (e.g., Editorial, Letter, Correspondence, etc.), the funding information should be displayed after the Conflict of Interest with the heading "FUNDING INFORMATION" in ALL CAPS:


## FUNDING INFORMATION

Young Innovation Foundation of The First Affiliated Hospital of Zhengzhou University, Grant/Award Number: 2015

### 2.1.12 Abstract/Graphical Abstract

- The default heading should be "Abstract". However, "Summary" can be used as a heading as per the journal requirement.
- The following abstract styles are allowed: structured, unstructured, list.
- Unstructured abstracts: Only one paragraph is allowed.
- Structured abstracts: Subheadings in bold, followed by colon in title case style.
- Reference, figure, and table citations are not allowed in the abstract.
- Abstract text in roman.
- Numbered abstracts are allowed.
- Abbreviations in the abstract text are allowed; define all abbreviations and acronyms on first occurrence and use abbreviations thereafter.
- Numerals: Use numerals for numbers 10 and above throughout the manuscript, except at the beginning of a sentence.
- Genus and species names should be defined at first use as in text.
- A copyright line is not allowed in the Abstract section.
- If an isotope is mentioned, spell out the name of the element when it is first used and provide the isotope number on the line (e.g., carbon-12 [first occurrence], then $\mathrm{C}-12$ ).
- Nonresearch articles such as commentaries and errata do not have abstracts, and brief reports/short communications/editorial may include/exclude abstracts at the discretion of the journal editor.
- Graphical abstract: Include a graphical abstract as per the journal style.
- For graphical abstracts appearing only on the Wiley Online Library (WOL), the following sentence for author information should be provided, along with the graphical abstract, at the end of the article on a separate page (in the page proof) for author review:


## GRAPHICAL ABSTRACT

Please note that Graphical Abstracts only appear online as part of a table of contents and are not part of the main article (therefore, they do not appear in the article HTML or PDF files).

### 2.1.13 Keywords

- Heading: KEYWORDS or Keywords in bold.
- Placement: below the Abstract in the abstract box.
- Include keywords if journal style, including the number of keywords allowed.
- Set in lowercase (except for proper nouns, etc.); alphabetical order; separated by commas; no end period.
- Abbreviations are allowed.
- Inverted keywords are allowed. Set in lowercase (except for proper nouns, etc.); alphabetical/non-alphabetical order; separated by semicolons; no end period

For example:

## KEYWORDS

adolescents; adults; Africa, South; education, graduate; education, nursing; health literacy; information literacy
(as opposed to South Africa, graduate education, and nursing education)

- Letters to the Editor do not include keywords.
- Chemical formulas beginning with symbols (e.g., $\delta 13 \mathrm{C}, \delta 15 \mathrm{~N}$ ) are listed at the end of the keywords; formulas starting with letters (e.g., C3) should be arranged alphabetically among the other keywords; formulas starting with numerals (e.g., 13C) come at the beginning of the keywords.


## KEYWORDS

axon regeneration, axonal cytoskeleton, axonal transport, DRG neuron, microtubule organization and dynamics

### 2.1.14 Keyword Style in Articles Without Abstract

## Correspondence

John A. Doe, Department of Pediatrics, Baylor College of Medicine, 1 Baylor Plaza, Houston, TX 77030.
Email: jdoe@baylor.edu

## Funding information

National Institute of Child Health and Human Development; CIHR, Grant/Award Number: HOA-80072

## KEYWORDS

breast cancer, cancer, caregivers, dyadic, oncology, qualitative, survivors

### 2.1.15 Key Points/Highlights

- Key points/Highlights are placed below the Abstract section. It can be placed on the second page below the Keywords section if the Abstract section completely covers the first page, as shown in the below example.
- The heading should be "Key points" or "Highlights" or as submitted by the author or as per journal style and should be in sentence case.


## For example:

${ }^{2}$ Laboratory of Vetetinary Internal Medicine, Department of Veterinary Clinical Sciences, Hokkaido Unicerrity Sapporp, Japan
,hido Univerity Saparo, Jop
TGastrointestinal Laboratory, Department
of Smal Animal Clinizal Science, Texaz ASM If Smal Animal Clinizal Science, Texaz ASM University, Texa:
Veterinary Teaching Hospita, Graduate chool of Veterinary Medicine, Hokkaido Universit, Sapporo, Japan
Department of Veterinary Internal Medicine, Graduate School of Agricultural and Life Sciences, The University of Tokyo, Tokyo, Japan
Organization for Promotion of Tenure Track, University of Miyzzaki, Mirazaki. Japan

## Correspondance

Mitayyoshi Takisuchi, Laboratory of Veterinary Internal Medicine, Department of Veterinary Clinizal Sciences Graduate School of Veterinary Medcine, Hokkado Universit), Japan.
Email: mtakievetmed.hokudaiacio

Abstract
Background: Contrast-enhanced ultrasonography (CEUS) can be used to evaluate intestinal perfusion in healthy dogs. It is helpful for diagnosing and monitoring inflammatory bowel disease in humans and could be useful for dogs with chronic intestinal diseases.
Objectives: To examine duodenal perfusion in dogs with chronic inflammatory enteropathy (CIE) and intestinal lymphoma.
Animals: Client-owned dogs with $\mathrm{CIE}(\mathrm{n}-26)$ or intestinal lymphoma $(\mathrm{n}-7)$ and dogs with gastrointestinal signs but histopathologically normal duodenum.
Methods: In this cross-sectional study, dogs with CIE were classified into remission ( $n=16$ ) and symptomatic ( $n=10$ ) groups based on clinical scores determined at the time of CEUS. The duodenum was scanned after IV injection of Sonazoid ( 0.01 mL kg). Contrast-enhanced ultrasonography-derived perfusion parameters, including time-to-peak, peak intensity (PI), area under the curve (AUC), and wash-in and washout rates were evaluated.

Results: Peak intensity was significantly higher in the symptomatic CIE group (median mean pixel value [MPV]), 105.4; range, 89.3-128.8) than in the control group (median MPV, 89.9; range, 68.5-112.2). The AUC was significantly higher in the symptomatic CIE group (median MPV-sec, 4847.9; range, 3824.3-84628) than in the control (median MPV-sec, 3448.9; range, 1559.5-4736.9) and remission CIE (median MPV-sec, 3862.3 ; range, 2094.5-6899.0) groups. The PI and clinical score were positively




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Q 2019 The Authors. Journal of Veterinary Intermal Medicine publiched by Wiey Periodicale, Inc. on behalf of the American Colleze of Veterinary Intermal Medicine.

| Vet htern Med 2019:01(01)1-33. | wileyonlinelibrary.com/journa//Jim | 1 |
| :--- | :--- | :--- |


correlated in the CIE group. No significant differences in perfusion parameters were detected between the lymphoma and CIE groups or the lymphoma and control groups. Conclusions and Clinical Importance: The Pl and AUC can detect duodenal inflammation and hence are potentially useful for excluding a diagnosis of CIE .

## KEYWORDS

CEUS, enhancement, intestinal diseases, tissue perfusion

## Key points

- Association between hyperuricaemia and risk of nonalcoholic fatty liver disease (NAFLD) has been observed in epidemiological studies.
- This meta-analysis summarized all available data and demonstrated a statistically significant increased risk of NAFLD among subjects with hyperuricaemia.
- The lipogenic effect of uric acid and increased oxidative stress could be the pathogenetic link
'Universily of Tapel, Tappel, Tawan
Dopartment of Surgery, Heping Branch, Tapol Caty Hospltal, Talpol, Talwan
${ }^{\text {Bop }}$ partment of Surgery, Zhong-Xing Branch, Talpel City Hosepital, Talpel, Talwan
Dspartment of Surgery, National Tahwan University Hoospltal, Talpel, Talwan
'Department of Surgery, Taipsi Tru Ch| Hospital. Buddhest Ta Chi Modical Foundation, Now Talpel CIty. Talwan
'School of Medidine, Buddhist Tau Chi Universily, Huallen, Tawan


## Correspondence

Yun-lau Chang, MD, Ph.D, Dopartment of General Surgery, Zhong-Xing Eranch, Ta/pol Clity Hospital, Datong Destrict, Ta/pel, Taiwan. Emal: yunjauchang2003eyphoocom tw

## Abstract

This study compared the prognostic significance of staging between the American Joint Committee on Cancer 8th edition Tumor, Node, Metastasis (TNM) staging system and the Barcelona Clinic Liver Cancer (BCLC) classification in patients with hepatocellular carcinoma (HCC). The study population comprised patients with liver cancer registered in the Taiwan Cancer Database from 2007 to 2013 and was followed up until December 31, 2016. The study included patients with HCC, with known staging in both TNM and BCLC systems, and with follow-up >1 month. Primary endpoint was overall survival. Univariate and multivariate Cox proportional hazards model were constructed to investigate the significance of staging by two systems. Goodness-of-fit of model was evaluated via Akaike's information criterion (AIC), the lower the better. Among 73,136 patients with newly diagnosed liver cancer, a total of 37,062 patients with HCC ( $25.6 \%$ underwent surgery) were eligible. The mean age and overall survival of this cohort were 63.9 years and $27.2 \%$, respectively. Overall survivals for stages $\mathrm{I}, \mathrm{II}$, III, and IV (the TNM system) were $54.5 \%, 34.9 \%$, $10.3 \%$, and $6.4 \%$, respectively. Overall survivals for stages A, B, C, and D (the BCLC classification) were $54.5 \%, 29.2 \%, 9.8 \%$, and $4.0 \%$ respectively. The median follow-up time was 59.4 months. Multivariate Cox proportional hazards model revealed that both systems predicted overall survival, cancer-specific survival, disease-free survival, and local recurrence-free rate well. Values of $\triangle A I C$ of the BCLC classification and the TNM system were lower for the surgery group and nonsurgery group, respectively. The TNM system (8th edition) predicted long-term outcome better than the BCLC classification in patients with HCC. But in patients treated initially with surgery, the BCLC classification outperformed the 8 th edition of the TNM system.

KEYWORDS
Hepatocellular carcinoma, Barcelona Cilinic Liver Cancer classilication, TNM staging system, Overall survival

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| Oncologst. 2020,00:1-10. | wleyonlinelibrarycom/journal/onco | eAlphaMod Press 2020. |
| :--- | :--- | :--- |

[^0]
### 2.1.16 JEL and AMS Classifications

For journals that use JEL or AMS codes, this is the style:

## - Heading: JEL CLASSIFICATION or AMS CLASSIFICATION in ALL CAPS and bold.

- Placement: below the Keywords in the abstract box.
- Comma as separator, no end period, and the order is to be followed as submitted by the author or the standard journal style.

For example:
KEYWORDS
1820s, Corn Laws, free trade, Huskisson, Lord Liverpool, Navigation Act, Reciprocity of Duties Act, silk trade

JEL CLASSIFICATION
B30, N73
OR
N73, B30

### 2.1.17 Title Page Footnotes

The hierarchy of the footnote elements on the title page is as follows:
Abbreviations
Equal contributions
Paper presentations
Deceased author
Any general statement

- Abbreviations:
- Not all the journals use abbreviations lists.
- The format: "Abbreviations: xx, xxxx; xx, xxxxx; xx, xxxx."
- Set in alphabetical order.
- Placed on first page.
- Standardized format: no symbols for title page footnotes, except daggers ( $\dagger$ ) for deceased authors.


## For example:

Myrtle Coe and Simon Foe contributed equally to this study.
This study was first presented at the...
†Died May 14, 2014.
The italicized values are considered for the spectroscopy analysis.

### 2.1.18 Abbreviations

- Set in alphabetical order, separated by a comma. Use semicolons to separate several abbreviations, period at the end.


## For example:

Abbreviations: CI, confidence interval; HR , hazard ratios; NAFLD, nonalcobolic fatty liver disease;
NASH, nonalcoholic steatohe patitis; OR, odds ratio;
SIR, standardized incidence ratio; SUA, serum uric acid.

- Where the abstract is large and the list of abbreviations exceeds the firstpage limit, the list can continue on the next page.


### 2.1.19 Title Page Footnote for End-Author Style

For articles with author information listed at the end of the article (Editorial, Letter, etc.), if there is a note tagged to the author(s) (e.g., co-author/deceased), then the note will be added after the corresponding author address and NOT as a footnote. For editorial, there are two options:

1. Author byline and affiliation toward the end of the editorial (default style)
2. Author byline and affiliation on the first page of the editorial (like main article types). This is optional.

For example:

Ravi Jhaveri ${ }^{1}$<br>Nancy Murray ${ }^{2}$<br>David Weller ${ }^{3}$<br>${ }^{1}$ Division of Infectious Diseases, Duke Children's Hospital, Durham, NC, USA<br>${ }^{2}$ Duke Children's Primary Care, Duke Children's Hospital, Durham, NC, USA<br>${ }^{3}$ Centre for Population Health Sciences,<br>University of Edinburgh, Edinburgh, UK

Correspondence
David Weller,
Centre for Population Health Sciences,
University of Edinburgh,
Edinburgh, UK.
Email: david.weller@ed.ac.uk
Ravi Jhaveri and Nancy Murray are considered as joint first authors.

For guest editors, we follow the below treatment:

# Guest Editor/s 

Editor 1 Name
Editor 2 Name
${ }^{1}$ Affiliation
${ }^{2}$ Affiliation

### 2.1.20 Copyright Line

- The copyright line appears only on the first page in the article footer.

For example:

This is an open access article under the terms of the Creative Commons Attribution-NonCommercial License, which permits use, distribution and reproduction in any medium, provided the original work is properly cited and is not used for commercial purposes.
© 2018 The Authors. Jourmal of Medical Virology Published by WileyPeriodicals, Inc.

| J Med Virol. 2018;90:721-729. | wileyonlinelibrary.com/journal/jmv | 721 |
| :--- | :--- | :--- |

- Place above the footer rule if it is lengthy. When this is done, the journal URL is moved to the bottom right of the footer.

For example:

- The complete journal title will appear in italics. When there are more than two words, the journal title is abbreviated (use periods for abbreviated terms if required by journal; e.g., Ann. Noninvasive Electrocardial. 2017; 1-6). For the abbreviation of journal titles, please refer to https://www.issn.org/services/online-services/access-to-the-Itwa/.

| E-locator workflow | Non-e-locator workflow |
| :---: | :--- |
| Full stop required after journal title (use periods for abbreviated terms if required <br> by journal; e.g., Ann. Noninvasive Electrocardial. 2017; 1-6) |  |


| Semicolon after year |  |
| :---: | :---: |
| Colon after volume number or supplement issue number |  |
| No spaces between year, volume, and elocator (vol. no. will be absent until EV stage) | No spaces between year, volume, and page range (vol. no. will be absent until EV stage) |
| Full stop after e-locator | Full stop after page range |
| DOI appears in https://-URL format | DOI display is NOT required in the second line |
| For example: | For example: |
| Atmos Sci Lett. 2019;e882. https://doi.org/10.1002/asl. 882 <br> Appl. Plant Sci. 2022;10:e11498. https://doi.org/10.1002/aps3.11498 <br> Futures Foresight Sci. 2022;4:e111. https://doi.org/10.1002/ffo2.111 <br> Int J Numer Meth Biomed Engng. 2016;32:e2819. https://doi.org/10.1002/cnm. 2819 | Ann Noninvasive Electrocardiol. 2017;1-6. <br> J Community Psychol. 2022;50:3307-3324. <br> Int Stud Econ. 2022;17:278-295. |

- If a legal statement appears in the proofs, it should be placed above the footer rule, below a dotted line. The copyright line has to be displayed below the legal statement, i.e., above the solid rule (refer to the snapshot below). Generally, the journal URL appears in center position. But the journal URL should be flush right when there is a legal statement. This style is also applicable when there is a lengthy copyright line. Please note that the journal URL should be hyperlinked.

For example:

Note: The end period for the copyright line should be retained if provided.

### 2.1.21 Epigraphs

- An epigraph is a short quotation set at the beginning of the article.
- Epigraphs are set in italics and are flush left.
- The signature is set in roman type underneath the quotation and is flush right.

For example:
The medical profession seems to bave no place for its mistakes.... And if the medical profession bas no room for doctors' mistakes, neither does society.

David Hilfiker ${ }^{1}$

### 2.2 Body Matter

### 2.2.1 Running Head

- Author names: use only surnames, set in full caps.
- Single author: SURNAME.
- Two authors: SURNAME 1 and SURNAME 2 ("and" in lowercase).
- More than two authors: SURNAME 1 ET AL. ("ET AL." in roman and small caps).
- Lowercase particles (e.g., van KARGA).
- Miscellaneous categories (Editorial, Letter to the Editor, Correspondence): The article category should be used as running head in full caps.
- Short titles can be used if a journal prefers short titles (journal title or short article title) to author surnames.
- The journal can opt for "no running head" if required.

For example:


3 | OVERVIEW OF THE STUDY

The experiment was conducted online. Eighty users ${ }^{1}$ of an online research panel took part in the study, but nine of them failed to

### 2.2.2 Heading Levels

## Heading

- Heading levels 1, 2, 3, and 4-unjustified style.
- Heading level 1: ALL CAPS and bold. Keep the casing of genes and protein names as submitted by the author.

For example:

- REGULATION OF p53 GENE
- ROLE OF Arp2/3
- Heading level 2: bold and sentence case except proper nouns and acronyms.
- Heading levels 3, 4, and 5: sentence case except proper nouns and acronyms.


## Numbered Heading

| Heading <br> level | Description | Example |
| :--- | :--- | :--- |
| 1 | Numbered with Arabic numbers, <br> bold, all caps | $\mathbf{1}$ \| INTRODUCTION |
| 2 | Numbered, bold, sentence case <br> (except for proper nouns and <br> acronyms) | $\mathbf{2 . 1}$ \| Materials and <br> methods |
| 3 | Numbered, sentence case (except for <br> proper nouns and acronyms) | 2.2 .1 \| Screening of <br> differentially expressed genes |
| 4 | Unnumbered, lightface, italics, <br> sentence case (except for proper <br> nouns and acronyms) | Acceptance set |
| 5 | Unnumbered, lightface, italics, <br> sentence case (except for proper <br> nouns and acronyms) with end <br> period, run-in | Properties. There is <br> considerable variability in <br> phenotype in patients with <br> missense mutations... |

Please note that article types such as editorials and book reviews do not need to have introductions.

## Unnumbered heading

| Heading <br> level | Description | Example |
| :--- | :--- | :--- |
| 1 | Bold, all caps | HEAD |
| 2 | Bold, sentence case (except for proper nouns and <br> acronyms) | Head head <br> head |
| 3 | Sentence case (except for proper nouns and <br> acronyms) | Head head <br> head |


| 4 | Italics, sentence case (except for proper nouns and <br> acronyms) | Head 4 |
| :--- | :--- | :--- |
| 5 | Italics, sentence case (except for proper nouns and <br> acronyms) with end period, run-in | Head 5. |

## Roman heading

| Heading <br> level | Description | Example |
| :--- | :--- | :--- |
| 1 | Bold, all caps | II \| HEADING |
| 2 | Bold, sentence case (except for proper <br> nouns and acronyms) | II.I \| Heading <br> heading |
| 3 | Sentence case (except for proper nouns <br> and acronyms) | II.I.I \| Heading <br> heading |
| 4 | Unnumbered, italics, sentence case (except <br> for proper nouns and acronyms) | Head 4 |
| 5 | Unnumbered, italics, sentence case (except <br> for proper nouns and acronyms) with end <br> period, run-in | Head 5. |

## Alphanumeric heading

| Heading level | Description | Example |
| :--- | :--- | :--- |
| 1 | Bold, all caps | A \| HEADING |
| 2 | Bold, sentence case (except for proper <br> nouns and acronyms) | A.1 \| Heading <br> heading |
| 3 | Sentence case (except for proper <br> nouns and acronyms) | A.1.1 \| Heading heading |
| 4 | Unnumbered, italics, sentence case <br> (except for proper nouns and <br> acronyms) | Head |
| 5 | Unnumbered, italics, sentence case <br> (except for proper nouns and <br> acronyms) with end period, run-in | Head 5. |

If a journal wants to adopt numbered headings till level 5, it can select any of the styles given below:

Numbered headings for fourth- and fifth-level headings

| Heading <br> level | Description | Example |
| :--- | :--- | :--- |
| 1 | Numbered with Arabic numbers, <br> bold, all caps | 1 \| INTRODUCTION |
| 2 | Numbered, bold, sentence case <br> (except for proper nouns and <br> acronyms) | 2.1 \| Materials and <br> methods |
| 3 | Numbered, sentence case (except for <br> proper nouns and acronyms) | 2.2.1 \| Screening of <br> differentially expressed genes |
| 4 | Numbered, lightface, italics, <br> sentence case (except for proper <br> nouns and acronyms) | 2.2.1.1 \| Acceptance set |
| 5 | Numbered, lightface, italics, <br> sentence case (except for proper <br> nouns and acronyms) with end <br> period, run-in | 2.2.1.1.1 \| Properties. |

Roman heading for fourth- and fifth-level headings

| Heading <br> level | Description | Example |
| :--- | :--- | :--- |
| 1 | Bold, all caps | II \| HEADING |
| 2 | Bold, sentence case (except for proper <br> nouns and acronyms) | II.I \| Heading <br> heading |
| 3 | Sentence case (except for proper nouns <br> and acronyms) | II.I.I \| Heading <br> heading |
| 4 | Numbered, lightface, italics, sentence case <br> (except for proper nouns and acronyms) | II.I.I.I \| Head 4 |
| 5 | Numbered, lightface, italics, sentence case <br> (except for proper nouns and acronyms) <br> with end period, run-in | II.I.I.I.I \| Head 5. |

Alphanumeric heading for fourth- and fifth-level headings

| Heading level | Description | Example |
| :--- | :--- | :--- |
| 1 | Bold, all caps | A \\| HEADING |
| 2 | Bold, sentence case (except for proper <br> nouns and acronyms) | A.1 \| Heading <br> heading |
| 3 | Sentence case (except for proper <br> nouns and acronyms) | A.1.1 \| Heading heading |
| 4 | Numbered, lightface, italics, sentence <br> case (except for proper nouns and <br> acronyms) | A.1.1.1 \| Head |
| 5 | Numbered, lightface, italics, sentence <br> case (except for proper nouns and <br> acronyms) with end period, run-in | A.1.1.1.1 \| Head 5. |

### 2.2.3 Figures

- All figures must be referred to in the main body of the text.
- Figures should be placed close to their first citations or close to the paragraphs where they are cited.


### 2.2.3.1 Figure Legends

- Sentence case, roman, end period at the end.


## For example:

FIGURE 1 Supplement of the product.
FIGURE 1 Prototype of the proposed model. The overall setup has been illustrated.

- Label in ALL CAPS and bold (FIGURE 1) without period.
- Abbreviations need to be redefined.
- For abbreviations that are used inside an image, redefine them at the end of the caption.
For example:

> How abbreviations in captions should be handled: Expansions for abbreviations used in figure and table captions should be provided at first use of the abbreviation within the caption. If the abbreviation is not used within the figure caption (i.e., is used within the figure itself), the expansion should be provided at the end of the caption, e.g., FIGURE 4 Fourier transform infrared spectroscopy (FTIR) spectra of pristine multiwall carbon nanotube (P-MWCNT) and oxidized multiwall carbon nanotube (O-MWCNT). TGA, thermogravimetric analysis.

- The term "Source" should be in italics followed by a colon.
- For example:

FIGURE 1 Text. XXX, definition; YYY, definition. ${ }^{*} p$ value; ${ }^{* *} p$ value; ${ }^{* * *} p$ value. Source: text [colour statement]

- Raise a query if any symbol in the artwork is not defined in the figure caption.
- Check the figure captions against the figures and against the text to ensure consistency. Make sure, for example, if parts " $x$ " and " $y$ " are mentioned in the captions or the text, parts " $x$ " and " $y$ " also appear in the figure.


### 2.2.4 Parts of Figures

## Option 1

- Artwork: Use lowercase labels enclosed in parentheses. For example: (a), (b)
- Captions: Use lowercase labels enclosed in parentheses.

For example: (a) Histological section of.... (b) Comparison of...

- Match the figure parts given in the legend with the parts given in the artwork.


## Option 2

- Artwork: Use uppercase labels. For example: (A), (B)
- Captions: Use uppercase labels enclosed in parentheses.

For example: (A) Histological section of.... (B) Comparison of...

- Match the figure parts given in the legend with the parts given in the artwork.


## Option 3

- Follow what is given in the manuscript, but maintain consistency.

For example: If the author has used $a, b$, or $A, B$, use them as is but standardize their consistency at the article level.

- Match the figure parts given in the legend with the parts given in the artwork.


### 2.2.4.1 Figure Citations in Text

- All figures must be cited in the text by number.
- The citation should be spelled out.

For example:
Figure 1 shows ...

- The order of the citations of figures in the text must be sequential, with the onus resting on the author. If the citations are not in sequence, raise an appropriate query at the "book-in stage."
- Insert missing citations and query the author.
- Figure parts: Use uppercase/lowercase labels closed up with the number, separated by a comma without a space after the comma.
For example:
Figure 1a,b or Figure 1A,B
Figure 1a-d or Figure 1A-D
- Refer to Section 2.2.3.1 for figure labels.
- Citations to figures from other sources should be lowercase and contracted (e.g., fig. 3).
- Few examples of the use of figure citations in text are given below:

Figure 1 shows...
As shown in Figures 2 and 3a,b...
in the illustration (Figure 1a).
...which are leiomyosarcomas (Figures 1 and 2).

## Illustration:



FIGURE 3 The averaged time-intensity curve (TIC) of the control ( $n=14$ ), remission chronic inflammatory enteropathy (CIE, $n=16$ ), symptomatic CIE $(n=10)$, and intestinal lymphoma groups $(n=7)$.

### 2.2.5 Tables

- Tables should be placed and cited in order of reference and in numerical order.
- Tables should be placed close to their first citation on the top or bottom of the page.


### 2.2.5.1 Table Legends/Captions

- Sentence case, roman, left aligned, end period at the end.

For example:
TABLE 1 Model parameters.
TABLE 1 Model parameters. The details of the parameters have been listed.

- Label in ALL CAPS and bold (TABLE 1); use Arabic numerals for table numbers.
- Abbreviations need to be defined in table footnotes.


### 2.2.5.2 Table Body

- Column headings: bold, roman; bottom aligned.
- Capitalize only the first letter of the first word of all headings (column heads, column spanners, subheads, and table spanners) and word entries. Also, capitalize the first letter of each word of all proper nouns and the first word following a colon or an em dash.
- First column left aligned, numerical columns follow alignment with decimal/operator alignment, text columns left aligned.
- Numerical entries must be aligned by decimal (if applicable), digits and operational (math), symbols (if applicable).
- A few examples of alignment of table components are given below. For more details on layout and XML specifications, please refer to the attachment below.

TABLE 1 Pharmacokinetic parameters of intravenous (IV) and different oral meloxicam formulations (granule, suspension, and tablets) afte a single $0.6 \mathrm{mg} / \mathrm{kg}$ dose in fasted and fed horses ( $\mathrm{n}=7$ ).

| Parameter | IV Fasted | Granule |  | Suspension |  | Tablets |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Fasted | Fed | Fasted | Fed | Fasted | Fed |
| $\lambda_{z}(\mathrm{~L} / \mathrm{h})$ | 0.06 (0.02) | 0.03 (0.00) ${ }^{+, * * *}$ | 0.02 (0.02)* | 0.05 (0.03) | 0.06 (0.03) | 0.07 (0.03) | 0.06 (0.04) |
|  | (0.04-0.08) | (0.02-0.03) | (0.01-0.04) | (0.05-0.10) | (0.04-0.08) | (0.04-0.09) | (0.04-0.08) |
| $t_{1 / 2} \lambda_{z}$ (h) | 12.39 (4.07) | $24.20(3.73)^{*, * * *}$ | 34.08 (20.76)* | 13.17 (5.25) | 10.85 (6.31) | 10.33 (5.40) | 12.33 (7.87) |
|  | (8.82-16.07) | (21.50-44.66) | (16.44-56.69) | (7.19-14.86) | (8.46-17.74) | (7.97-16.25) | (8.72-17.45) |
| $T_{\text {max }}(\mathrm{h})$ | - | $1.5(1.00)^{* *}$ | 1.00 (0.25) | 1.00 (0.50)*** | 0.50 (0.25) | 1.50 (0.00) ${ }^{* *}$ | 0.75 (0.00) |
|  |  | (1.00-2.00) | (0.75-1.50) | (0.75-2.00) | (0.50-1.00) | (1.00-2.00) | (0.50-1.50) |
| $C_{\text {max }}(\mu \mathrm{g} / \mathrm{mL})$ | - | 1.21 (0.32)* | 0.85 (0.35)* | 2.08 (0.64) | 2.10 (0.84) | 1.98 (1.11) | 2.70 (1.48) |
|  |  | (0.76-1.68) | (0.74-1.46) | (1.55-2.38) | (1.59-2.59) | (1.02-3.43) | (1.31-3.26) |
| $\mathrm{AUC}_{0}{ }^{\infty}(\mu \mathrm{g} / \mathrm{mL} \mathrm{h})$ | 20.61 (4.47) | 20.27 (9.86)** | 20.60 (6.17)* | 17.89 (1.46) | 15.42 (3.33) | 15.60 (2.25) | 18.26 (6.60) |
|  | (16.02-23.51) | (16.65-28.38) | (15.05-26.77) | (14.22-20.90) | (12.94-21.98) | (11.46-23.77) | (9.54-20.06) |


| Variable | Shrubsteppe |  | Old CRP |  | New CRP |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\overline{\bar{x}}$ | SE | $\overline{\boldsymbol{x}}$ | SE | $\bar{x}$ | SE |
| Shrubs (\% cover) | 15.79A | 2.08 | 5.00B | 1.98 | 1.98B | 1.16 |
| Shrub height (cm) | 102.95A | 4.52 | 64.74B | 10.55 | 29.45 C | 10.08 |
| Perennial grass (\% cover) | 69.17A | 2.07 | 75.25A | 3.83 | 71.92A | 5.54 |
| Perennial grass height (cm) | 42.49A | 2.44 | 45.33 A | 1.75 | 56.81B | 3.24 |
| All forbs (\% cover) | 11.64 A | 1.69 | 16.81 A | 3.05 | 18.58A | 4.25 |
| Perennial forbs (\% cover) | 4.24 A | 0.66 | 6.34 A | 2.88 | 3.02 A | 0.66 |
| Visual obstruction (cm) | 11.13 A | 1.47 | 5.37B | 0.74 | 7.94 AB | 1.02 |

- Each cell entry should be in sentence case.
- Separate decimal entries in the same column are treated as given below:

|  | (1) | (2) | (3) | (4) |
| :---: | :---: | :---: | :---: | :---: |
| PR | -0.352 (0.398) | -0.210 (0.387) | -0.172 (0.375) | -2.617 (4.846) |
| EL | 0.061 (0.398) | 0.219 (0.372) | 0.087 (0.368) | 1.518 (4.711) |
| 1 P | 0.194 (0.377) | 0.096 (0.377) | 0.043 (0.361) | 1.313 (4.686) |
| Estimate error |  |  | $0.039(0.011)^{\text {** }}$ | 0.513 (0.153)** |
| Estimate range |  |  | 0.011 (0.014) | 0.177 (0.188) |
| Calculation |  |  | 0.141 (0.130) | 1.953 (1.663) |
| Price faimess |  | 0.117 (0.106) | 0.091 (0.107) | $1.04+(1.366)$ |
| Safe bets |  | 0.123 (0.075) | 0.116 (0.070) | $1.592(0.933)^{*}$ |
| Impt Loss amt |  | 0.260 (0.169) | 0.161 (0.173) | 2.029 (2.253) |
| Impt: Insured amt |  | -0.016 (0.160) | -0.047 (0.155) | -0.617 (2.026) |
| Impt: Uninsured amt |  | 0.165 (0.126) | 0.239 (0.121) ${ }^{\prime \prime}$ | 2.901 (1.667) |
| Impt Loss prob |  | -0.276 (0.093)"* | -0.242 (0.091)*** | -3.030 (1.168) ${ }^{\text {c* }}$ |
| Impt Premium |  | -0.030 (0.165) | -0.059 (0.164) | -0.496 (2.121) |
| Demographic controls | Yes | Yes | Yes | Yes |
| Scenario FE | Yes | Yes | Yes | Yes |
| Order FE | Yes | Yes | Yes | Yes |
| Subject RE | Yes | Yes | Yes | Yes |
| Clustered SE | Subject | Subject | Subject | Subject |

- Shorter text, formulas, and equations can be set center aligned.
- Generally, longer text entries or combination text, numbers, equations, etc. should be left aligned.

- In tables, the three-letter abbreviations for days of the week and months may be used.
For example: Mon, Jan.
- An ellipsis (...), an en dash, or a hyphen may be used to indicate that no data are available for a cell.
- List and sublist in a table

| Variable | Control ( $\mathrm{n}=14$ ) | Chronic inflammatory enteropathy |  | Intestinal lymphoma ( $\mathrm{n}=7$ ) |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Remission ( $\mathrm{n}=16$ ) | Symptomatic ( $\mathrm{n}=10$ ) |  |
| Wall thickness |  |  |  |  |
| Normal | 14 | 16 | 9 | 4 |
| Mild | 0 | 0 | 1 | 3 |
| Moderate, severe thickening | 0 | 0 | 0 | 0 |
| Wall layering |  |  |  |  |
| Normal | 12 | 16 | 10 | 4 |
| Present but altered | 2 | 0 | 0 | 3 |
| Effaced | 0 | 0 | 0 | 0 |
| - |  |  |  |  |

### 2.2.5.3 Table Footnotes

- Footnotes end with a period.
- All footnotes are placed above one another.
- Order of table footnotes:
- general notes
- abbreviations and their definitions
- linked table footnotes
- levels of probability
- The heading "Note" in italics is used for general statements. (This heading is not required if there are only labelled and linked table footnotes.).
- Abbreviations: Use the heading "Abbreviation" if only one abbreviation follows; use "Abbreviations" if there are more. Abbreviations need to be redefined; list them in alphabetical order, use semicolons as separators, and include a period at the end.
- Use superscript letters for linked table footnotes (a, b, c, ...); asterisks are used for levels of probability.
- The term "Source" should be in italics followed by a colon.

For example:
Note: xxxxx.
Abbreviations: CI, confidence interval; OR, odds ratio.
${ }^{\text {a }}$ Controls were matched to cases by age, sex, index date, and duration of recorded history in the UK General Practice Research Database before the index date.
***, **, and * denote statistical significance at the $1 \%, 5 \%$, and $10 \%$ levels, respectively.
Source: Text.

### 2.2.5.4 Table Citations in Text

- All tables must be cited in the text by number.
- The order of the main citations of tables in the text must be sequential.
- Insert missing citations and query the author.
- Spell out in full (even in parentheses).

For example:
Table 1 shows...
As shown in Tables 2 and 3...
...text (Table 1).
...text (Tables 1 and 2).

- Citations to tables from other sources should be lowercase and contracted (e.g., tab. 1).


### 2.2.6 Lists

### 2.2.6.1 Display Lists

- Numbered, alphabetical, roman, dash, and bulleted lists are allowed. Any combination of the lists can be used as submitted by the author or as per the journal style.
- There should be a line space above and below a list.


### 2.2.6.2 Run-in Lists

- In text, use uppercase or lowercase letters, lowercase Roman numerals, or Arabic numbers within round parentheses.


## For example:

(a) text, (b) text, and (c) text

OR
(A) text, (B) text, and (C) text

OR
(1) text, (2) text, and (3) text

OR
(i) text, (ii) text, and (iii) text

- Use semicolons to separate three or more elements that have internal commas.


## For example:

We tested three groups: (a) low scorers, who scored fewer than 20 points; (b) moderate scorers, who scored between 20 and 50 points; and (c) high scorers, who scored more than 50 points.

### 2.2.7 Equations

- The equation number should be set flush right in parentheses.
- Equation numbers should appear in sequence. Both Arabic and Roman numerals for display equations are acceptable.
For example:
(1), (2), (3), etc.
(I), (II), (III), etc.
- Symbols representing variables and scalars should be italicized (e.g., $a+b=$ c).
- Arrays and vectors should be in boldface (e.g., a, b, c, d).
- Boldface uppercase letters are to be used to refer to matrices (e.g., A, B, C, D, etc.).
- Differential "d" is set in italic type.
- The symbol for exponential is "e" (roman, not italic).
- Greek symbols as variables should be set in italics.
- Punctuation after a set-off equation is helpful. Display equations are often preceded by punctuation. Equations set in display do not need punctuation to set them off from the text; omit colons before them unless the text preceding the equation could stand as a complete sentence. Commas preceding a display equation are acceptable if they are grammatically necessary.
- Equations are centered, and if the equation is longer than the available width, the runover line should be broken before the operator symbol (e.g., + ) and aligned to the operator symbol or equal sign in the preceding line.
- Display equations can be numbered or unnumbered based on the author input. Author input should be followed in this regard.
- Equation citations are treated as given below.

For example:
Equation (1) shows...
Equations (2) and (3) suggest...
As shown in Equations (I) and (II) (not eq or Eq.)
in the illustration (Equation 1)

## For example:

$$
\begin{equation*}
\mathbf{x}_{j}^{T}\left(\mathbf{I}_{n}-\Pi_{\mathcal{C}}\right) \mathbf{y}=\beta_{j} \mathbf{x}_{j}^{T}\left(\mathbf{I}_{n}-\Pi_{\mathcal{C}}\right) \mathbf{x}_{j}+\sum_{k \in S_{0} \backslash(\mathcal{C} \rightarrow \mid j b)} \beta_{k} \mathbf{x}_{j}^{T}\left(\mathbf{I}_{n}-\Pi_{\mathcal{C}}\right) \mathbf{x}_{k}+\mathbf{x}_{j}^{T}\left(\mathbf{I}_{n}-\Pi_{\mathcal{C}}\right) \mathbf{\epsilon} . \tag{1}
\end{equation*}
$$

Equation (1) indicates that only when the last two terms in (1) are negligible compared with the first one, the partial faithfulness is valid. In practice, however, this assumption may be violated and the marginal effects can be quite different from the

$$
\begin{equation*}
\mathbf{v}=\frac{1}{J_{T}} D F_{T} \widehat{\mathbf{v}}^{\circ} F_{T}^{-1} \tag{3.3}
\end{equation*}
$$

is known as the Piola transformation.
For $\mathbf{q}, \mathbf{v} \in \mathbf{V}_{h}$, by (3.3) and (3.2a) we have

- Citations to equations from other sources should be lowercase and contracted (e.g., eq. 5).
- Perform linearization and display formats wherever required.


## Example 1:

## Before linearization:

Note: Hill's equation followed the formula, $y_{0}=\frac{a a^{b}}{c^{b}+x^{b}}$, where $y, y_{0}, x, a, b$, and $c$ denotes the specific fluorescence at any level of $x$, the leakage expression of specific fluorescence, $\beta$-d-1-thiogalactopyranoside (IPTG) concentration, dynamic range, Hill's coefficient, and the IPTG concentration that achieve half the dynamic range. The fold change was calculated as $\frac{a}{y_{0}}+1$.

## After linearization:

Note: Hill's equation followed the formula, $y_{0}=a x^{b} /\left(c^{b}+x^{b}\right)$, where $y, y_{0}, x$, $a, b$, and $c$ denotes the specific fluorescence at any-levet of $x$, the leakage expression of specific fluorescence, $\beta$-D-1-thiogalactopyranoside (IPTG) concentration, dynamic range, Hill's coefficient, and the IPTG concentration that ashieve half the dynamic range. The fold change was calculated $=5\left(a / y_{0}\right)+1$.

## Example 2:

## Before linearization:

10 mm ; therefore, the $\omega / \omega_{\mathrm{p}}$ ratio is approximately 0.71 or 0.61 , respectively. The ratio of $\frac{\omega}{\omega_{p}}=c(\lambda, m)$ is defined by a function with discrete values. For a defined probe setup and only considering the main absorption ( $m=0$ ), the ratio becomes constant, $\left(\frac{\omega}{\omega_{\mathrm{p}}}=\right.$ c. $\omega_{\mathrm{p}}$ depends on $n_{\mathrm{e}}$ (Equation 1$)^{[38]}$; hence, $n_{\mathrm{e}}$ is ${ }^{\text {ectculated by using this ratio }}$

10 mm ; therefore, the $\omega / \omega_{\mathrm{p}}$ ratio is approximately 0.71 or 0.61 , respectively. The ratio of $\omega / \omega_{\mathrm{p}}=c(\lambda, m)$ is defined by a function with discrete values. For a defined probe setup and only considering the main absorption ( $m=0$ ), the ratio becomes constant, $\omega / \omega_{\mathrm{p}}=c . \omega_{\mathrm{p}}$ depends on $n_{\mathrm{e}}$ (Equation 1 ) ${ }^{[38]}$; hence, $n_{\mathrm{e}}$ IS calculated by using this ratio

### 2.2.8 Enunciations

- Should be set as given below, regardless of referencing or copyediting style for the journal.

| Enunciation | Title | Number (if <br> any) | Text |
| :--- | :--- | :--- | :--- |
| Theorem (and Assertion, Axiom, etc.) | Roman, bold | Roman, bold | Italics |
| Proof | Italics | Roman | Roman |
| Definition (and Assumption, Hypothesis, <br> Example, etc.) | Roman, bold | Roman, bold | Roman |
| Remark (and Answer, Case, Claim, etc.) | Italics | Roman | Roman |

For example:
Definition 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Hypothesis 1. An FS $A$ in $U$ is given by $A=\left\{\square u_{i}, \mu_{A}\left(u_{i}\right) \square / u_{i} \square U\right\}$, where $\mu_{A}: A \square[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $\mu_{i} \square U$ in $A$.

Theorem 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Assertion 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Axiom 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Proof 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Assumption 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.
Example 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Remark 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Answer 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Case 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

Claim 1. An FS $A$ in $U$ is given by $A=\left\{\left\langle u_{i}, \mu_{A}\left(u_{i}\right)\right\rangle / u_{i} \in U\right\}$, where $\mu_{A}: A \rightarrow[0,1]$ is a membership function and $\mu_{A}\left(u_{i}\right)$ is the membership value of $u_{i} \in U$ in $A$.

### 2.2.9 Scheme and Structure

Graphics that are not designated as figures are called schemes or structures. Please note that an author's version need not to be changed if he/she has used the category "Figure" to define schemes or structures.

### 2.2.9.1 Scheme

A scheme comprises a group of chemical reactions. These reactions are denoted by arrows. A scheme should be defined by a legend (end period at the end of the legend).
For example: ... (as shown in Scheme 3)


SCHEME 3 Chemical reactions.

### 2.2.9.2 Structure

A structure does not have a legend. It can have one or more reactions, but the reactions are not denoted by arrows.

For example:


### 2.2.10 Open Practices/Open Research Badges

- The badges should appear after the title on page one.
- Badges should sit on the same line as the article title and be of the same size as the title text.
- Only the badge/badges a journal has acquired should be displayed.

For example:

Relationship between population density and viral infection: A role for personality? 0

OPEN RESEARCH BADGES

## It

This article has earned an Open Data Badge for making publicly available the digitally-shareable data necessary to reproduce the reported results. The data is available at https://doi.org/10.17605/ OSF.IO/QJXNU.

### 2.2.11 Boxes

- Headings should be bold and in sentence case.
- For the treatment of lists in a box, see Display List (Section 2.2.6.1).
- Label: BOX 1
- Citation: Box 1
- Source is mandatory for boxes taken from other articles/journals.

For example:

## BOX 1 Categorization of reviews according to the strength of evidence

Level 1. Systematic reviews, defined as an exhaustive summary of the high-quality literature on a particular topic[44], typically involving an a priori comprehensive search strategy, with the goal of reducing bias by identifying, appraising and synthesizing all relevant studies on a particular topic[45].
Level 2. Reviews with three core criteria; i.e. evidence of comprehensive search, clear selection (inclusion/exclusion) criteria and process of quality assessment of papers reviewed.
Level 3. Reviews not meeting the criteria of level 2. This group is therefore weaker methodologically, but was taken to represent 'suggestive evidence'.

### 2.2.12 Handling of Dialogue or Q\&A

- Unnumbered, boldface, italics, sentence case with colon, run-in headings (if present)

For example:
primary caregivers during childhood or early adulthood (e.g., parents, close family members) as a contributing factor to the impact of betrayal by their romantic partner.

Participant: I know where my abandonment issues stem from.
Interviewer: Where do you think?
Participant: I was really close to an aunt when I was like from the age of 2 to 5 , I guess formative years, and I spent a lot of time with her. My mom had 8 children, she wanted 4 and I was number 5. So, I think I internalize a lot of feelings about oh I wasn't wanted.... So, I never felt like I had bonded with my mom.... I know that this issue of trust, this fear of abandonment, I know that's where it comes from. [female, 44, other specified trauma-and stressor-related disorder, IES-R below threshold and HSCL-25 depression above threshold at post-treatment]

### 2.2.13 Abbreviations

- General Information: Define all abbreviations and acronyms on first occurrence and use abbreviations thereafter.
- Academic degrees and honors: Academic degrees are abbreviated in bylines and in the text. These abbreviations are used only with the full name of a person.

For example: James Ray ART (accredited record technician); Xu Zhang DMSc (doctor of medical science).

- Military services and titles: Military titles and abbreviations should be verified with the author.

For example: MC, USA (Medical Corps, US Army); USAF, MC (Medical Corps, US Air Force); GEN (General); LTG (Lieutenant General).

- Use the following standard Latin abbreviations only in parenthetical material; in nonparenthetical material, use the English translation of the Latin terms (in Roman); in both cases, include the correct punctuation that accompanies the term:

| cf. | compare | i.e., | that is, |
| :--- | :--- | :--- | :--- |
| e.g., | for example, | viz., | namely, |
| , etc., | and so forth | vs. | versus, against |

- Abbreviations for eras are set in small caps with no punctuation.

Use the following abbreviations when complete local addresses are given.

| Air Force Base | AFB | Place | PI |
| :--- | :--- | :--- | :--- |
| Army Post Office | APO | Post Office | PO |
| Avenue | Ave | Road | Rd |
| Boulevard | Blvd | Route | Rte |
| Building | Bldg | Rural Free Delivery | RFD |
| Circle | Cir | Rural Route | RR |
| Court | Ct | Saint | St or Ste |
| Drive | E | South | S |
| East | FPO | Southeast | SE |
| Fleet Post Office | Ft | Square | SW |
| Fort | Ln | Terrace | Sq |
| Highway | Mt | West | St |
| Lane | N | Northwest | Terr |
| Mount | NE | Parkway | Pkwy |
| North |  |  |  |
| Northeast |  |  |  |

- Do not abbreviate the non-English counterparts of the aforementioned designators (e.g., rue, Strasse, Platz).
- When the plural form is used, do not abbreviate it (e.g., Broad and Vine streets).
- When a street number is not given, do not abbreviate (e.g., National Hospital for Neurology and Neurosurgery, Queen Square, London WCIN 3BG, England).
- Do not abbreviate room, suite, department, or division.
- Do not use periods or commas with N, S, E, W, or their combinations
- US states, territories, and possessions; provinces; and countries:
- Names of US states, territories, provinces, and possessions should be spelled out in full when they stand alone.
- Use postal codes as provided.
- Do not abbreviate a state name after a county name.

For example:

Chicago, IL
Chicago, IL 60601
Cook County, Illinois

- The abbreviation "US" may be used as a modifier (i.e., only when it directly precedes the word it modifies) but should be expanded to "United States" in all other contexts.
- Senior and Junior are abbreviated with or without periods, but should be consistent when they are part of a name, with no commas (e.g., Sr or Sr . and Jr or Jr.).
- The following social titles are always abbreviated when preceding a surname, with or without the first name or initials: Dr, Mr, Messrs, Mrs, Mmes, Ms, and Mss. These abbreviations can use periods as well but should maintain consistency.
- In the text, do not abbreviate a business term if the company spells it out (e.g., Sandoz Pharmaceuticals Corporation).

The following abbreviations do not need to be defined; however, author's preference can be retained and must be consistent throughout the article.

| Abbreviati <br> on | Expanded form | Abbreviati <br> on | Expanded form |
| :--- | :--- | :--- | :--- |
| CD | clusters of differentiation <br> (use with a number, e.g., <br> CD4 cell) | DOS | disk operating system |
| CD | compact disc | EDTA | ethylene diamine tetra acetic <br> acid |
| CD-ROM | compact disc read-only <br> memory | F | French (add catheter; use only <br> with a number, e.g., 12F <br> catheter) |
| DDT | dichlorodiphenyltrichloro <br> ethane <br> (chlorophenothane) | HLA | human leukocyte antigen (say <br> HLA antigen) |
| DNA | deoxyribonucleic acid | ISBN | International Standard Book <br> Number |
| ISSN | International Standard <br> Serial Number | m- | meta- (use only in chemical <br> formulas or names) |
| Nd:YAG | neodymium:yttrium- <br> aluminum-garnet | $o-$ | ortho- (use only in chemical <br> formulas) |
| OD | oculus dexter (right eye) <br> (use only with a number) | os | oculus sinister (left eye) (use <br> only with a number) |


| Abbreviati <br> on | Expanded form | Abbreviati <br> on | Expanded form |
| :--- | :--- | :--- | :--- |
| OU | oculus unit as (both <br> eyes) or oculus uterque <br> (each eye) (use only with <br> a number) | $p$ - | para- (use only in chemical <br> formulas or names) |
| $\mathrm{PaCO}_{2}$ | partial pressure of <br> carbon dioxide, arterial | $\mathrm{PaO}_{2}$ | partial pressure of oxygen, <br> arterial |
| $\mathrm{PCO}_{2}$ | partial pressure of <br> carbon dioxide | pH | hydrogen ion concentration; <br> negative logarithm of hydrogen <br> ion activity |
| $\mathrm{PO}_{2}$ | partial pressure of <br> oxygen | RAM | random access memory |
| RNA | ribonucleic acid | ROM | read-only memory |
| SD | standard deviation | SE | standard error |
| SEM | standard error of the <br> mean | sSC | standard saline citrate |
| SSPE | sodium chloride, sodium <br> phosphate, EDTA (buffer) | TNM | tumor, node, metastasis |
| ul | uniformly labeled | UV | ultraviolet |
| UV-A/B/C | Ultraviolet A/B/C | VDRL | Venereal Disease Research <br> Laboratory (add test) |

### 2.2.14 Scientific and Mathematical Content

- In general, lines, variables, unknown quantities, and constants (e.g., $x, y, z$, $A, B, C)$ are set in italics.
- Units of measurement (e.g., kg, mL, s, m), symbols, and numbers are set in roman. No repetition of units except for percent (\%) when defined in range ( $10-12 \mathrm{~kg}, 3$ and 5 mL , not $2-3 \%$, 2 and $3 \%$ )
- Use a nonbreaking space between numerals and units.
- Use a thin space before and after the following mathematical symbols: <, >, $\pm,=,+,-, \div, \times$, and $\sim$. Note that copyeditors should use ordinary spaces; the compositor will set this.
- There should be no spaces preceding numbers or symbols used as superscripts and subscripts, or before or after parentheses, brackets, and braces.
For example:

Carbon-13 $\left({ }^{13} \mathrm{C}\right)$ is an isotope of carbon with a nucleus of six protons and seven neutrons. [no space between the opening parenthesis and 13, no space between 13 and C]

Using multivariable analysis, Kizy et al. ${ }^{2}$ found no improvement in BCSS for high-risk ILC with adjuvant chemotherapy. [no space between et al. and 2]

- Use italics for chemical prefixes ( $N-$, cis-, trans-, $p-$, etc.) , for restriction enzymes, and for lowercase letters used in alphabetic enumerations of items or topics (the parentheses are set roman): (a), (b), (c), etc.
- Abbreviate the following: $h$, hour; min, minute; s, second; ms, millisecond; ns, nanosecond.
- Probability: lowercase italic $p$. " $t$ " for $t$-test; " $n$ " for small sample; " $N$ " for large sample
- \%, percentage (use the word percentage when a number is not given)
- Volume: Liter $\rightarrow$ L (always). For example: $5 \mathrm{~L}, 6 \mathrm{~mL}, 10 \mathrm{dL}$, and $33 \mu \mathrm{~L}$
- Temperature: $3-4^{\circ} \mathrm{C}$ (degrees Celsius, no space before ${ }^{\circ} \mathrm{C}$ )
- Measures of currency: \$55.60


### 2.2.14.1 Numbers

Use numerals to express:

- numbers 10 and above (e.g., 12-cm wide)
- numbers that immediately precede a unit of measurement (e.g., a 5-mg dose)
- numbers that represent statistical or mathematical functions (e.g., multiplied by 5; 9 out of 10 dentists; and $n=7$ )
- numbers that represent time, dates, ages, scores and points on a scale, exact sums of money, and numerals as numerals (e.g., 1 h 34 min )
- numbers that denote a specific place in a numbered series (e.g., row 5 )

Use words to express:

- numbers zero to nine
- any number that begins a sentence, title, or text heading
- common fractions (e.g., one fifth of the class)
- universally accepted usage (e.g., the Twelve Apostles)

Use a combination of numerals and words to express back-to-back modifiers:

- 2 two-way interactions
- ten 7-point scales


## Ordinal Numbers

Second-order factor
The fourth graders
The first item of the 75th trial
The first and third groups
Spell out ordinal that appears before a numeral

## Comma in Numbers

Use a comma as a separator in numbers of $\geq 5$ decimal places. The standard/default is "comma as a thousand separator," but a journal can choose a thin space if required.

This rule does not apply for titles in German. In UK and US English, a period is used to indicate the decimal place. In German, a comma is used. While the UK and US use a comma to separate groups of thousands, in German, a period is used.

For example:
10.000 (GER) but 10,000 (UK, US)

A comma should never be used in the place of a decimal point for US and UK content.

## Decimal Fractions

- Use a zero before the decimal point with numbers that are less than 1 when the statistic can exceed 1.
0.23 cm

Cohen's $d=0.70$
0.48 s

- As per the requirement, use or remove a zero before a decimal fraction when the statistic cannot be greater than 1 (e.g., correlations, proportions, and levels of statistical significance: $p$, beta, alpha), but the consistency should be maintained within the journal style.

$$
\begin{aligned}
& r(24)=-.43 \text { or }-0.43 \\
& p=0.028 \text { or } .028
\end{aligned}
$$

## Usage of Solidus/Indices

Solidus or indices in units will be used as per the author's preference.
For example:

$$
\mathrm{m} / \mathrm{s}^{2} \text { or } \mathrm{m} \mathrm{~s}^{-2}
$$

$$
\mathrm{kg} / \mathrm{m} / \mathrm{s}^{2} \text { or } \mathrm{kg} \mathrm{~m} \mathrm{~m}^{-1} \mathrm{~s}^{-2}
$$

## Manufacturer Information (Equipment, Devices, and Reagents)

It is no longer required to include the location of the manufacturer because whoever desires more specific details can easily find them online.

## Plurals of Numbers

- To form the plurals of numbers, whether expressed as figures or as words, add $s$ or es alone, without an apostrophe.

For example:
fours and sixes; 1950s; 10s and 20s

## Time and Date

For US English (at article-/journal-level consistencies):
Date: April 18, 1992
Time: 8:30 p.m., 12:30 a.m.
For UK English (at article-/journal-level consistencies):
Date: 18 April 1992
Time: 8:30 PM, 12:30 AM
Note: A copyeditor can query the author about the format of the time and date (US or UK) if there is an ambiguity.

### 2.2.14.2 Scientific Abbreviations

- Do not repeat abbreviated units of measurement when expressing multiple amounts: 16-30 kHz.
- Write out abbreviations for units that are not accompanied by numeric values (e.g., measured in centimeters, several kilograms).
- Units of time. To prevent misreading, do not abbreviate the following units of time, even when they are accompanied by numeric values: day, week, month, year.
- Routes of administration: You may abbreviate a route of administration when it is paired with a number-and-unit combination. icv = intracerebral ventricular, im = intramuscular, ip = intraperitoneal, iv = intravenous, sc = subcutaneous, and so on.

For example:
anesthetized with sodium pentobarbital ( $90 \mathrm{mg} / \mathrm{kg}$ ip)

### 2.2.14.3 SI Units

- Base quantities and dimensions used in the SI

| Base quantity | Symbol for quantity | Symbol for dimension |
| :--- | :--- | :--- |
| length | $l, x, r$, etc. |  |
| mass | $m$ | M |
| time, duration | $t$ | T |
| electric current | $I, i$ | I |
| thermodynamic temperature | $T$ | $\Theta$ |
| amount of substance | $n$ | N |
| luminous intensity | $I_{\mathrm{V}}$ | J |

Quantity symbols are always written in an italic font, and symbols for dimensions in sans-serif roman capitals.

- SI base units

| Base quantity |  | SI base unit |  |
| :---: | :---: | :---: | :---: |
| Name | Symbol | Name | Symbol |
| length | $l, x, r$, etc. | meter | m |
| mass | $m$ | kilogram | kg |
| time, duration | $t$ | second | S |
| electric current | I, i | ampere | A |
| thermodynamic temperature | $T$ | kelvin | K |
| amount of substance | $n$ | mole | mol |
| luminous intensity | $I_{\mathrm{v}}$ | candela | cd |

The symbols for quantities are generally single letters of the Latin or Greek alphabets.

- SI derived units

- Units with special names and symbols

|  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :---: |
|  | SI coherent derived unit ${ }^{(a)}$ |  |  |  |  |

(a) The SI prefixes may be used with any of the special names and symbols, but when this is done the resulting unit will no longer be coherent.
(b) The radian and steradian are special names for the number one that may be used to convey information about the quantity concerned. In practice the symbols rad and sr are used where appropriate, but the symbol for the derived unit one is generally omitted in specifying the values of dimensionless quantities.
(c) In photometry the name steradian and the symbol sr are usually retained in expressions for units.
(d) The hertz is used only for periodic phenomena, and the becquerel is used only for stochastic processes in activity referred to a radionuclide.
(e) Editors' note: Electric potential difference is also called "voltage" in the United States and in many other countries, as well as "electric tension" or simply "tension" in some countries.
(f) The degree Celsius is the special name for the kelvin used to express Celsius temperatures. The degree Celsius and the kelvin are equal in size, so that the numerical value of a temperature difference or temperature interval is the same when expressed in either degrees Celsius or in kelvins.
(g) Activity referred to a radionuclide is sometimes incorrectly called radioactivity.
(h) See CIPM Recommendation 2 (CI-2002), p. 78, on the use of the sievert (PV, 2002, 70, 205).

The special names and symbols are simply a compact form for the expression of combinations of base units that are used frequently.

- SI coherent derived compound units with special names and symbols

| Derived quantity | SI coherent derived unit |  |  |
| :---: | :---: | :---: | :---: |
|  | Name | Symbol | Expressed in terms of SI base units |
| dynamic viscosity | pascal second | Pas | $\mathrm{m}^{-1} \mathrm{~kg} \mathrm{~s}^{-1}$ |
| moment of force | newton meter | Nm | $\mathrm{m}^{2} \mathrm{~kg} \mathrm{~s}^{-2}$ |
| surface tension | newton per meter | N/m | $\mathrm{kg} \mathrm{s}^{-2}$ |
| angular velocity | radian per second | $\mathrm{rad} / \mathrm{s}$ | $\mathrm{mm}^{-1} \mathrm{~s}^{-1}=\mathrm{s}^{-1}$ |
| angular acceleration | radian per second squared | $\mathrm{rad} / \mathrm{s}^{2}$ | $\mathrm{mm}^{-1} \mathrm{~s}^{-2}=\mathrm{s}^{-2}$ |
| heat flux density, irradiance | watt per square meter | $\mathrm{W} / \mathrm{m}^{2}$ | $\mathrm{kg} \mathrm{s}^{-3}$ |
| heat capacity, entropy | joule per kelvin | J/K | $\mathrm{m}^{2} \mathrm{~kg} \mathrm{~s}^{-2} \mathrm{~K}^{-1}$ |
| specific heat capacity, specific entropy | joule per kilogram kelvin | $\mathrm{J} /(\mathrm{kg} \mathrm{K})$ | $\mathrm{m}^{2} \mathrm{~s}^{-2} \mathrm{~K}^{-1}$ |
| specific energy | joule per kilogram | $\mathrm{J} / \mathrm{kg}$ | $\mathrm{m}^{2} \mathrm{~s}^{-2}$ |
| thermal conductivity | watt per meter kelvin | $\mathrm{W} /(\mathrm{m} \mathrm{K})$ | $\mathrm{mkg} \mathrm{~s}^{-3} \mathrm{~K}^{-1}$ |
| energy density | joule per cubic meter | $\mathrm{J} / \mathrm{m}^{3}$ | $\mathrm{m}^{-1} \mathrm{~kg} \mathrm{~s}^{-2}$ |
| electric field strength | volt per meter | $\mathrm{V} / \mathrm{m}$ | $\mathrm{mkg} \mathrm{s}{ }^{-3} \mathrm{~A}^{-1}$ |
| electric charge density | coulomb per cubic meter | $\mathrm{C} / \mathrm{m}^{3}$ | $\mathrm{m}^{-3} \mathrm{sA}$ |
| surface charge density | coulomb per square meter | $\mathrm{C} / \mathrm{m}^{2}$ | $\mathrm{m}^{-2} \mathrm{sA}$ |
| electric flux density, electric displacement | coulomb per square meter | $\mathrm{C} / \mathrm{m}^{2}$ | $\mathrm{m}^{-2} \mathrm{sA}$ |
| permittivity | farad per meter | $\mathrm{F} / \mathrm{m}$ | $\mathrm{m}^{-3} \mathrm{~kg}^{-1} \mathrm{~s}^{4} \mathrm{~A}^{2}$ |
| permeability | henry per meter | H/m | $\mathrm{mkg} \mathrm{s}{ }^{-2} \mathrm{~A}^{-2}$ |
| molar energy | joule per mole | J/mol | $\mathrm{m}^{2} \mathrm{~kg} \mathrm{~s}^{-2} \mathrm{~mol}^{-1}$ |
| molar entropy, molar heat capacity | joule per mole kelvin | $\mathrm{J} /(\mathrm{mol} \mathrm{K})$ | $\mathrm{m}^{2} \mathrm{~kg} \mathrm{~s}^{-2} \mathrm{~K}^{-1} \mathrm{~mol}^{-1}$ |
| exposure ( x and $\gamma$ rays) | coulomb per kilogram | C/kg | $\mathrm{kg}^{-1} \mathrm{~s} \mathrm{~A}$ |
| absorbed dose rate | gray per second | Gy/s | $\mathrm{m}^{2} \mathrm{~s}^{-3}$ |
| radiant intensity | watt per steradian | W/sr | $\mathrm{m}^{4} \mathrm{~m}^{-2} \mathrm{~kg} \mathrm{~s}^{-3}=\mathrm{m}^{2} \mathrm{~kg} \mathrm{~s}^{-3}$ |
| radiance | watt per square meter steradian | $\mathrm{W} /\left(\mathrm{m}^{2} \mathrm{sr}\right)$ | $\mathrm{m}^{2} \mathrm{~m}^{-2} \mathrm{~kg} \mathrm{~s}^{-3}=\mathrm{kg} \mathrm{s}^{-3}$ |
| catalytic activity concentration | katal per cubic meter | kat/m ${ }^{3}$ | $\mathrm{m}^{-3} \mathrm{~s}^{-1} \mathrm{~mol}$ |

- SI prefixes

| Factor | Name | Symbol | Factor | Name | Symbol |
| :--- | :--- | :--- | :--- | :--- | :--- |
| $10^{1}$ | deka | da | $10^{-1}$ | deci | d |
| $10^{2}$ | hecto | h | $10^{-2}$ | centi | c |
| $10^{3}$ | kilo | k | $10^{-3}$ | milli | m |
| $10^{6}$ | mega | M | $10^{-6}$ | micro | $\mu$ |
| $10^{9}$ | giga | G | $10^{-9}$ | nano | n |
| $10^{12}$ | tera | T | $10^{-12}$ | pico | p |
| $10^{15}$ | peta | P | $10^{-15}$ | femto | f |
| $10^{18}$ | exa | E | $10^{-18}$ | atto | a |
| $10^{21}$ | zetta | Z | $10^{-21}$ | zepto | z |
| $10^{24}$ | yotta | Y | $10^{-24}$ | yocto | y |

- Units accepted for use with the SI units

| Quantity | Name of unit | Symbol for unit | Value in SI units |
| :--- | :--- | :--- | :--- |
| time | minute | min | $1 \mathrm{~min}=60 \mathrm{~s}$ |
|  | hour ${ }^{(a)}$ | h | $1 \mathrm{~h}=60 \mathrm{~min}=3600 \mathrm{~s}$ |
| day | d | $1 \mathrm{~d}=24 \mathrm{~h}=86400 \mathrm{~s}$ |  |
| plane angle | degree $^{(b, c)}$ | $\circ$ | $1^{\circ}=(\pi / 180) \mathrm{rad}$ |
|  | minute $^{(d)}$ | , | $1^{\prime}=(1 / 60)^{\circ}=(\pi / 10800) \mathrm{rad}$ |
|  | second $^{(d)}$ | $\prime \prime$ | $1^{\prime \prime}=(1 / 60)^{\prime}=(\pi / 648000) \mathrm{rad}$ |
| area | hectare $^{(e)}$ | ha | $1 \mathrm{ha}=1 \mathrm{hm}^{2}=10^{4} \mathrm{~m}^{2}$ |
| volume | liter $^{(f)}$ | L | $1 \mathrm{~L}=1 \mathrm{dm}^{3}=10^{3} \mathrm{~cm}^{3}=10^{-3} \mathrm{~m}^{3}$ |
| mass | metric ton $^{(g)}$ | t | $1 \mathrm{t}=10^{3} \mathrm{~kg}$ |

Volume: Liter $\rightarrow$ L (always). For example: 5 L and 6 mL

| Quantity | Name of unit | Symbol for unit | Value in SI units ${ }^{(a)}$ |
| :--- | :--- | :--- | :--- |

## Units accepted for use with the SI

| energy <br> mass | electronvolt ${ }^{(b)}$ | eV | $1 \mathrm{eV}=1.60217653(14) \times 10^{-19} \mathrm{~J}$ |
| :---: | :---: | :---: | :---: |
|  | dalton, ${ }^{(c)}$ | Da | $1 \mathrm{Da}=1.66053886(28) \times 10^{-27} \mathrm{~kg}$ |
|  | unified atomic mass unit | u | $1 \mathrm{u}=1 \mathrm{Da}$ |
| length | astronomical unit ${ }^{(d)}$ | ua | $1 \mathrm{ua}=1.49597870691(6) \times 10^{11} \mathrm{~m}$ |
|  | Natural units (n.u.) |  |  |
| speed | n.u. of speed (speed of light in vacuum) | $c_{0}$ | $299792458 \mathrm{~m} / \mathrm{s}$ (exact) |
| action | n.u. of action (reduced Planck constant) | $\hbar$ | $1.05457168(18) \times 10^{-34} \mathrm{~J} \mathrm{~s}$ |
| mass | n.u. of mass <br> (electron mass) | $m_{\text {e }}$ | $9.1093826(16) \times 10^{-31} \mathrm{~kg}$ |
| time | n.u. of time | $\hbar /\left(m_{\mathrm{e}} c_{0}{ }^{2}\right)$ | $1.2880886677(86) \times 10^{-21} \mathrm{~s}$ |
|  | Atomic units (a.u.) |  |  |
| charge | a.u. of charge <br> (elementary charge) | $e$ | $1.60217653(14) \times 10^{-19} \mathrm{C}$ |
| mass | a.u. of mass (electron mass) | $m_{\text {e }}$ | $9.1093826(16) \times 10^{-31} \mathrm{~kg}$ |
| action | a.u. of action (reduced Planck constant) | $\hbar$ | $1.05457168(18) \times 10^{-34} \mathrm{~J} \mathrm{~s}$ |
| length | a.u. of length, bohr (Bohr radius) | $a_{0}$ | $0.5291772108(18) \times 10^{-10} \mathrm{~m}$ |
| energy | a.u. of energy, hartree (Hartree energy) | $E_{\text {h }}$ | $4.35974417(75) \times 10^{-18} \mathrm{~J}$ |
| time | a.u. of time | $\hbar / E_{\mathrm{h}}$ | $2.418884326505(16) \times 10^{-17} \mathrm{~s}$ |

## - Other non-SI units

| Quantity | Name of unit Syn | bol for unit | Value in SI units |
| :---: | :---: | :---: | :---: |
| pressure | bar ${ }^{(a)}$ <br> millimeter of mercury <br> (b) | bar mmHg | $\begin{aligned} & 1 \mathrm{bar}=0.1 \mathrm{MPa}=100 \mathrm{kPa}=10^{5} \mathrm{~Pa} \\ & 1 \mathrm{mmHg} \approx 133.322 \mathrm{~Pa} \end{aligned}$ |
|  |  |  |  |
| length distance | $\begin{aligned} & \text { ångström } \\ & \text { nautical mile } \end{aligned}$ | $\AA$ | $\begin{aligned} & 1 \mathrm{mmHg} \approx 133.322 \mathrm{~Pa} \\ & 1 \AA=0.1 \mathrm{~nm}=100 \mathrm{pm}=10^{-10} \mathrm{~m} \end{aligned}$ |
|  |  | M | $1 \mathrm{M}=1852 \mathrm{~m}$ |
| area | barn ${ }^{(6)}$ | b | $1 \mathrm{~b}=100 \mathrm{fm}^{2}=\left(10^{-12} \mathrm{~cm}\right)^{2}=10^{-28} \mathrm{~m}^{2}$ |
| speed | knot ${ }^{(f)}$ | kn | $1 \mathrm{kn}=(1852 / 3600) \mathrm{m} / \mathrm{s}$ |
| logarithmic | neper $(\underline{s}, i)$ | Np | [see footnote (j) regarding the |
| ratio quantities | bel ${ }^{(h, i)}$ | B | numerical value of the neper, the |
|  |  | dB | bel, and the decibel] |

### 2.2.14.4 Standard Notations in Mathematics

\(\left.$$
\begin{array}{llll}\sin & \begin{array}{l}\text { Sine } \\
\text { cos }\end{array} & \text { Cosine } & \begin{array}{l}\mathrm{sn} \\
\mathrm{cn} \\
\mathrm{dn}\end{array}\end{array}
$$ \begin{array}{l}Elliptic function, \mathrm{sn} <br>
Elliptic function, \mathrm{cn} <br>

Elliptic function, \mathrm{dn}\end{array}\right]\)| Tangent |
| :--- |

${ }^{a}$ Frequently used by non-North American authors.
${ }^{\mathrm{b}}$ Used in informal notation.

### 2.2.14.5 Scientific Names

In text, the species names (Latin) of plants and animals are italicized. Every binomial contains a genus name (capitalized) and a species name (lowercased). When the common term is followed by the genus and species names, these names can either be set off by commas or put in parentheses. These names should not be misinterpreted with orders and phyla (not italicized).

## For example:

- Many species names, such as Rosa caroliniana and Styrax californica, reflect the locale of the first specimens described.
- The pike, Esox lucius, is valued for food and sports.
- Certain lizard taxa, such as Basiliscus and Crotaphytus, are bipedal specialists.


### 2.2.14.6 Use of Genus Names

After the first use, the genus name may be abbreviated to a single capital letter. If two or more species of the same genus are listed together, the abbreviation may be doubled (to indicate the plural) before the first species, though repeating the
abbreviation with each species is more common. But if species of different genera beginning with the same letter are discussed in the same context, abbreviations may not be appropriate.

For example:
One method estimates the maximum speed obtained by Callisaurus draconoides in the field. We found that durations of both C. draconoides and Uma scoparia do not change after the third stride.

### 2.2.14.7 Names of Author/s

The authority who proposed a specific epithet is sometimes added, abbreviated (as provided in the manuscript), and not italicized; also, a year is sometimes given, though this is not required. A capital L. stands for Linnaeus; Mill. stands for Miller.

For example:
Diaemus youngi cypselinus Thomas, 1928
Euchistenes hartii (Thomas)
Linaria spuria (L.) Mill.

### 2.2.14.8 Species and Varieties

Abbreviations "sp." and "var.," when used without a following element, indicate that the species or variety is unknown or unspecified. The plural "spp." is used to refer to a group of species. The abbreviations are not italicized.

For example:
Rhododendron spp.
Rosa rugosa var.
Viola sp.

### 2.2.14.9 Higher Divisions

Phylum, class, order, and family are capitalized but not italicized.
For example:
Chordata (phylum)
Chondrichthyes (class)
Monotremata (order)
Ruminantia (suborder)
Hominidae (family)
Felinae (subfamily)

### 2.2.14.10 Chemical Terms

Names of chemical elements and compounds are lowercased when written out. Symbols, however, are capitalized and set without periods; the number of atoms in a molecule appears as a subscript.

For example:
ozone; $\mathrm{O}_{3}$
sodium chloride; NaCl
sulfuric acid; $\mathrm{H}_{2} \mathrm{SO}_{4}$

### 2.2.14.11 Mass Number

In formal chemical literature, the mass number appears as a superscript to the left of the symbol. In work intended for a general audience, however, it may follow the symbol, after a hyphen, in full size.

For example:
${ }^{14} \mathrm{C}$ (formal style); C-14 or carbon-14 (informal style)

### 2.2.14.12 Medical Terms

Names of diseases, syndromes, diagnostic procedures, and anatomical parts are lowercased, except for proper names forming part of the term. Acronyms and initials are capitalized.

For example:
acquired immunodeficiency syndrome or AIDS
Alzheimer disease
computed tomography or CT
The possessive forms Alzheimer's, Down's, and Hodgkin's, though less common in medical literature, may be preferred in a general context.

### 2.2.14.13 Terms for Radiation

Terms for electromagnetic radiations may be spelled as follows:
$\beta$-ray (noun or adjective) or beta ray (in nonscientific contexts, noun or adjective)
Y -ray (noun or adjective) or gamma ray (in nonscientific contexts, noun or adjective)
x-ray (noun, verb, or adjective)
cosmic ray (noun); cosmic-ray (adjective)
ultraviolet ray (noun); ultraviolet-ray (adjective)
Note that the verb to x-ray, though acceptable in a general context, is not normally used in scholarly medical literature, where writers would more likely speak of obtaining an x-ray image, or a radiograph, of something, or of subjecting something to x-ray analysis.

### 2.2.14.14 Drug Names

- Drug names are lowercased.
- Brand names are capitalized and mostly included in parentheses after the first occurrence of the generic name (e.g., interferon beta-1a (Avonex)).


### 2.2.14.15 Geographic Coordinates

Abbreviations lat and long, usually without periods, may be used when part of a coordinate. They can sometimes be dropped, as the compass point identifies the coordinate.

For example:
lat $42^{\circ} 15^{\prime} 09^{\prime \prime} \mathrm{N}$, long $89^{\circ} 17^{\prime} 45^{\prime \prime} \mathrm{W}$
lat $45^{\circ} 16^{\prime} 17^{\prime \prime} \mathrm{S}$, long $116^{\circ} 40^{\prime} 18^{\prime \prime} \mathrm{E}$
The chart showed shoal water at $19^{\circ} 29^{\prime} 59^{\prime \prime} \mathrm{N}, 107^{\circ} 45^{\prime} 36^{\prime \prime} \mathrm{W}$.
Note that primes (') and double primes ("), not quotation marks, are used.

### 2.2.14.16 Cultivars and Their Treatments

The cultivar names are written enclosed in single quotes in roman followed with initial casing.

For example:

Rubus flagellaris Willd. 'American Dewberry' [a cultivated variety or cultivar]
Triticum aestivum L. 'Era'
Hordeum vulgare L. 'Proctor'
Juniperus communis L. var. depressa Pursh. 'Plumosa'
Single quotes are not required when cultivar names are written alone (without species name).

For example:

### 2.2.15 Math Markup

### 2.2.15.1 Standard Markup

Standard math markup includes the following points (copyediting level 0 or higher):

- Correct handling of numbers and units
- Correct use of characters for Greek and Roman letters
- Correct use of characters for symbols, numbers, and letters (e.g., x $\times$, l 1 , and O 0 )
- Correct setting of numbers, signs, punctuation, units, and recognizable functions to upright
- Retention of any special formatting (bold, italic bold, upright characters within the italic default, different fonts, e.g., sans serif) set by the author
- Correct splitting up of an equation that spreads over more than one line
- Correct equation alignment over a line break


### 2.2.15.2 Extended Markup

Extended math markup includes the following points (copyediting level 1 or higher):

- Same as Section 2.2.14.1
- Correct setting of variables to italic
- Ensuring the consistency of formatting in displayed equations, inline mathematics, and symbols in the text
- Correct styling and sizing of signs, operands, fences (e.g., primes, right and left angle brackets, integral signs)


### 2.2.15.3 Intensive Math Markup

Intensive math markup specifically includes the following points (copyediting level 2 or higher):

- Same as Sections 2.2.14.1 and 2.2.14.2
- Correct styling of single-letter functions (e.g., differential $d$, exponential e)
- Correct styling of the complex number $i$ or $j$
- Correct styling of all single-character label subscripts (nonvariables)
- Correct styling of particle names, e.g., e (electron mass)
- Correct identification and styling of vectors, matrices, tensors, and other characters with dimension


### 2.3 Back Matter

The order of the back matter should be as given here. Please note that the Reference section (which is explained separately in Section 3) should be placed
before the Supporting information section or before the How to Cite section if the Supporting information section is not present.

### 2.3.1 Nomenclature

Nomenclature is defined as a system of names and terms used in a particular field of study or community.

For example:
ANA anti-nuclear antibodies
APCs antigen-presenting cells
cDCs conventional dendritic cells
DCs dendritic cells
EAE experimental autoimmune encephalomyelitis
IC immune complex

### 2.3.2 Author Contributions

- Retain if given by the author.
- Treatment of author names: Title case, names in full; initials are spaced out.

For example:

## AUTHOR CONTRIBUTIONS

Study concept and design: Emily L. Baldwin and Jacob D. Zahler. Analysis and interpretation of data: Jacob D. Zahler. Drafting of the manuscript: Alexis MacAllister. Critical revision of the manuscript for important intellectual content: Emily L. Baldwin and Jacob D. Zahler. Statistical analysis: Jacob D. Zahler. Obtained funding: William R. Gibbons. Study supervision: Emily L. Baldwin and Jacob D. Zahler.

## AUTHOR CONTRIBUTIONS

Yoon K. Loke developed the original idea and the protocol, abstracted and analyzed data, wrote the manuscript, and is the guarantor. Deirdre Price and Sheena Derry contributed to the development of the protocol and prepared the manuscript.

## CRediT Statement

Contributor Roles Taxonomy (CRediT) comprises individual author contributions, which help reduce conflicts among authorships and enable collaborations.

CRediT statements should be provided during the submission process.

There are two ways of displaying the Author Contributions statement using CRediT:

## With "degree of contribution":

Pierro Asara: Review and editing (equal). Kerys Jones: Conceptualization (lead); writing-original draft (lead); formal analysis (lead); writing—review and editing (equal). Elisha Roberto: Software (lead); writing—review and editing (equal). Hebei Wang: Methodology (lead); writing—review and editing (equal). Jinnie Wu: Conceptualization (supporting); writing-original draft (supporting); writing-review and editing (equal).

## Without "degree of contribution":

Pierro Asara: Review and editing. Kerys Jones: Conceptualization; writingoriginal draft; formal analysis; writing—review and editing. Elisha Roberto: Software; writing—review and editing. Hebei Wang: Methodology; writing—review and editing. Jinnie Wu: Conceptualization; writing—original draft; writing-review and editing.

### 2.3.3 Acknowledgments

- The ACKNOWLEDGMENTS head should be all caps and bold roman.
- Whether there is only one author or more, the heading should be plural (ACKNOWLEDGMENTS).
- Should be presented as a separate section. Please note that not all articles will have acknowledgments.
- If articles want to include the ACKNOWLEDGMENTS section even if there is nothing to report, the following statement can be used under the section:
'The authors have nothing to report.'
- For articles using US spelling, it should be "ACKNOWLEDGMENTS."
- For articles using UK spelling, it should be "ACKNOWLEDGEMENTS."

For example:
ACKNOWLEDGMENTS
The authors are grateful to Francesco Venturini, Ryo Nakajima, Takashi Yamagata, and participants of the Workshop on R\&D, Technology and Productivity held at the Royal Netherlands Institute in Rome, 2016 spring meeting of the Japanese Economic Association at Nagoya University and the seminars at Hiroshima University, ETH in Zurich, University of York and Kobe University for extremely valuable comments and suggestions. This research was financially supported by KAKENHI Grant-in-Aid for Scientific Research (S) \#15H05728, (B) \#25285068 and the program of the Joint Usage/Research Center for Behavioral Economics at ISER, Osaka University. The data that support the findings of this study are available from the corresponding author upon reasonable request.

### 2.3.4 Conflict of Interest Statement

- This section should be placed after the Acknowledgments section.
- Should be set in all caps and bold.
- Section heading must be CONFLICT OF INTEREST STATEMENT.

For example:

## CONFLICT OF INTEREST STATEMENT

The authors declare no conflicts of interest. (if no conflicts for an article with multiple authors)

OR
The author declares no conflicts of interest. (if no conflicts for an article with a single author)

### 2.3.5 Data Availability Statement

A data availability statement (also sometimes known as a "data accessibility statement") tells the reader where the data associated with a paper are available, and under what conditions the data can be accessed. They also include links (where applicable) to the data set.
"DATA AVAILABILITY STATEMENT" is the standard heading to be used across all Wiley titles. Please check that the data availability statement in the manuscript is correct.

For example:

## DATA AVAILABILITY STATEMENT

In accordance with the "DFG Guidelines on the Handling of Research Data", we will make all data (digitized electrophysiological recordings (IGOR wave metrics format); confocal images (a.o. TIFF format) available upon request. The data set will be archived for at least 10 years after publication.

### 2.3.6 Ethics Statement

## INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

 (IACUC) OR OTHER APPROVAL DECLARATIONThis study received approval from both the Welfare Committee of Animal Experimentation of the University of Cordoba (2016P1/17) and the Rural Development, Fishing and Agricuilture Ministry of Junta de Andalucla (21-10-2016-165). Animals were handled according to national guidelines for research animals.

## HUMAN ETHICS APPROVAL DECLARATION

Authors declare human ethics approval was not needed for this study.

## O RCID

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## ETHICAL APPROVAL

All procedures performed in studies involving human participants were in accordance with the ethical standards of the Russian Federation and with the 1964 Helsinki declaration and its later amendments or comparable ethical standards. Enrolled patients provided written informed consent. The examination was made in accordance with the approved principles. All the preparations and the equipment used are officially certified for the clinical use.

### 2.3.7 ORCID ID

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### 2.3.8 Peer Review

Peer review (PR) shows the complete peer review process from initial review to final decision. This means that alongside the published article, readers can see a full peer review history, including reviewer reports, editor decision letters, and the authors' responses.

Wiley has launched a PR initiative in collaboration with Clarivate Analytics' Publons and ScholarOne. Under PR, if authors have chosen peer review and their article is accepted, the peer reviewers' reports, authors' responses, and editors' decisions will also be published. Authors may have the option to participate or not when they submit their article to the journal; some journals may have mandatory participation. Reviewers may have the option with every review to disclose their names alongside their reports or to remain anonymous; some journals may require reviewers to be named or anonymous. The peer review history is openly available on a page hosted by Publons via a URL incorporated into the published article, both the HTML and PDF version. Each component has a DOI, ensuring each element is fully citable. For those reviewers who choose to sign their reviews, the DOIs for their reviews can also be added to their ORCiD records. Please note that the "[article DOI]" in "https://publons.com/publon/[article DOI]" should be replaced by the corresponding article's DOI, not the entire Publons URL.
"PEER REVIEW" is the standard heading to be used across all Wiley titles and is placed in the back matter.
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## ACKNOWLEDGEMENTS

This suady is supponted by the grank support foom DFIN 2017 Proe 2017 Lezze, halian Minizery of Efucation, Unisersides and Fesaarch.

## CONFLICT OF INTERESTS

The authos dedare that there are no conelice of hesrees

## AUTHOR CONTRIBUTIONS

Misito Wianate, Angda Ealena and Dario Tuctinardi collatorated oqualy on the work and are joint frst authors. Miko Wazanate Angola Balena Daxio Tucornardi Sivia Maneinit Seefania Mañani Carta Lutrena, Andea Larei, Cladio Masurcianni, wiob Gnessi consituted to the concsption and design of the work. Minko watanabe coordinaed the work, e.pponsed by Sivia Marerini, Sietania Meriari, Carta Litrano, Anctea Lenai Cladio Mazroiami Lucio Cnessi Argsta Ealena Rossella Tcezi, Renxa Rei Davide Mzi Alessanda Capuei Rebecca Rossetil Maria Elera Spoleore, Valoria Fibpl Bona Cangitano acquirad the data Dario Tucoinardi Ronxa Fisi and Carta lubrane condected the staeticica analyis All asthon provided subsarkial socontife irpe in inerprotire the reauks dratiing and or reviewirg the manevaipe Mkio Weamabe is the guarareor. The correppending zetor ateses that all liked zethon mast authorstip cristria and thex no others masting the cricria haws bsen ankiod

DATA AVAILABILITY STATEMENT
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## ETHICS STATEMENT

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### 2.3.9 Endnotes

- The existing journal style will be applied for body footnotes (whether bottom-of-the-page footnotes or endnotes should be used).
- Endnotes:
- "ENDNOTE" (or "ENDNOTES" if there are more) is the standard heading text to be used for endnotes. Do not use "NOTE" as the default heading text.
- Placement: before References.

ENDNOTES
${ }^{1}$ A subgraph is a subset of vertices and edges in the graph.
${ }^{2}$ http://newsroom.fb.com/company-info/
${ }^{3} \mathrm{http}: / / \mathrm{www}$. worldwidewebsize.com/
${ }^{4}$ Note that a matrix is a special type of tensor, that is of dimension two.
${ }^{5} \mathrm{~A}$ clique is a set of vertices, that are pairwise connected to each other.

- Both endnotes and bottom-of-the-page footnotes are cited by sequential superscript Arabic numerals, following any punctuation mark except a dash (note: if superscript numbered reference citation style is followed, then the footnotes would be cited with symbols to avoid ambiguity). A footnote number that appears with a dash-like this ${ }^{2}$-always precedes the dash.


### 2.3.10 Supporting Information

- Supporting information should be placed at the end of the article after the References.
- Caption not required as general style, instead insert this standard text:


## SUPPORTING INFORMATION

Additional supporting information can be found online in the Supporting Information section at the end of this article.

- Text citations for supporting information: Figure S1, Table S1, Data S1, etc.
- Text citations for multiple supporting information files:


## For example:

Supporting Information S1: Section 6 OR Supporting Information S1: Sections 16 OR Supporting Information S1: Sections 1 and 2 OR Supporting Information S1: Sections 1, 3, and 6
Supporting Information S2: Figure 6 OR Supporting Information S2: Figures 1-6 OR Supporting Information S2: Figures 1 and 2 OR Supporting Information S2: Figures 1, 3, and 6
Supporting Information S3: Table 6 OR Supporting Information S3: Tables 1-6 OR Supporting Information S3: Tables 1 and 2 OR Supporting Information S3: Tables 1, 3, and 6
Supporting Information S4: Data 6 OR Supporting Information S4: Data 1-6 OR Supporting Information S4: Data 1 and 2 OR Supporting Information S4: Data 1, 3 , and 6

Note: The caption for supporting information is displayed based on the journal's requirement.

### 2.3.11 How to Cite

- The "How to Cite" section must be included in all journals for the main article types: Original article (and similar article types); Review article (and similar article types); Short communication; Commentary.
- This section would be automatically generated/manually developed by the typesetters. However, it is not mandatory in the PDF.
- Place it after the Supporting Information section.
- The "How to Cite" section should be styled as per the journal reference style.
- If the supplement is numbered, and there is an issue number, use the following format:
Crino L, Cappuzzo F. Present and future treatment of advanced non-smallcell lung cancer. Semin Oncol. 2002;29(3)(suppl 9):9-16.
- If the supplement is numbered, and there is no issue number, use the following format:
McDougle CJ, Stigler KA, Posey DJ. Treatment of aggression in children and adolescents with autism and conduct disorder. JClin Psychiatry. 2003; 64(suppl 4):16-25.
- Illustration:

How to cite this article: Goto S, Hida K, Kawada K, et al.
Multicenter analysis of transanal tube placement for prevention of anastomotic leak after low anterior resection. J Surg Oncol. 2017;116:989-995. https://doi.org/10.1002/jso. 24760

## Articles without an e-locator:

For example:
How to cite this article: Tritschler M, Retschnig G, Yañez O, Williams GR, Neumann P. Host sharing by the honey bee parasites Lotmaria passim and Nosema ceranae. Ecology and Ecology. 2017;2:1-9.

Articles with an e-locator: The DOI appears in https://-URL format after the page range (in blue with underlining).

For example:
How to cite this article: López JM, Fortuny G, Puigjaner D, Herrero J, Marimon F, Garcia-Bennett J. Effects of walking in deep venous thrombosis: A new integrated solid and fluid mechanics model. Int J Numer Method Biomed Eng. 2016;32:e2819. https://doi.org/10.1002/cnm. 2819

### 2.3.12 Appendix

- Placement: after References and "How to Cite".
- Heading in ALL CAPS: APPENDIX or APPENDIX 1 or APPENDIX A1.

For example:

APPENDIX
STUDY 1 SCENARIOS
(Control condition) [Absolute performance condition] \{Relative performance condition\}
Sam is one of the key traders for Mercury Bank's recently launched operations in the futures markets on the Singapore International Monetary Exchange (SIMEX). He has had a successful trading career

### 2.3.13 Author Biography/Biosketch

- An author biography should be set after any appendix or, if there is no appendix, after the References.
- The heading AUTHOR BIOGRAPHY for one biography and AUTHOR BIOGRAPHIES for more than one should be set in bold and all caps.
- Authors' photographs should be included if opted for by a journal.
- Author names in bold and roman (not in small caps or all caps). Spell out first name and surname, and use initials for middle names.


## For example: Jay W. Smith

- A few titles use the terminology "BIOSKETCH" instead of "BIOGRAPHY." This section can be styled similar to Biography:

Triantis, K. A., Guilhaumon, F., \& Whittaker, R. J. (2012). The island spe cies-area relationship. Biology and statistics. Joumal of Biogeography, 39. 215-231.

## BIOSKETCHES

Rafael Rabelo is interested in understanding the distribution patterns of species and assemblages across environmental gradients. His recent work has focused on species' responses to changes in landscape structure. This article is a product of Rabelo's MSc thesis, conducted at the Ecology Graduate Program of Brazil's National Institute for Amazon Research (INPA).

Susan Aragón is interested in understanding the distribution patterns of species and assemblages across environmental gradients. His recent work has focused on species' responses to changes in landscape structure. This article is a product of Rabelo's MSc thesis, conducted at the Ecology Graduate Program of Brazil's National Institute for Amazon Research (INPA).

## 3 References

### 3.1 General Information

Eleven reference styles and four citation styles are available for Wiley journals. A journal has the option to choose any of these recommended styles of references and citations. A journal can also go with "As in Manuscript" as its choice of reference and citation styles. The reference and citation styles are not interdependent on each other. For the abbreviation of journal titles, please refer to https://www.issn.org/services/online-services/access-to-the-Itwa/ (wherever required).

Please note that in addition to OSCOLA footnote reference style, other footnote reference styles for titles/journals under the humanities and social sciences (HSS) are allowed. These styles mainly follow as "submitted by author"; however, if the footnote references are required to be styled as per any of the aforementioned reference styles, except AMA and OSCOLA, then it should be first confirmed with the author/editorial office.

## For example:

liberties for all. ${ }^{13}$ Giving a general description of liberty, he writes:

> [liberty] has the following form: this or that person (or persons) is free (not free) from this or that constraint (or set of constraints) to do (or not to do) so and so. Associations as well as natural persons may be free or not free, and constraints may range from duties and prohibitions defined by law to the coercive influences arising from public opinion and social pressure. ${ }^{14}$

A number commentators read Rawls' claims as a confirmation of a negative notion of freedom (similar to Berlin's as will be discussed below), arguing that Rawls understands freedom in terms of
${ }^{12}$ Hohfeld has maintained that "[i]n the strictest sense" all rights are claims. See Hohfeld, W.N. (1919). Fundamental Legal Conceptions as Applied in Judicial Reasoning. In W. Cook (Ed.), Yale Law Journal. New Haven: Yale University Press.
${ }^{13}$ Rawls, J., \& Kelly, E. (2001). Justice As Fairness: A Restatement. Cambridge (Mass.): Harvard University Press, 42-45.
${ }^{14}$ Rawls, J. (1999). A Theory of Justice (revised edition). Cambridge (Mass.): The Belknap Press of Harvard University Press, 177.
${ }^{15}$ Spitz, Pettit, and Skinner, for instance, understand Rawlsian approach to justice as one
of non-interference and call it an ideal situation of liberty. See Spitz, J.-F. (1994). The
Concept of Liberty in "A Theory of Justice" and Its Republican Version. Ratio Juris. 7(3),
331-347; Pettit, P. (1999). Republicanism: A Theory of Freedom and Government.
Republicanism. Oxford University Press; Skinner, Q. (1983). Machiavelli on the
maintenance of liberty. Politics. 18(2), 3-15. However, there are others who argue that
Rawls' notion of liberty in some important respects resembles the republican notion of
freedom as non-domination. See Victoria Costa, M. (2009). Rawls on Liberty and
Domination. Res Publica. 15(4), 397.
${ }^{16}$ Kasai, M., \& Rooney, S. (2012). The choice before the choice: Partner selection is
essential to reproductive justice. In J.C. Chrisler (Ed.), Reproductive Justice A Global
Concern (1st ed., pp. 11-29).
${ }^{17}$ Chrisler, J.C. (2012). Reproductive justice: A Global Concern. Santa Barbara, Calif.:
Praeger.
${ }^{18}$ Kant, I. (2010). Notes and Fragments. (P. Guyer, C. Bowman, \& F. Rauscher, Trans.)
(Reissue edition). Cambridge: Cambridge University Press. Note that some commentators
argue that the talk of 'subjection' in Kant's work could be closer to non-domination than
non-interference. See Kolodny, N. (2019). Being under the Power of Others. In G.
Rousselière \& Y. Elazar (Eds.), Republicanism and the Future of Democracy (pp. 94-114).
Cambridge: Cambridge University Press.
${ }^{19}$ Berlin, I. (1998). Four Essays on Liberty. Oxford University Press.
${ }^{201}$ bid: 122.
${ }^{21}$ The notion of positive liberty carries many troubling implications, chief amongst which
is the danger of promoting paternalism, for which it was rejected by Berlin and other
liberal philosophers who lean more towards the notion of negative liberty. See Crocker,
L. (1980). Criticisms of Positive Liberty. In L. Crocker (Ed.), Positive Liberty: An Essay in
Normative Political Philosophy (pp. 82-109). Dordrecht: Springer Netherlands.

References can be clubbed in the numbered citation style format if there is a requirement from the journal.

## For example:

1. Hu P, Reuben DB. Effects of managed care on the length of time that elderly patients spend with physicians during ambulatory visits: National Ambulatory

Medical Care Survey. Med Care. 2002;40(7):606-613. doi:10.1097/00005650-200207000-00007; Geller AC, Venna S, Prout M, et al. Should the skin cancer examination be taught in medical school? Arch Dermatol. 2002;138(9):1201-1203. doi:10.1001/archderm.138.9.1201; Chau NG, Haddad RI. Antiangiogenic agents in head and neck squamous cell carcinoma: tired of going solo. Cancer. Published online September 20, 2016. doi:10.1002/cncr. 30352
2. Johnson CL, Dohrmann SM, Kerckove VD, et al. National Health and Nutrition Examination Survey: National Youth Fitness Survey estimation procedures, 2012. Vital Health Stat 2. 2014;(168):1-25; Chau NG, Haddad RI. Antiangiogenic agents in head and neck squamous cell carcinoma: tired of going solo. Cancer. Published online September 20, 2016. doi:10.1002/cncr. 30352

### 3.2 Citation of References

### 3.2.1 Name and Year

- One author: Gabriel (2000) and (Gabriel, 2000).
- Two authors: (Mathes \& Severa, 2004) and Mathes and Severa (2004).
- Three or more authors: Waterman et al. (1993) and (Waterman et al., 1993).
- Authors with same surname: Among studies, we review M. A. Light and Dark (2008) and I. Light (2006).
- To avoid ambiguity, if two papers have first-listed authors with the same last name in the reference list, list as many names as needed to differentiate the papers, followed by "et al." in citations.
For example: Fannon, Chan, Ramirez, Johnson, and Grimsdottir (2019) ... and Fannon, Chan, Montego, Daniels, and Miller (2019)... can be cited as (Fannon, Chan, Ramirez, et al., 2019) or Fannon, Chan, Ramirez et al. (2019), and (Fannon, Chan, Montego, et al., 2019) or Fannon, Chan, Montego et al. (2019), respectively.
- Anonymous author: on free care ("Study Finds," 2007); (Anonymous, 1998).
- Several studies within the same parentheses should be listed alphabetically by first author's surname: (Miller, 1999; Shafranske \& Mahoney, 1998).
- Secondary sources: Allport's diary (as cited in Nicholson, 2003).
- Citing parts of a source: (Shimamura, 1989, Chap. 3).
- Personal communications: T. K. Lutes (personal communication, April 18, 2001).
- Sample reference list entry to an appealed case: Durflinger v. Artiles, 563 F. Supp. 322 (D. Kan. 1981), aff'd, 727 F.2d 888 (10th Cir. 1984).
- Text citation: Durflinger v. Artiles (1981/1984).
- If the author names and the year of publication are identical, then letters $a, b, \ldots$ can be used to differentiate the citations referred to in the text.
For example:
(Baheti, 2001a, 2001b)
- If references with the same authors, published in the same year are identified as articles in a series (e.g., Part 1 and Part 2), order the references in the series order, not alphabetically by the title.
Place lowercase letters-a, b, c, and so forth-immediately after the year, within the parentheses.

For example:
Baheti, J. R. (2001a). Control...
Baheti, J. R. (2001b). Roles of...

- Organization whose name is then abbreviated:
- First occurrence-(American Psychological Association [APA], 2009) or "The American Psychological Association (APA, 2009) noted..."
- Next occurrence-APA (2009) or (APA, 2009)
- Sample reference to an unreported decision: Gilliard v. Oswald, No. 76-2109 (2d Cir. Mar. 16, 1977).
- Sample reference to a case appealed to a state supreme court: Compton v. Commonwealth, 239 Va. 312, 389 S.E.2d 460 (1990).
- Sample reference to a case appealed to a state court of appeals: Texas v. Morales, 826 S.W.2d 201 (Tex. Ct. App. 1992).
- Sample references to cases decided by the US Supreme Court: Brown v. Board of Educ, 347 US 483 (1954).
- Sample reference for federal testimony: RU486: The Import Ban (1990).
- Sample reference for a full federal hearing: Urban America's Need (1992).
- Form for executive order: Executive Order No. 11,609 (1994).
- Patents: US Patent No. 123,445 (1988).


### 3.2.2 Number

For numbered citations, Arabic numbers are used. The reference numbers are given in brackets or in superscript (need to be consistent throughout the article).

## For brackets:

- Single citation: [1]
- Multiple citations: [2-6, 10]. Numbers should be in numerical and sequential order.
- With author's name in the text: John [11] explained...

For superscripts:

- Single citation: Number ${ }^{\mathbf{1}}$
- Multiple citations (numbers should be in numerical and sequential order):
- Use en dashes to join the first and last numbers of a closed series: Number ${ }^{\mathbf{2 - 6}}$
- Use commas without a space to separate other parts of multiple citations: Number ${ }^{2-6,8}$
- Place superscript numerals outside periods and commas, inside colons and semicolons: Number. ${ }^{2,3}$ | Number, ${ }^{2,3}$ | Number ${ }^{2,3}$ : | Number ${ }^{2,3}$;
For superscripts in brackets:
- Single citation: Number ${ }^{[1]}$
- Multiple citations (numbers should be in numerical and sequential order):
- Use en dash to join the first and last number of a closed series in brackets: Number ${ }^{[2-6]}$
- Use comma without a space to separate other parts of multiple citations enclosed in brackets: Number ${ }^{[2-6,8]}$

Place superscript numerals in brackets outside periods and commas, inside colons and semicolons: Number. ${ }^{[2,3]} \mid$ Number, ${ }^{[2,3]} \mid$ Number ${ }^{[2,3]}$ | Number ${ }^{[2,3] ;}$

### 3.2.3 Basic Rules of Citations (Name and Year)

| Type of <br> citation | First citation <br> in text | Subsequent <br> citations in <br> text | Parenthetical <br> format, first <br> citation in <br> text | Parenthetical <br> format, <br> subsequent <br> citations in <br> text |
| :--- | :--- | :--- | :--- | :--- |
| One work by <br> one author | Walker (2007) | Walker (2007) | (Walker, 2007) | (Walker, 2007) |
| One work by <br> two authors | Walker and <br> Allen (2004) | Walker and <br> Allen (2004) |  <br> Allen, 2004) |  <br> Allen, 2004) |
| One work by <br> three or more <br> authors | Bradley et al. <br> (1999) | Bradley et al. <br> (1999) | (Bradley et al., <br> 1999) | (Bradley et al., <br> 1999) |
| Groups (readily <br> identified <br> through <br> abbreviation) <br> as authors | National <br> Institute of <br> Mental Health <br> (NIMH, 2003) | NIMH (2003) | (National <br> Institute of <br> Mental Health <br> [NIMH], 2003) | (NIMH, 2003) |
| Groups (no <br> abbreviation) <br> as authors | University of <br> Pittsburgh <br> (2005) | University of <br> Pittsburgh <br> (2005) | (University of <br> Pittsburgh, <br> 2005) | (University of <br> Pittsburgh, <br> 2005) |

- Indirect citations (those in parentheses) should be listed alphabetically.
- Use "and" for direct citations (those not in parentheses) and " $\&$ " for indirect citations.


### 3.3 Reference Lists

### 3.3.1 Chemistry-Material Sciences Reference Style

Reference list should be numbered.

| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Journal (no article title) | J. H. Burroughes, D. D. C. Bradley, A. R. Brown, R. N. Marks, K. Mackay, R. H. Friend, P. L. Burn, A. B. Holmes, Nature 1990, 347, 539. | - If each issue of a journal begins on page 1, the issue number must also be included in brackets directly after the volume number, e.g., 125(3). In other cases, the issue numbers should not be included (and should be deleted if they are present) - Place names given in brackets after the journal title should be deleted: e.g., Nature (London) should be Nature <br> - Journal title is abbreviated (more than one word). If the journal title abbreviation is unknown, check CASSI: http://cassi.cas.org/search.jsp |
| Book | R. McWeeny, Coulson's Valence, 3rd ed., Oxford University Press, Oxford 1979. | The edition is not given if only one edition has been published. For towns in the USA, query the author to specify the state (except for very well-known cities such as New York); use the two-letter postal abbreviation for the state. If the city is not well known, add the country, e.g., 'Dordrecht, The Netherlands', or 'Weinheim, Germany'. Only one location should be given. |
| Book published in a series | L. B. Schein, Electrophotography and Development Physics, 2nd ed., Springer Series in Electrophysics, Vol. 14, Springer, Berlin 1992. | Series editors are not listed |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Multi-authored <br> (edited) book | Handbook of Heterogeneous <br> Catalysis (Eds: G. Ertl, H. <br> Knözinger, J. Weitkamp), Wiley- <br> VCH, Weinheim, Germany 1997. | Note that if there is only one <br> editor "Eds:" is changed to <br> "Ed:" |
| Chapter in a <br> multi-authored <br> (edited) book | A. Smart, in The Chemistry of <br> Metal CVD (Eds: T. Kodas, M. <br> Hampden-Smith), VCH, <br> Weinheim, Germany 1994, Ch.5. | The chapter number (e.g., Ch. <br> 5) is optional. The chapter <br> title should be deleted if <br> provided. A page number can <br> be given instead of a chapter <br> number (e.g., p. 312). The <br> first and last pages may also <br> be given (e.g., pp. 312-345). |
| Proceedings <br> volume | Abbrev. Proc. Title (Eds: A. B. <br> Editor1, C. D. Editor2), Publisher, <br> Location Year. | A. B. Author1, C. D. Author2, E. <br> F. Author3, G. H. Author4, in <br> Abbrev. Proc. Title (Eds: I. J. <br> Editor1, K. L. Editor2), Publisher, <br> Location Year of publication, <br> page no. |
| Paper in a <br> proceedings <br> volume | Page no. is optional. | A. B. Author1, presented at <br> Abbrev. Conf. Title, Location of <br> conference, Month and year of <br> conference. |
| Papers <br> presented at <br> conferences <br> (unpublished <br> proceedings) | A. B. Author, Degree Thesis, <br> University (Location) Year. | Note that the degree <br> (Diploma, M.Sc., Ph.D., etc.) <br> should be specified. The <br> location need only be given if <br> it is not obvious from the <br> name of the university. |
| Thesis | A. B. Author1, A. B. Author2 <br> (Company), Country Patent | If a patent is consigned to a <br> company, the company name <br> many be included in <br> parentheses after the names <br> of the authors, but it is <br> optional. Rather than a <br> country, the patent may be a <br> world patent or a European <br> (Eur.) patent. |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Website | Advanced Materials homepage, <br> http://www.advmat.de (accessed: <br> July 2007). |  |
| Unpublished <br> work | A. B. Author1, C. D. Author2, E. <br> F. Author3, unpublished. | If a reference is described as <br> "submitted," this should be <br> changed to "unpublished." |
| Accepted for <br> publication | A. B. Author1, C. D. Author2, E. <br> F. Author3, Abbrev. Journal Title, <br> Year. https://doi.org/[DOI] | If a reference is described as <br> "accepted," query the author <br> for a journal title, year, and <br> DOI. |
| Personal <br> communication | A. B. Author1, personal <br> communication (Year). | The year is optional |

### 3.3.2 American Mathematical Society (AMS) Reference Style

Reference list should be alphabetically arranged.

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal | J.-S. Li, Singular unitary <br> representations of classical groups, <br> Invent. Math. 97 (1989), 237-255. <br> MR1001840 (90h:22021). |  |
| Journal (three <br> authors) | M. Harris, S. S. Kudla, and W. J. <br> Sweet, Theta dichotomy for unitary <br> groups, J. Amer. Math. Soc. 9 <br> (1996), 941-1004. MR1327161 <br> (96m:11041). |  |
| Journal (more <br> than 3 <br> authors) | G. Burosch, J. Dassow, W. Harnau, <br> and D. Lau, On subalgebras of an <br> algebra of predicates, Elektron. <br> Informationsverarb. Kybernet. 21 <br> (1985), no. 1-2, 9-22. MR <br> 87c:03044. <br> J.-S. Li, A. Paul, E.-C. Tan, and C.-- <br> B. Zhu, The explicit duality <br> correspondence of (Sp(p, q), <br> O(2n)), J. Funct. Anal. 200 (2003), <br> no. 1, 71-100. MR1974089 <br> (2004c:22018). | The issue number, if present, <br> should be preceded by "no."; <br> however, the issue number is <br> normally omitted except when <br> omission would result in an <br> ambiguous reference. |


| Type | Example/Style | Exceptions/ Remarks |
| :---: | :---: | :---: |
| Book | L. H. Loomis, An introduction to abstract harmonic analysis, D. Van Nostrand Company, London, 1953. MR0054173 (14,883c). <br> A. M. Arthurs, Complementary variational principles, 2nd ed., Clarendon, Oxford, 1980. <br> W. Scharlau, Quadratic and Hermitian forms, Grundlehren der Mathematischen Wissenschaften [Fundamental Principles of Mathematical Sciences], vol. 270, Springer-Verlag, Berlin, 1985. MR770063 (86k:11022). |  |
| Book with authors as editors | R. W. Cottle, F. Giannessi, and J. L. Lions (eds.), Variational inequalities and complementarity problems, Proc. Internat. School (Erice, 1978), Wiley, New York, 1980. |  |
| Thesis | S. Povall, Ultra-parallel complex hyperbolic triangle groups, Ph.D. thesis, University of Liverpool, 2019. |  |
| Proceedings and conference | W. Jaco and P. B. Shalen, A new decomposition theorem for irreducible sufficiently-large 3manifolds, Algebraic and geometric topology (Proc. Sympos. Pure Math., Stanford Univ., Stanford, Calif., 1976), Proc. Sympos. Pure Math., XXXII, Amer. Math. Soc., Providence, R.I., 1978, pp. 71-84. MR520524. <br> W. M. Goldman, Mapping class group dynamics on surface group representations, Problems on mapping class groups and related topics, Proc. Sympos. Pure Math., vol. 74, Amer. Math. Soc., Providence, RI, 2006, pp. 189-214, DOI 10.1090/pspum/074/2264541. MR2264541. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book in series | L. V. Ahlfors and L. Sario, Riemann <br> surfaces, Princeton Mathematical <br> Series, N. N. 26, Princeton University <br> Press, Princeton, NJ, 1960. <br> MR0114911. |  |
| URL | A. Hatcher, Basic notes on 3- <br> manifolds. <br> http://www.math.cornell.edu/~hatc <br> her/ 3M/3Mfds.pdf, 2007. |  |

### 3.3.3 American Medical Association (AMA) Reference Style

- Reference list should be numbered.
- Retain the issue number if provided in the reference list; do not query the author for missing issue numbers in a reference list.
- Journals mandating the use of issue numbers in AMA reference style can specify the same in Journals Service Level Document (JSLD).

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> with 1-6 <br> authors | Hu P, Reuben DB. Effects of <br> managed care on the length of <br> time that elderly patients spend <br> with physicians during ambulatory <br> visits: National Ambulatory Medical <br> Care Survey. Med Care. <br> 2002;40(7):606-613. <br> doi:10.1097/0005650- <br> 200207000-00007 | If the DOI is supplied for a <br> journal reference (regardless of <br> the number of authors), it <br> should be retained. |
| Journal article <br> with more than <br> 6 authors | Geller AC, Venna S, Prout M, et al. <br> Should the skin cancer <br> examination be taught in medical <br> school? Arch Dermatol. | The names of only three <br> authors (plus "et al.") are <br> included if the article has more <br> than six authors. |
| doi:10;138(9):1201-1203. |  |  |, | thau NG, Haddad RI. |
| :--- |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Journal article with discontinuous pagination | Talhouk A, McConechy MK, Leung S, et al. A clinically applicable molecular-based classification for endometrial cancers. Br J Cancer. 2015;113(2):299-310, 315. doi:10.1038/bjc. 2015.190 |  |
| Journal article without a volume number | Johnson CL, Dohrmann SM, Kerckove VD, et al. National Health and Nutrition Examination Survey: National Youth Fitness Survey estimation procedures, 2012. Vital Health Stat 2. 2014;(168):1-25. |  |
| Journal article preprint | Bloss CS, Wineinger NE, Peters M, et al. A prospective randomized trial examining health care utilization in individuals using multiple smartphone-enabled biosensors. bioRxiv. Preprint posted online October 28, 2015. doi:10.1101/029983 |  |
| Part of an issue | Newman KM, Jean-Claude J, Li H, Ramey WG, Tilson MD. Cytokines that activate proteolysis are increased in abdominal aortic aneurysms. Circulation. 1994;90(pt 2):224-227. |  |
| Special or theme issue | Winker MA, Flanagin A, eds. Emerging and reemerging global microbial threats. JAMA. 1996;275(theme issue):163-256. |  |
| Journal article in a supplement | Dean HD, Myles RL, Spears-Jones C, Bishop-Cline A, Fenton KA. A strategic approach to public health workforce development and capacity building. Am J Prev Med. 2014;47(5)(suppl 3):S288-S296. | If there is an issue number, it precedes the supplement number in its own set of parentheses (as shown). |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Abstract of a <br> complete <br> article taken <br> from another <br> publication | Falco NA, Upton J. Infantile digital <br> fibromas. JAMA. <br> 1996;275(19):1462b. Abstract <br> republished in: J Hand Surg Am. <br> $1995 ; 20(6): 1014-1020$. <br> doi:10.1016/S0363- <br> $5023(05) 80152-2$ |  |
| Journal article <br> with no named <br> author or a <br> group name | Centers for Disease Control and <br> Prevention (CDC). Licensure of a <br> meningococcal conjugate vaccine <br> (Menveo) and guidance for use- <br> Advisory Committee on <br> Immunization Practices (ACIP), <br> 2010. MMWR Morb Mortal Wkly <br> Rep. 2010;59(9):273. |  |
| Discussants | Allo MD. In discussion of: <br> McKindley DS, Fabian TC, Boucher <br> BA, Croce MA, Proctor KG. <br> Antibiotic pharmacokmetics <br> following fluid resuscitation from <br> traumatic shock. Arch Surg. <br> 1995;130(12):1321-1329. <br> doi:10.1001/archsurg.1995.01430 <br> 120075012 |  |
| Correction | Nelson HD, Nevitt MC, Scott JC, <br> Stone KL, Cummings SR; for the <br> Study of Osteoporotic Fractures <br> Research Group. Smoking, alcohol, <br> and neuromuscular and physical <br> function of older women [published <br> correction appears in JAMA. <br> 1996;275:446]. JAMA. <br> 1994;272:1825-1831. |  |
|  | Liou GI, Wang M, Matragoon S. <br> Precocious IRBP gene expression <br> during mouse development. Invest <br> Ophthalmol Vis Sci. <br> 1994;35(3):1083-1088. Retracted <br> in: Invest Ophthalmol Vis Sci. <br> 1994;35(8):3127. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Entire book | Sherlock S, Dooley J. Diseases of <br> the Liver and Biliary System. 9th <br> ed. Blackwell Scientific <br> Publications; 1993. | The location of the publisher is <br> no longer included in book <br> references. |
| Book chapter | Luketich JD, Ginsberg RJ. <br> Diagnosis and staging of lung <br> cancer. In: Johnson BE, Johnson <br> DH, eds. Lung Cancer. 2nd ed. <br> Wiley-Liss Inc; 1995:161-173. | Note the page range for the <br> chapter. |
| Book with an <br> editor/ translator | Plato. The Laws. Taylor EA, trans- <br> ed. JM Dent \& Sons Ltd; <br> 1934:104-105. | Plato is the author; Taylor is <br> the translator-editor. |
| Book with a <br> volume <br> number | Lee GR, Bithell TC, Foerster J, <br> Athens JW, Lukens JN, eds. <br> Wintrobe's Clinical Hematology. <br> Vol 2. 9th ed. Lea \& Febiger; 1993. |  |
| Book with an <br> edition number | Schlant RC, Alexander KW, eds. <br> Hurst's The Heart: Arteries and <br> Veins. 8th ed. McGraw-Hill Book <br> Co; 1994. |  |
| Newspaper <br> article, no <br> online <br> information | Gianelli DM. AMA launching ethics <br> institute for research, outreach <br> projects. American Medical News. <br> November 4, 1996:1, 75. |  |
| Newspaper <br> article, online <br> information <br> provided | Rosenwald MS. History's deadliest <br> pandemics, from ancient Rome to <br> modern America. Washington Post. <br> February 22, 2021. Accessed <br> February 23, 2021. <br> https://www.washingtonpost.com/ <br> graphics/2020/local/retropolis/coro <br> navirus-deadliest- <br> pandemics/?itid=hp-top-table- <br> main |  |
| Government <br> bulletins | US Bureau of the Census. <br> Statistical Abstract of the United <br> States: 1993. 113th ed. US Bureau <br> of the Census; 1993. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Serial <br> publications | Miller JE, Korenman S. Poverty, <br> Nutritional Status, Growth and <br> Cognitive Development of Children <br> in the United States. Princeton <br> University Office of Population <br> Research; 1993. Working paper <br> 93-5. |  |
| Thesis/dissertati <br> on | Knoll EG. Mental Evolution and the <br> Science of Language: Darwin, <br> Miiller, and Romanes on the <br> Development of the Human Mind. <br> Dissertation. University of Chicago; <br> 1987. |  |
| Conference/mee <br> ting, <br> unpublished | Donegan J. Anesthesia for patients <br> with ischemic cerebrovascular <br> disease. Paper presented at: <br> American Society of <br> Anesthesiologists; October 17-21, <br> 1981; New Orleans, LA. |  |
| Conference/me <br> eting, <br> published | Slama K, ed. Tobacco and Health: <br> Proceedings of the Ninth World <br> Conference on Tobacco and <br> Health, Paris, France, 10-14 <br> October 1994. Plenum Press; <br> 1995. | Once conference/meeting <br> presentations are published, <br> the reference should follow the <br> format of the publication (e.g., <br> a book or a journal article). |
| Package insert | Lamasil. Package insert. Sandoz <br> Pharmaceuticals Corp; 1993. | Hunter J. An account of the <br> dissection of morbid bodies: a <br> monograph or lecture. 1757;No. <br> 32:30-32. Located at: Library of <br> the Royal College of Surgeons, <br> London, England. |
| Special <br> Collection <br> Nishikawa K, inventors; Takeda <br> Chemical Industries Ltd, assignee. <br> Hypotensive imidazole derivatives. <br> US patent 4,340,598. July 20, <br> 1982. |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Audiotape/videot <br> apes | The Right to Die ... The Choice Is <br> Yours. Videotape. Society for the <br> Right to Die; 1987. |  |
| Television or <br> radio broadcast | How to register for the coronavirus <br> vaccine in your state. Transcript. <br> Weekend Edition Saturday. <br> National Public Radio. February 20, <br> 2021. Accessed February 22, <br> 2021. <br> https://www.npr.org/2021/02/20/ <br> 969703383/how-to-register-for- <br> the-coronavirus-vaccine-in-your- <br> state |  |
| Software | Epi Info. Version 6. Centers for <br> Disease Control and Prevention; <br> 1994. | Software does not have to be <br> cited in the References section. |
| Software <br> manual | Dean AG, Dean JA, Coulombier D, <br> et al. Epi Info, Version 6: A Word- <br> Processing, Database, and <br> Statistics Program for Public Health <br> on IBM-Compatible <br> Microcomputers. Centers for <br> Disease Control and Prevention; <br> 1994. | Software manuals are <br> formatted just as other books <br> are. |
| Watabase | The Oxford English Dictionary. 2nd <br> ed. CD-ROM. Oxford University <br> Press; 1992. | RefSeq: NCBI Reference Sequence <br> Database. National Center for <br> Biotechnology Information. <br> Accessed February 22, 2021. <br> https://www.ncbi.nlm.nih.gov/refs <br> eq/ |
| Common questions about the <br> COVID-19 outbreak. American <br> Cancer Society. February 16, <br> 2021. Accessed February 22, <br> 2021. <br> https://www.cancer.org/latest- <br> news/common-questions-about- <br> the-new-coronavirus- <br> outbreak.html |  |  |
| DEMs |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Tweet | @theAGU. At what wind speeds <br> will a plastic bottle start flying in a <br> storm? @pallavr6 says knowing <br> this will help determine which <br> regions of the world are the most <br> susceptible to this type of plastic <br> infiltration into environments <br> surrounding landfills. February 22, <br> 2021. Accessed February 22, <br> 2021. <br> https://twitter.com/theAGU?ref_sr <br> c=twsrc\%5Egoogle\%7Ctwcamp\%5 <br> Eserp\%7Ctwgr\%5Eauthor |  |
| Journal article, <br> in press | Klassen TP, Watters LK, Feldman <br> ME, Sutcliffe T, Rowe PC. The <br> efficacy of nebulized budesonide in <br> dexamethasone-treated <br> outpatients with croup. Pediatrics. <br> Forthcoming 1996. | The current AMA style guide <br> does not recommend this for <br> journal articles, but Wiley style <br> does allow this. Note the use of <br> "Forthcoming" rather than "In <br> press." |

### 3.3.4 American Psychological Association (APA) Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article, <br> 1 to 20 <br> authors, no <br> DOI | Grady, J. S., Her, M., Moreno, G., <br> Perez, C., \& Yelinek, J. (2019). <br> Emotions in storybooks: A <br> comparison of storybooks that <br> represent ethnic and racial groups <br> in the United States. Psychology of <br> Popular Media Culture, 8(3), 207- <br> 217. |  |
| Journal article, <br> 1 to 20 <br> authors, with <br> DOI | Grady, J. S., Her, M., Moreno, G., <br> Perez, C., \& Yelinek, J. (2019). <br> Emotions in storybooks: A <br> comparison of storybooks that <br> represent ethnic and racial groups <br> in the United States. Psychology of <br> Popular Media Culture, 8(3), 207- <br> 217. | DOI format should be changed <br> htt URL format. <br> 185 |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> with DOI, more <br> than 20 <br> authors | Pegion, K., Kirtman, B. P., Becker, <br> E., Collins, D. C., LaJoie, E., <br> Burgman, R., Bell, R., DelSole, R., <br> Min, D., Zhu, Y., Li, W., Sinsky, E., <br> Guan, H., Gottschalck, J., Metzger, <br> E. J., Barton, N. P., Achuthavarie, <br> to URL format. <br> D., Marshak, J., Koster, R., ... Kim, <br> H. (2019). The subseasonal <br> experiment (SubX): A multimodel <br> subseasonal prediction <br> experiment. Bulletin of the <br> American Meteorological <br> Society, 100(10), 2043-2061. <br> https://doi.org/10.1080/14622200 <br> 410001676305 |  |
| Journal article <br> without DOI | Light, M. A., \& Light, I. H. (2008). <br> The geographic expansion of <br> Mexican immigration in the United <br> States and its implications for local <br> law enforcement. Law <br> Enforcement Executive Forum <br> Journal, 8(1), 73-82. |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Journal article with/without DOI, title translated into English, print version | Guimard, P., \& Florin, A. (2007). Les evaluations des enseignants en grande section de matemelle sont-elles predictives des difficultes de lecture au cours preparatoire? [Are teacher ratings in kindergarten predictive of reading difficulties in first grade?]. Approche Neuropsychologique des Apprentissages chez I'Enfant, 19, 5-17. <br> Bussières, E.-L., St-Germain, A., Dubé, M., \& Richard, M.-C. (2017). Efficacité et efficience des programmes de transition à la vie adulte: Une revue systématique [Effectiveness and efficiency of adult transition programs: A systematic review]. Canadian Psychology/Psychologie canadienne, 58, 354-365. https://doi.org/10.1037/cap00001 04 | DOI format should be changed to URL format. |
| Journal article with DOI, advance online publication | Von Ledebur, S. C. (2007). <br> Optimizing knowledge transfer by new employees in companies. <br> Knowledge Management Research <br> \& Practice. Advance online publication. <br> https://doi.org/10.1057/palgrave. <br> kmrp. 8500141 | DOI format should be changed to URL format. |
| Journal article with article number | Jerrentrup, A., Mueller, T., Glowalla, U., Herder, M., Henrichs, N., Neubauer, A., \& Schaefer, J. R. (2018). Teaching medicine with the help of "Dr. House." PLoS ONE, 13(3), Article e0193972. https://doi.org/10.1371/journal.po ne. 0193972 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> with missing <br> information | Missing volume number <br> Stegmeir, M. (2016). Climate <br> change: New discipline practices <br> promote college access. The <br> Journal of College Admission, <br> (231), 44-47. <br> https://www.nxtbook.com/ygsrepr <br> ints/NACAC/nacac_jca_spring2016 <br> /\#/46 | If the journal does not use <br> volume, issue, and/or article or <br> page numbers, omit the <br> missing element(s) from the <br> reference. <br> If the volume, issue, and/or <br> article or page numbers have <br> simply not yet been assigned, <br> use the format for an advance <br> online publication or an in- <br> press article |
|  | Missing issue number <br>  |  |
|  | Amadieu, F. (2017). How do older <br> and young adults start searching <br> for information? Impact of age, <br> domain knowledge and problem <br> complexity on the different steps <br> of information searching. <br> Computers in Human Behavior, <br> $72,67-78$. |  |
|  | https://doi.org/10.1016/j.chb.201 <br> 7.02.038 |  |
|  | Missing page or article number <br> Butler, J. (2017). Where access <br> meets multimodality: The case of <br> ASL music videos. Kairos: A <br> Journal of Rhetoric, Technology, <br> and Pedagogy, 21(1). <br> http://technorhetoric.net/21.1/top <br> oi/butler/index.html |  |
| Journal article, |  <br> Lindenberg, S. M. (2008). Silence <br> and table manners: When <br> environments activate norms. <br> Personality and Social Psychology <br> Bulletin, 34(8), 1047-1056. <br> https://doi.org/10.1177/01461672 <br> 08318401 (Retraction published <br> 2012, Personality and Social <br> Psychology Bulletin, 38[10], 1378) |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> retraction | de la Fuente, R., Bernad, A., <br>  <br> Cigudosa, J. C. (2010). Retraction: <br> Spontaneous human adult stem <br> cell transformation. Cancer <br> Research, 70(16), 6682. <br> https://doi.org/10.1158/0008- <br> 5472.CAN-10-2451 |  |
| In-press article <br> posted in a <br> preprint <br> archive | Briscoe, R. (in press). Egocentric <br> spatial representation in action <br> and perception. Philosophy and <br> Phenomenological Research. <br> http://cogprints.org/5780/1/ECSR <br> AP.F07.pdf |  |
| Magazine <br> article | Lyons, D. (2009, June 15). Don't <br> 'iTune' us: It's geeks versus <br> writers. Guess who's winning. <br> Newsweek, 153(24), 27. |  |
| Online <br> magazine <br> article | Schaefer, N. K., \& Shapiro, B. <br> (2019, September 6). New middle <br> chapter in the story of human <br> evolution. Science, 365(6457), <br> 981-982. <br> https://doi.org/10.1126/science.a <br> ay3550 <br> Schulman, M. (2019, September <br> 9). Superfans: A love story. The <br> New Yorker. <br> https://www.newyorker.com/mag <br> azine/2019/09/16/superfans-a- <br> love-story |  |
| Newsletter <br> article, no <br> author | Six sites meet for comprehensive <br> anti-gang initiative conference. <br> (2006, November/December). <br> OJJDP News @ a Glance. <br> http://www.nqrs.gov/html/ojjdp/n <br> ews_at_glance/216684/topstory.h <br> tml |  |

$\left.\begin{array}{|l|l|l|}\hline \text { Type } & \text { Example/Style } & \text { Exceptions/Remarks } \\ \hline \begin{array}{l}\text { Newspaper } \\ \text { article }\end{array} & \begin{array}{l}\text { Harlan, C. (2013, April 2). North } \\ \text { Korea vows to restart shuttered } \\ \text { nuclear reactor that can make } \\ \text { bomb-grade plutonium. The } \\ \text { Washington Post, A1, A4. }\end{array} & \begin{array}{l}\text { If you used a print version of } \\ \text { the newspaper article (as in } \\ \text { the Harlan example, , provide } \\ \text { the page or pages of the article } \\ \text { after the newspaper title. Do } \\ \text { not include the abbeviations } \\ \text { "p." or "pp." before the } \\ \text { page(s). }\end{array} \\ \hline \begin{array}{l}\text { Online } \\ \text { newspaper } \\ \text { article }\end{array} & \begin{array}{l}\text { Carey, B. (2019, March 22). Can } \\ \text { we get better at forgetting? The } \\ \text { New York Times. } \\ \text { https://www.nytimes.com/2019/0 } \\ \text { 3/22/health/memory-forgetting- } \\ \text { psychology.html } \\ \text { Stobbe, M. (2020, January 8). } \\ \text { Cancer death rate in U.S. sees }\end{array} & \begin{array}{l}\text { If the newspaper article is from } \\ \text { an academic research } \\ \text { database, provide the title of } \\ \text { the newspaper and any } \\ \text { volume, issue, and/or page } \\ \text { numbers that are available for } \\ \text { the article. Do not include } \\ \text { database information in the } \\ \text { reference. If the article does } \\ \text { Chicago Tribuare. drop ever. }\end{array} \\ & \begin{array}{ll}\text { not have volume, issue, or } \\ \text { page numbers available, the } \\ \text { reference in this case ends } \\ \text { with the title of the newspaper } \\ \text { (as in the Stobbe example). }\end{array} \\ & & \begin{array}{l}\text { If the article is from a news }\end{array} \\ \text { website (e.g., CNN, HuffPost)- } \\ \text { one that does not have an } \\ \text { associated daily or weekly } \\ \text { newspaper-use the format for }\end{array}\right\}$

| Type | Example/Style | Exceptions/Remarks |
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| Editorial <br> without <br> signature | Editorial: "What is a disaster" and <br> why does this question matter? <br> [Editorial]. (2006). Journal of <br> Contingencies and Crisis <br> Management, 14(1), 1-2. |  |
| Online-only <br> supplemental <br> material in a <br> periodical | Freeberg, T. M. (2019). From <br> simple rules of individual <br> proximity, complex and <br> coordinated collective movement <br> [Supplemental material]. Journal <br> of Comparative Psychology, <br> $133(2), 141-142$. <br> https://doi.org/10.1037/com0000 <br> 181 | DOI format should be changed <br> to URL format. |
| Abstract as <br> original source | Woolf, N. J., Young, S. L., <br> Fanselow, M. S., \& Butcher, L. L. <br> (1991). MAP-2 expression in <br> cholinoceptive pyramidal cells of <br> rodent cortex and hippocampus is <br> altered by Pavlovian conditioning <br> [Abstract]. Society for <br> Neuroscience Abstracts, 17, 480. |  |
| Abstract as <br> secondary <br> source | Hare, L. R., \& O'Neill, K. (2000). <br> Effectiveness and efficiency in <br> small academic peer groups: A <br> case study (Accession No. <br> 200010185) [Abstract from <br> Sociological Abstracts]. Small <br> Group Research, 31(1), 24-53. <br> https://doi.org/10.1177/10464964 <br> 0003100102 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book by author | Jackson, L. M. (2019). The <br> psychology of prejudice: From <br> attitudes to social action (2nd <br> ed.). American Psychological <br> Association. <br> https://doi.org/10.1037/0000168- <br> 000 |  |
|  | Sapolsky, R. M. (2017). Behave: <br> The biology of humans at our best <br> and worst. Penguin Books. |  |
|  | Svendsen, S., \& Løber, L. (2020). <br> The big picture/Academic writing: <br> The one-hour guide (3rd digital <br> ed.). Hans Reitzel Forlag. <br> https://thebigpicture- <br> academicwriting.digi.hansreitzel.d <br> k/ |  |
| Book by editor | Hygum, E., \& Pedersen, P. M. <br> (Eds.). (2010). Early childhood <br> education: Values and practices in <br> Denmark. Hans Reitzels Forlag. <br> https://earlychildhoodeducation.di <br> gi.hansreitzel.dk/ <br> Kesharwani, P. (Ed.). (2020). <br> Nanotechnology based approaches <br> for tuberculosis treatment. <br> Academic Press. |  |
| Torino, G. C., Rivera, D. P., |  |  |
|  |  <br> Sue, D. W. (Eds.). (2019). <br> Microaggression theory: Influence <br> and implications. Wiley. <br> https://doi.org/10.1002/97811194 <br> 66642 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book <br> republished by <br> editor | Watson, J. B., \& Rayner, R. <br> (2013). Conditioned emotional <br> reactions: The case of Little Albert <br> (D. Webb, Ed.). CreateSpace <br> Independent Publishing Platform. <br> http://a.co/06Se6Na (Original <br> work published 1920). |  |
| Book published <br> by author | American Psychiatric Association. <br> (2000). Diagnostic and statistical <br> manual of mental disorders (4th <br> ed., text rev.). |  |
| American Psychiatric Association. <br> (2013). Diagnostic and statistical <br> manual of mental disorders (5th <br> ed.). <br> https://doi.org/10.1176/appi.book <br> s.9780890425596 |  |  |


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| :--- | :--- | :--- |
| Book chapter | Aron, L., Botella, M., \& Lubart, T. <br> (2019). Culinary arts: Talent and <br> their development. In R. F. <br>  <br> F. C. Worrell (Eds.), The <br> psychology of high performance: <br> Developing human potential into <br> domain-specific talent (pp. 345- <br> 359). American Psychological <br> Association. <br> https://doi.org/10.1037/0000120- <br> 016 |  |
|  | Dillard, J. P. (2020). Currents in <br> the study of persuasion. In M. B. <br> Oliver, A. A. Raney, \& J. Bryant <br> (Eds.), Media effects: Advances in <br> theory and research (4th ed., pp. <br> 115-129). Routledge. |  |
|  | Thestrup, K. (2010). To transform, <br> to communicate, to play-The <br> experimenting community in <br> action. In E. Hygum \& P. M. <br> Pedersen (Eds.), Early childhood <br> education: Values and practices in <br> Denmark. Hans Reitzels Forlag. <br> https://earlychildhoodeducation.di <br> gi.hansreitzel.dk/?id=192 |  |
| Entry in an | Religious work |  |
|  | The Bhagavad Gita (E. Easwaran, <br> Trans.; 2nd ed.). (2007). The Blue <br> Mountain Center of Meditation. <br> dictionary <br> Merriam-Webster. (n.d.). <br> Semantics. In Merriam- <br> Webster.com dictionary. Retrieved <br> January 4, 2020, from <br> https://www.merriam- <br> webster.com/dictionary/semantics |  |


| Type | Example/Style | Exceptions/Remarks |
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| Entry in a print dictionary | Merriam-Webster. (2003). Litmus test. In Merriam-Webster's collegiate dictionary (11th ed., p. 727). |  |
| Wikipedia entry | Oil painting. (2019, December 8). In Wikipedia. https://en.wikipedia.org/w/index.p hp?title=Oil_painting\&oldid=9298 02398 | When citing Wikipedia, cite an archived version of a Wikipedia page so that readers can retrieve the version you used. Access the archived version on Wikipedia by selecting "View history" and then the time and date of the version you used. <br> If a wiki does not provide permanent links to archived versions of the page, include the URL for the entry and a retrieval date. |
| Reference work with no byline | Yankee doodle. (2017). In G. Plimpton (Ed.), The history of sports mascots (3rd ed., Vol. 2, pp. 111-114). Knopf. Frankie the fixer. (2017). In Louis Albano: A life (2nd ed., Vol. 6). http://www.louisalbano.net |  |
| Electronic version of print book | Shotton, M. A. (1989). Computer addiction? A study of computer dependency. Taylor \& Francis. http://www.ebookstore.tandf.co.u k/html/index.asp <br> Schiraldi, G. R. (2001). The posttraumatic stress disorder sourcebook: A guide to healing, recovery, and growth. McGrawHill. <br> https://doi.org/10.1036/00713937 22 | DOI format should be changed to URL format. |
| Electronic-only book | O’Keefe, E. (n.d.). Egoism \& the crisis in Western values. http://www.onlineoriginals.com/sh owitem.asp?itemID=135 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Electronic <br> version of <br> republished <br> book | Freud, S. (1953). The method of <br> interpreting dreams: An analysis <br> of a specimen dream. In J. <br> Strachey (Ed. \& Tran.), The <br> standard edition of the complete <br> psychological works of Sigmund <br> Freud (Vol. 4, pp. 96-121). <br> http://books.google.com/books <br> (Original work published 1900) |  |
| Several <br> volumes in a <br> multivolume <br> work | Koch, S. (Ed.). (1959-1963). <br> Psychology: A study of science <br> (Vols. 1-6). McGraw-Hill. |  |
| Electronic <br> version of book <br> chapter in a <br> volume in a <br> series | Strong, E. K., Jr., \& Uhrbrock, R. <br> S. (1923). Bibliography on job <br> analysis. In L. Outhwaite (Series <br> Ed.), Personnel Research Series: <br> Vol. 1. Job analysis and the <br> curriculum (pp. 140-146). <br> https://doi.org/10.1037/10762- <br> 000 | DOI format should be changed <br> to URL format. |
| Non-English <br> reference <br> book, title <br> translated into <br> English | Real Academia Española. (2001). <br> Diccionario de la lengua española <br> [Dictionary of the Spanish |  |
| language] (22nd ed.). <br> Foucault, M. (1993). Surveiller et <br> punir: Naissance de la prison <br> [Discipline and punish: The birth <br> of the prison]. Schoenhof's Foreign <br> Books. |  |  |
| Technical and <br> research <br> reports | Terry, M.A., \& Lopez, F. M. <br> (2010). Racism and poverty in the <br> Bay Area (Research Report No. <br> 10.4). Embarcadero Institute. <br> http://www.bayarearesearch.org |  |


| Type | Example/Style | Exceptions/Remarks |
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| Corporate <br> author, <br> government <br> report | National Cancer Institute. (2019). <br> Taking time: Support for people <br> with cancer (NIH Publication No. <br> 18-2059). U.S. Department of <br> Health and Human Services, <br> National Institutes of Health. <br> https://www.cancer.gov/publicatio <br> ns/patient- <br> education/takingtime.pdf | The specific agency responsible <br> for the report appears as the <br> author. The names of parent <br> agencies not present in the <br> group author name appear in <br> the source element as the <br> publisher. This creates concise <br> in-text citations and complete <br> reference list entries |
| Corporate <br> author, task <br> force report | American Psychological <br> Association, Task Force on the <br> Sexualization of Girls. (2007). <br> Report of the APA Task Force on <br> the Sexualization of Girls. <br> http://www.apa.org/pi/wpo/sexual <br> ization.html |  |
| Authored <br> report, <br> published by <br> organization | Baral, P., Larsen, M., \& Archer, M. <br> (2019). Does money grow on <br> trees? Restoration financing in <br> Southeast Asia. Atlantic Council. <br> https://www.atlanticcouncil.org/in <br> -depth-research- <br> reports/report/does-money-grow- <br> on-trees-restoring-financing-in- <br> southeast-asia/ |  |


| Type | Example/Style | Exceptions/Remarks |
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| Fact sheet | Agency for Toxic Substances and <br> Disease Registry. (n.d.). Asbestos <br> in your environment: What you <br> can do to limit exposure [Fact <br> sheet]. U.S. Department of Health <br> \& Human Services. <br> https://www.atsdr.cdc.gov/docs/li <br> mitingenvironmentalexposures_fac <br> tsheet-508.pdf |  |
|  | American Association of Colleges <br> of Nursing. (2017). Nursing <br> shortage fact sheet [Fact sheet]. <br> http://www.aacnnursing.org/Porta <br> Is/42/News/Factsheets/Nursing- <br> Shortage-Factsheet-2017.pdf |  |
|  | International Organization for <br> Standardization. (2018). <br> Occupational health and safety <br> management systems- <br> Requirements with guidance for <br> standards <br> use (ISO Standard No. <br> 45001:2018). <br> https://www.iso.org/standard/637 <br> 87.html |  |


| Type | Example/Style | Exceptions/Remarks |
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| Press release | U.S. Food and Drug <br> Administration. (2019, November <br> 15). FDA approves first contact <br> lens indicated to slow the <br> progression of nearsightedness in <br> children [Press release]. <br> https://www.fda.gov/news- <br> events/press-announcements/fda- <br> approves-first-contact-lens- <br> indicated-slow-progression- <br> nearsightedness-children |  |
| White paper, | Department for Business <br> Innovation \& Skills. (2016). <br> Success as a knowledge economy: <br> Teaching excellent, social mobility <br> and student choice [White paper]. <br> Crown. <br> https://www.gov.uk/government/ <br> uploads/system/uploads/attachme <br> nt_data/file/523396/bis-16-265- <br> success-as-a-knowledge- <br> economy.pdf |  |
| White paper, |  |  |
| individual | Furst, M., \& DeMillo, R. A. (2006). <br> Creating symphonic-thinking <br> computer science graduates for an <br> author |  |
| Repreasingly competitive global <br> environment [White paper]. <br> Georgia Tech College of <br> Computing. <br> https://cis.temple.edu/~giorgio/th |  |  |
| institutional <br> archive | McDaniel, J. E., \& Miskel, C. G. <br> reads whitepaper.pdf <br> (2002). The effect of groups and <br> individuals on national <br> decisionmaking: Influence and <br> domination in the reading <br> policymaking environment (CIERA <br> Report 3-025). University of <br> Michigan, Center for Improvement <br> of Early Reading Achievement. <br> http://www.ciera.org/library/repor <br> ts/inquiry-3/3-025/3-025.pdf |  |

$\left.\left.\left.\begin{array}{|l|l|l|}\hline \text { Type } & \text { Example/Style } & \text { Exceptions/Remarks } \\ \hline \begin{array}{l}\text { Webpage on a } \\ \text { news website }\end{array} & \begin{array}{l}\text { Bologna, C. (2019, October 31). } \\ \text { Why some people with anxiety } \\ \text { love watching horror movies. } \\ \text { HuffPost. } \\ \text { https://www.huffpost.com/entry/a } \\ \text { nxiety-love-watching-horror- } \\ \text { movies_I_5d277587e4b02a5a5d57 } \\ \text { b59e }\end{array} & \\ \hline \begin{array}{l}\text { Webpage on a } \\ \text { website with a } \\ \text { government } \\ \text { agency group } \\ \text { author }\end{array} & \begin{array}{l}\text { National Institute of Mental } \\ \text { Health. (2018, July). Anxiety } \\ \text { disorders. U.S. Department of } \\ \text { Health and Human Services, } \\ \text { National Institutes of Health. } \\ \text { https://www.nimh.nih.gov/health/ } \\ \text { topics/anxiety- } \\ \text { disorders/index.shtml }\end{array} & \begin{array}{l}\text { For a page on a government } \\ \text { website without individual } \\ \text { authors, use the specific } \\ \text { agency responsible for the } \\ \text { webpage as the author. }\end{array} \\ \text { The names of parent agencies }\end{array}\right\} \begin{array}{l}\text { not present in the author } \\ \text { element appear in the source } \\ \text { element (in the example, U.S. } \\ \text { Department of Health and } \\ \text { Human Services, National }\end{array}\right\} \begin{array}{l}\text { Institutes of Health). This } \\ \text { creates concise in-text } \\ \text { citations and complete } \\ \text { reference list entries. }\end{array}\right\}$

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Cochrane <br> review | Lane, D. A., \& Lip, G. Y. H. <br> (2013). Treatment of hypertension <br> in peripheral arterial disease. <br> Cochrane Database of Systematic <br> Reviews. <br> https://doi.org/10.1002/14651858 <br> .CD003075.pub3 | Different versions of Cochrane <br> reviews include different <br> information, which means the <br> reference might vary too. <br> Follow the principle of citing <br> what you see. |
|  | Full-text versions of Cochrane <br> reviews do not include volume <br> numbers, issue numbers, or <br> article numbers. The full-text <br> version displays when you visit <br> the DOI of the article. <br> However, the article PDFs <br> show the year as the volume <br> number, an issue number, and <br> an article number. <br> It is fine to omit the volume, <br> issue, and article number from <br> the Cochrane review reference |  |
| if the information is missing |  |  |
| from your version of the |  |  |
| article, but if you do see this |  |  |
| information, include it just as |  |  |
| you would for any journal |  |  |
| article |  |  |


| Type | Example/Style | Exceptions/Remarks |
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| Clinical practice guideline with a group author | Healthcare Infection Control Practices Advisory Committee. (2009). Catheter-associated urinary tract infections (CAUTI). U.S. Department of Health \& Human Services, Centers for Disease Control and Prevention. https://www.cdc.gov/infectioncont rol/guidelines/cauti/index.html <br> National Institute for Health and Care Excellence. (2019). Hypertension in adults: Diagnosis and management (NICE Guideline NG136). <br> https://www.nice.org.uk/guidance /ng136 <br> World Health Organization. (2017). Guideline: Protecting, promoting and supporting breastfeeding in facilities providing maternity and newborn services. Guideline Central. https://www.guidelinecentral.com/ share/summary/5acc36cc939f5\#s ection-society |  |
| Clinical practice guideline by individual authors at a government agency, published as part of a series | Grohskopf, L. A., Sokolow, L. Z., Broder, K. R., Walter, E. B., Fry, A. M., \& Jernigan, D. B. (2018). Prevention and control of seasonal influenza with vaccines: <br> Recommendations of the Advisory Committee on Immunization Practices-United States, 2018-19 influenza season (Morbidity and Mortality Weekly Report, Vol. 67, No. 3). U.S. Department of Health \& Human Services, Centers for Disease Control and Prevention. https://www.cdc.gov/mmwr/volu mes/67/rr/pdfs/rr6703a1-H.pdf |  |


| Type | Example/Style | Exceptions/Remarks |
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| Issue brief | Centre for Community Child <br> Health. (2018). Place-based <br> collective impact: An Australian <br> response to childhood vulnerability <br> (Policy Brief No. 30). Murdoch <br> Children's Research Institute/The <br> Royal Children's Hospital. <br> https://doi.org/10.25374/MCRI.64 <br> 44395 |  |
| Symposium | Contributor, A. A., Contributor, B. <br>  <br> Contributor, D. D. (Year, Month). <br> Title of contribution. In E. E. <br> Chairperson (Chair), Title of <br> symposium. Symposium <br> conducted at the meeting of <br> Organization Name, Location. |  |
| Paper <br> presentation or <br> poster session | Evans, A. C., Jr., Garbarino, J., <br>  <br> Márquez-Greene, N. (2019, |  |
| August 8-11). Gun violence: An <br> event on the power of community <br> [Conference presentation]. APA <br> 2019 Convention, Chicago, IL, <br> United States. <br> https://convention.apa.org/2019- <br> video |  |  |
| Symposium <br> contribution | Adams, T., Anderson, B. A., <br> Spampinato, J., \& Ardolino, T. <br> (1985, November). Something <br> from the soul. In S. Ferguson <br> (Chair), Thoughts on musicology. <br> Symposium conducted at the <br> meeting of the Connecticut Music <br> Appreciation Society, Hartford, CT. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Conference <br> paper abstract <br> retrieved <br> online | Cacioppo, S. (2019, April 25-28). <br> Evolutionary theory of social <br> connections: Past, present, and <br> future [Conference presentation <br> abstract]. Ninety-ninth annual <br> convention of the Western <br> Psychological Association, <br> Pasadena, CA, United States. <br> https://westernpsych.org/wp- <br> content/uploads/2019/04/WPA- <br> Program-2019-Final-2.pdf |  |
| Proceedings <br> published <br> regularly online | Duckworth, A. L., Quirk, A., <br> Gallop, R., Hoyle, R. H., Kelly, D. <br> R., \& Matthews, M. D. (2019). <br> Cognitive and noncognitive <br> predictors of success. Proceedings <br> of the National Academy of <br> Sciences, United States, 116(47), <br> 23499-23504. <br> https://doi.org/10.1073/pnas.191 <br> 0510116 |  |
| Proceedings <br> published in <br> book form | Kushilevitz, E., \& Malkin, T. (Eds.). <br> (2016). Lecture notes in computer <br> science: Vol. 9562. Theory of <br> cryptography. Springer. <br> https://doi.org/10.1007/978-3- <br> 662-49096-9 |  |
| Proceedings <br> published as a <br> book chapter |  <br> Biernacki, C. (2019). Probability <br> estimation by an adapted genetic <br> algorithm in web insurance. In R. <br>  <br> P. Pardalos (Eds.), Lecture notes <br> in computer science: Vol. 11353. <br> Learning and intelligent <br> optimization (pp. 225-240). <br> Springer. <br> https://doi.org/10.1007/978-3- <br> 030-05348-2_21 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Published <br> doctoral <br> dissertation or <br> master's thesis | Author, A. A. (2003). Title of <br> doctoral dissertation or master's <br> thesis (Doctoral dissertation or <br> master's thesis). Retrieved from <br> Name of database. (Accession or <br> Order No.) |  |
| Unpublished <br> dissertation or <br> thesis | Harris, L. (2014). Instructional <br> leadership perceptions and <br> practices of elementary school <br> leaders [Unpublished doctoral <br> dissertation]. University of <br> Virginia. |  |
| Doctoral <br> dissertation/Ma <br> ster's thesis, <br> published in a <br> commercial <br> database | Kabir, J. M. (2016). Factors <br> influencing customer satisfaction <br> at a fast food hamburger chain: <br> The relationship between customer <br> satisfaction and customer loyalty <br> (Publication No. 10169573) <br> [Master's thesis, Wilmington |  |
| University]. ProQuest Dissertations <br> \& Theses Global. |  |  |
| Doctoral <br> dissertation/Ma <br> ster's thesis, <br> published in a <br> institutional <br> database | Zambrano-Vazquez, L. (2016). <br> The interaction of state and trait <br> worry on response monitoring in <br> those with worry and obsessive- <br> compulsive symptoms [Doctoral <br> dissertation, University of <br> Arizona]. UA Campus Repository. <br> https://repository.arizona.edu/han <br> dle/10150/620615 |  |
| Doctoral <br> dissertation/Ma <br> ster's thesis, <br> published on <br> the web | Bruckman, A. (1997). MoosE <br> Crossing: Construction, <br> community, and learning in a <br> networked virtual world for kids <br> [Doctoral dissertation, |  |
| Massachusetts Institute of |  |  |
| Technology]. http://www- |  |  |
| static.cc.gatech.edu/~asb/thesis/ |  |  |$\quad$


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Doctoral <br> dissertation, <br> abstracted in <br> DAI | Appelbaum, L. G. (2005). Three <br> studies of human information <br> processing: Texture amplification, <br> motion representation, and figure- <br> ground segregation. Dissertation <br> Abstracts International: Section B. <br> Sciences and Engineering, 65(10), <br> 5428. |  |
| Doctoral <br> thesis, from a <br> university <br> outside the <br> United States | Carlbom, P. (2000). Carbody and <br> passengers in rail vehicle <br> dynamics [Doctoral thesis, Royal <br> Institute of Technology, <br> Stockholm, Sweden]. <br> http://urn.kb.se/resolve?urn=urn: <br> nbn:se:kth:diva-3029 |  |
| Review of a <br> book | Grimes, W. (2006, December 13). <br> Beyond Mandalay, the road to <br> isolation and xenophobia [Review <br> of the book The river of lost <br> footsteps: Histories of Burma, by <br> T. Myint-U]. The New York Times, <br> E8, E10. |  |
| Review of a <br> video | Axelman, A., \& Shapiro, J. L. <br> (2007). Does the solution warrant <br> the problem? [Review of the DVD <br> Brief therapy with adolescents, <br> produced by the American <br> Psychological Association, 2007]. <br> PsycCRITIQUES, 52(51). <br> https://doi.org/10.1037/a0009036 |  |
| Review of a <br> video game, no <br> author | [Review of the video game <br> BioShock, produced by 2K Games, <br> 2007]. (n.d.). <br> http://www.whattheyplay.com/pro <br> ducts/bioshock-for-xbox- <br> 360/?fm=3\&ob=1 \&t=0\# 166 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Peer <br> commentary <br> on an article | Wolf, K. S. (2005). The future for <br> deaf individuals is not that bleak <br> [Peer commentary on the paper <br> "Decrease of Deaf potential in a <br> mainstreamed environment" by K. <br> S. Wolf]. <br> http://www.personalityresearch.or <br> g/papers/hall.html\#wolf |  |
| Motion picture | Fleming, V. (Director). (1939). <br> Gone with the wind [Film]. <br> Selznick International Pictures; <br> Metro-Goldwyn-Mayer. |  |
| Video | American Psychological <br> Association. (Producer). (2000). <br> Responding therapeutically to <br> patient expressions of sexual <br> attraction [DVD]. Available from <br> http://www.apa.org/videos/ |  |
| Podcast | Meraji, S. M., \& Demby, G. <br> (Hosts). (2016-present). Code <br> switch [Audio podcast]. National <br> Public Radio. <br> https://www.npr.org/podcasts/510 <br> 312/codeswitch |  |
| Single podcast <br> episode | Seales, A. (Host). (2018-present). <br> Webster, M., \& Abumrad, J. <br> Small doses with Amanda Seales <br> [Audio podcast]. Starburns Audio. |  |
| Bringing gamma back, again |  |  |
| [Audio podcast episode]. In |  |  |
| Radiolab. WNYC Studios. |  |  |
| https://www.wnycstudios.org/pod |  |  |
| casts/radiolab/articles/bringing- |  |  |
| gamma-back |  |  |$\quad$


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Podcast <br> transcript | Cornish, A. (Host). (2017, May <br> 17). This simple puzzle test sealed <br> the fate of immigrants at Ellis <br> Island [Audio podcast transcript]. <br> In All things considered. NPR. <br> http://www.npr.org/templates/tra <br> nscript/transcript.php?storyId=52 <br> 8813842 |  |
| Television <br> series | Serling, R. (Executive Producer). <br> (1959-1964). The twilight zone <br> [TV series]. Cayuga Productions; <br> CBS Productions. |  |
| Single episode <br> from a <br> television <br> series | Favreau, J. (Writer), \& Filoni, D. <br> (Director). (2019, November 12). <br> Chapter 1 (Season 1, Episode 1) <br> [TV series episode]. In J. Favreau, |  |
| D. Filoni, K. Kennedy, \& C. Wilson <br> (Executive Producers), The <br> Mandalorian. Lucasfilm; Golem <br> Creations. |  |  |
| Online course <br> or massive <br> open online <br> course (MOOC) | Jackson, M. O., Leyton-Brown, K., <br> \& Shoham, Y. (n.d.). Game theory <br> [MOOC]. Coursera. <br> https://www.coursera.org/learn/g <br> ame-theory-1 |  |
| Lecture from <br> an online <br> course or <br> MOOC | Tangen, J. (2016). Episode 2: I <br> heard a tapping somewhat louder <br> than before [MOOC lecture]. In E. <br> MacKenzie, J. Tangen, \& M. <br> Thompson, The science of |  |
| everyday thinking. edX. |  |  |
| https://www.edx.org/course/the- |  |  |
| science-of-everyday-thinking |  |  |,


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| PowerPoint <br> slides from a <br> classroom <br> website | Mack, R., \& Spake, G. (2018). <br> Citing open source images and <br> formatting references for <br> presentations [PowerPoint slides]. <br> Canvas@FNU. <br> https://fnu.onelogin.com/login |  |
| TED Talk from <br> the TED <br> website | Cuddy, A. (2012, June). Your body <br> language may shape who you are <br> [Video]. TED Conferences. <br> https://www.ted.com/talks/amy_c <br> uddy_your_body_language_shape <br> s_who_you_are |  |
| TED Talk from <br> YouTube | TED. (2019, November 13). The <br> danger of AI is weirder than you <br> think I Janelle Shane [Video]. <br> YouTube. <br> https://www.youtube.com/watch? <br> v=OhCzXOiLnOc |  |
| YouTube video | Harvard University. (2019, August <br> 28). Soft robotic gripper for <br> jellyfish [Video]. YouTube. <br> https://www.youtube.com/watch? <br> v=guRoWTYfxMs |  |
| Facebook page | Community of Multiculturalism. <br> (n.d.). Home [Facebook page]. <br> Facebook. Retrieved October 14, <br> 2020, from <br> https://www.facebook.com/comm <br> unityofmulticulturalism/ |  |

$\left.\begin{array}{|l|l|l|}\hline \text { Type } & \text { Example/Style } & \text { Exceptions/Remarks } \\ \hline \text { Facebook post } & \begin{array}{l}\text { News From Science. (2019, June } \\ \text { 21). Are you a fan of astronomy? } \\ \text { Enjoy reading about what } \\ \text { scientists have discovered in our } \\ \text { solar system-and beyond? This } \\ \text { [Image attached] [Status update]. } \\ \text { Facebook. } \\ \text { https://www.facebook.com/Scienc } \\ \text { eNOW/photos/a.117532185107/1 } \\ \text { 0156268057260108/?type=3\&the } \\ \text { ater }\end{array} & \begin{array}{l}\text { Provide the first 20 words of } \\ \text { the post as the title. Count a } \\ \text { URL or other link, a hashtag, } \\ \text { or an emoji as one word each, } \\ \text { refence if they in the } \\ \text { first 20 words. Do not italicize the }\end{array} \\ \text { emojis. } \\ \text { If a post includes images, } \\ \text { videos, thumbnail links to } \\ \text { outside sources, or content }\end{array}\right\}$

| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Instagram/TikT ok/Twitter profile | National Geographic [@natgeo]. (n.d.). IGTV [Instagram profile]. Instagram. Retrieved December 8, 2019, from <br> https://www.instagram.com/natge o/channel/ <br> Witherspoon, R. <br> [@officialreesetiktok]. (n.d.). vsco mom [TikTok profile]. TikTok. <br> Retrieved January 12, 2020, from https://vm.tiktok.com/xS3B86 APA Style [@APA_Style]. (n.d.). Tweets [Twitter profile]. Twitter. Retrieved January 15, 2020, from https://twitter.com/APA_Style | Unlike other social media profile pages, the TikTok page does not have a "Home" or other tabs. For the title in the reference, use the first 20 words of the description (in the example, "vsco mom"). |
| Map retrieved online | Lewis County Geographic Information Services (Cartographer). (2002). Population density, 2000 US Census [Demographic map]. http://www.co.lewis.wa.us/public works/maps/Demographics/census -pop-dens_2000.pdf |  |
| Data set | O'Donohue, W. (2017). Content analysis of undergraduate psychology textbooks (ICPSR 21600; Version V1) [Data set]. ICPSR. <br> https://doi.org/10.3886/ICPSR369 66.v1 |  |
| Measurement instrument | Friedlander, M. L., Escudero, V., \& Heatherington, L. (2002). ESOFTA: System for observing family therapy alliances [Software and training videos]. Unpublished instrument. http://www.softasoatif.com/ |  |
| Software | Comprehensive Meta-Analysis (Version 2) [Computer software]. Biostat. |  |
| Apparatus | Eyelink II [Apparatus and software]. (2004). SR Research. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Unpublished <br> manuscript <br> with a <br> university cited |  <br> McDonald, P. (2018). The effects <br> of sodium on children's health <br> [Unpublished manuscript]. |  |
| Department of Biology, University |  |  |
| of Cincinnati. |  |  |$\quad$.


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Collection of letters from an archive | Allport, G. W. (1930-1967). Correspondence. Gordon W. Allport Papers (HUG 4118.10), Harvard University Archives, Cambridge, MA, United States. |  |
| Unpublished papers, lectures from an archive or personal collection | Berliner, A. (1959). Notes for a lecture on reminiscences of Wundt and Leipzig. Anna Berliner Memoirs (Box M50), Archives of the History of American Psychology, University of Akron, Akron, OH, United States. |  |
| Archival/histori cal source for which the author and/or date is known or is reasonably certain but not stated on the document | Allport, A. (presumed). (ca. 1937). Marion Taylor today-by the biographer [Unpublished manuscript]. Marion Taylor Papers, Schlesinger Library, Radcliffe College, Cambridge, MA, United States. |  |
| Archival source with corporate author | Subcommittee on Mental Hygiene Personnel in School Programs. (1949, November 5-6). Meeting of Subcommittee on Mental Hygiene Personnel in School Programs. David Shakow Papers (M1360), Archives of the History of American Psychology, University of Akron, Akron, OH, United States. |  |
| Interview recorded and available in an archive | Subcommittee on Mental Hygiene Personnel in School Programs. (1949, November 5-6). Meeting of Subcommittee on Mental Hygiene Personnel in School Programs. David Shakow Papers (M1360), Archives of the History of American Psychology, University of Akron, Akron, OH, United States. |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Transcription of a recorded interview, no recording available | Sparkman, C. F. (1973). An oral history with Dr. Colley F. <br> Sparkman/Interviewer: Orley B. Caudill. Mississippi Oral History Program (Vol. 289), University of Southern Mississippi, Hattiesburg, MS, United States. |  |
| Newspaper article, historical, in an archive or personal collection | Psychoanalysis institute to open. (1948, September 18). [Clipping from an unidentified Dayton, OH, United States, newspaper]. Copy in possession of author. |  |
| Historical publication of limited circulation | Sci-Art Publishers. (1935). Sci-Art publications [Brochure]. Roback Papers (HUGFP 104.50, Box 2, Folder "Miscellaneous Psychological Materials"), Harvard University Archives, Cambridge, MA, United States. |  |
| Photographs | [Photographs of Robert M. <br> Yerkes]. (ca. 1917-1954). Robert Mearns Yerkes Papers (Box 137, Folder 2292), Manuscripts and Archives, Yale. |  |
| Message posted to a newsgroup, online forum, or discussion group | Rampersad, T. (2005, June 8). Re: Traditional knowledge and traditional cultural expressions [Online forum comment]. http://www.wipo.int/roller/comme nts/ipisforum/Weblog/theme_eight _how_can_cultural\#comments |  |
| Message posted to an electronic mailing list | Smith, S. (2006, January 5). Re: Disputed estimates of IQ [Electronic mailing list message]. http://tech.groups.yahoo.com/gro up/ForensicNetwork/message/670 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Blog post | Ouellette, J. (2019, November <br> 15). Physicists capture first <br> footage of quantum knots <br> unraveling in superfluid. Ars <br> Technica. <br> https://arstechnica.com/science/2 <br> 019/11/study-you-can-tie-a- <br> quantum-knot-in-a-superfluid-but- <br> it-will-soon-untie-itself/ |  |
| Video blog post | Norton, R. (2006, November 4). <br> How to train a cat to operate a <br> light switch [Video]. <br> http://www.youtube.com/watch?v <br> =Vja83KLQXZs |  |
| Sample <br> reference list <br> entry to an <br> appealed case | Durflinger v. Artiles, 563 F. Supp. <br> 322 (D. Kan. 1981), aff'd, 727 <br> F.2d 888 (10th Cir. 1984). |  |
| Sample <br> reference to a <br> statute | Mental Health Systems Act, 42 <br> U.S.C. § 9401 (1988). |  |
| Sample <br> reference to a <br> statute in a <br> state code | Mental Care and Treatment Act, 4 <br> Kan. Stat. Ann. §§ 59-2901-2941 <br> (1983 \& Supp. 1992). |  |
| Sample <br> reference to a <br> statute in a <br> federal code | Americans With Disabilities Act of <br> 1990, 42 U.S.C.A. § 12101 et seq. <br> (West 1993). |  |
| Sample <br> reference for <br> federal <br> testimony | RU486: The import ban and its <br> effect on medical research: <br> Hearings before the Subcommittee <br> on Regulation, Business <br> Opportunities, and Energy, of the <br> House Committee on Small <br> Business, 101st Cong. 35 (1990) <br> (testimony of Ronald Chesemore). |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Sample <br> reference for a <br> full federal <br> hearing | Urban America's need for social <br> services to strengthen families: <br> Hearing before the Subcommittee <br> on Human Resources of the <br> Committee on Ways and Means, <br> House of Representatives, 102d <br> Cong. 1 (1992). |  |
| Sample <br> reference to <br> unenacted <br> federal bills | Equitable Health Care for Severe <br> Mental Illnesses Act of 1993, H.R. <br> 1563, 103d Cong. (1993). |  |
| Executive <br> order | Exec. Order No. 13648, 78 Fed. <br> Reg. 129 (July 5, 2013). <br> If the order has been codified in <br> the United States Code (U.S.C.), <br> you can add the following <br> elements at the end of the <br> reference: <br> Exec. Order No. 11,609, 3 C.F.R. <br> 586 (1971-1975), reprinted as <br> amended in 3 U.S.C. § 301 app. at <br> 404-407 (2006). |  |
| Patents | Ghatak, S. (2020). Immunization <br> testing system (U.S. Patent No. <br> 10,788,482). U.S. Patent and <br> Trademark Office. <br> https://rb.gy/ik0fb0 |  |

### 3.3.5 Vancouver Reference Style

| Type | Example/Style | Exceptions /Remarks |
| :--- | :--- | :--- |
| Journal article | Halpern SD, Ubel PA, Caplan AL. <br> Solid-organ transplantation in <br> HIV-infected patients. N Engl J <br> Med. 2002 Jul 25;347(4):284-7. | Optional: If a journal carries <br> continuous pagination <br> throughout a volume (as <br> many medical journals do), <br> omit the month and issue <br> number. |
| Journal article <br> with DOI (and <br> with page <br> numbers) | O'Mahony S, Rose SL, Chilvers AJ, <br> Ballinger JR, Solanki CK, Barber <br> RW, et al. Finding an optimal <br> method for imaging lymphatic <br> vessels of the upper limb. Eur J <br> Nucl Med Mol Imaging. <br> $2004 ; 31(4): 555-63$. |  |


|  | $\begin{aligned} & \text { https://doi.org/10.1007/s00259- } \\ & 003-1399-3 \end{aligned}$ |  |
| :---: | :---: | :---: |
| Journal article published electronically ahead of the print version, no DOI | Yu WM, Hawley TS, Hawley RG, Qu CK. Immortalization of yolk sac-derived precursor cells. Blood. 2002 Nov 15;100(10):3828-31. Epub 2002 Jul 5. |  |
| Journal article by DOI (before issue publication with no page numbers) | O'Mahony S, Rose SL, Chilvers AJ, Ballinger JR, Solanki CK, Barber RW, et al. Finding an optimal method for imaging lymphatic vessels of the upper limb. Eur J Nucl Med Mol Imaging. 2004. https://doi.org/10.1007/s00259-003-1399-3 |  |
| Article in electronic journal by DOI (no paginated version) | Slifka MK, Whitton JL. Clinical implications of dysregulated cytokine production. Dig J Mol Med. 2000. <br> https://doi.org/10.1007/s801090 000086 |  |
| Journal article in a supplement | Frumin AM, Nussbaum J, Esposito M. Functional asplenia: demonstration of splenic activity by bone marrow scan. Blood. 1979;59(Suppl 1):26-32. |  |
| Journal article on the Internet | Abood S. Quality improvement initiative in nursing homes: the ANA acts in an advisory role. Am J Nurs [Internet]. 2002 Jun [cited 2002 Aug 12];102(6):[about 1 <br> p.]. Available from: https://journals.Iww.com/ajnonlin e/Fulltext/2 <br> 002/06000/Quality_Improvement _Initiative_in_Nursing_Homes.31. aspx (Subscription required) |  |
| Book chapter | Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. The genetic basis of human cancer. New York: McGraw-Hill; 2002. p. 93-113. |  |
| Online: First chapter in a series (without | Saito Y, Hyuga H. Rate equation approaches to amplification of enantiomeric excess and chiral |  |


| a volume designation but with a DOI) | symmetry breaking. Top Curr <br> Chem. 2007. <br> https://doi.org/10.1007/128_200 6_108 |  |
| :---: | :---: | :---: |
| Book, authored | Murray PR, Rosenthal KS, Kobayashi GS, Pfaller MA. Medical microbiology. 4th ed. St. Louis: Mosby; 2002. |  |
| Online database | Open database: <br> Who's Certified [Internet]. <br> Evanston (IL): The American <br> Board of Medical Specialists. <br> c2000 [cited 2001 Mar 8]. <br> Available from: <br> https://www.abms.org/verifycertification/ <br> Closed database: <br> Jablonski S. Online Multiple Congenital Anomaly/Mental Retardation (MCA/MR) Syndromes [Internet]. Bethesda (MD): National Library of Medicine (US); c1999 [updated 2001 Nov 20; cited 2002 Aug 12]. Available from: <br> //www.nlm.nih.gov/archive//2006 <br> 1212/mesh/jablonski/syndrome_ti tle.html |  |
| Blog | Holt M. The Health Care Blog [Internet]. San Francisco: Matthew Holt. 2003 Oct [cited 2009 Feb 13]. Available from: http://thehealthcareblog.com/blo g/category/matthew-holt/ |  |
| Blog post | Campbell A. Diabetes and alcohol: do the two mix? (Part 2). 2008 Jan 28 [cited 2009 Feb 13]. In: Diabetes Self-Management Blog [Internet]. New York: Diabetes Self-Management [2006 Aug 14]. 2 p. Available from: https://www.diabetesselfmanage ment.com/blog/Amy_Campbell/Di abetes_and_Alcohol_Do_the_Two Mix_Part_2 |  |
| University site | Doe J. Title of preprint. http://www.uni- |  |


|  | heidelberg.de/mydata.html <br> (1999). Accessed 25 Dec 1999. |  |
| :--- | :--- | :--- |
| FTP site | Doe J. Trivial HTTP, RFC2169. <br> ftp://ftp.isi.edu/in- <br> notes/rfc2169.txt (1999). <br> Accessed 12 Nov 1999. |  |
| Organization <br> site | ISSN International Centre: The <br> ISSN register. <br> http://www.issn.org (2006). <br> Accessed 20 Feb 2007. |  |

### 3.3.6 Math and Physical Sciences Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article | Hamburger, C.: <br> Quasimonotonicity, regularity <br> and duality for nonlinear systems <br> of partial differential equations. <br> Ann. Mat. Pura. Appl. 169, 321- <br> 354 (1995) | Regarding truncation of author <br> names, this would be as <br> submitted by the author/as in <br> manuscript |
| Inclusion of <br> issue number <br> (optional) | Campbell, S.L., Gear, C.W.: The <br> index of general nonlinear DAES. <br> Numer. Math. 72(2), 173-196 <br> (1995) |  |
| Journal article <br> with DOI (and <br> with page <br> numbers) | Slifka, M.K., Whitton, J.L.: <br> Clinical implications of <br> dysregulated cytokine <br> production. J. Mol. Med. 78, 74- <br> 80 (2000). <br> https://doi.org/10.1007/s00109 <br> 0000086 |  |
| Journal article <br> with DOI (and <br> with article <br> citation ID) | Hendi, S.H., Momeni, D.: Black- <br> hole solutions in F(R) gravity <br> with conformal anomaly. Eur. <br> Phys. J. C 71, 1823 (2011). <br> https://doi.org/10.1140/epjc/s10 <br> 052-011-1823-y |  |
| Journal article <br> by DOI (before <br> issue <br> publication <br> with page <br> numbers) | Slifka, M.K., Whitton, J.L.: <br> Clinical implications of <br> dysregulated cytokine <br> production. J. Mol. Med. (2000). <br> https://doi.org/10.1007/s00109 <br> 0000086 |  |
| Article in <br> electronic <br> journal by DOI <br> (no paginated <br> version) <br> editor | Slifka, M.K., Whitton, J.L.: <br> Clinical implications of <br> dysregulated cytokine <br> production. Dig. J. Mol. Med. <br> (2000). <br> https://doi.org/10.1007/s80109 <br> 0000086 | Smith, J. (ed.): Rodent genes. <br> Mod. Genomics J. 14(6), 126- <br> 233 (1998) |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal issue <br> with no issue <br> editor | Rodent genes: Mod. Genomics J. <br> 14(6):126-233 (1998) |  |
| Book chapter | Broy, M.: Software engineering - <br> from auxiliary to key <br> technologies. In: Broy, M., <br> Denert, E. (eds.) Software <br> Pioneers, pp. 10-13. Springer, <br> New York (2002) |  |
| Book, authored | Geddes, K.O., Czapor, S.R., <br> Labahn, G.: Algorithms for |  |
| Computer Algebra. Kluwer, |  |  |
| Book, edited | Seymour, R.S. (ed.): Conductive <br> Polymers. Plenum, New York <br> (1981) |  |
| Chapter in a <br> book in a <br> series without <br> volume titles | MacKay, D.M.: Visual stability <br> and voluntary eye movements. <br> In: Jung, R., MacKay, D.M. <br> (eds.) Handbook of Sensory <br> Physiology, vol. 3, pp. 307-331. <br> Springer, Heidelberg (1973) |  |
| Chapter in a <br> book in a <br> series with <br> volume titles | Smith, S.E.: Neuromuscular <br> blocking drugs in man. In: <br> Zaimis, E. (ed.) Neuromuscular <br> Junction. Handbook of <br> Experimental Pharmacology, vol. <br> 42, pp. 593-660. Springer, <br> Heidelberg (1976) |  |
| OnlineFirst <br> chapter in a <br> series (without <br> a volume <br> designation but <br> with a DOI) | Saito, Y., Hyuga, H. Rate <br> equation approaches to <br> amplification of enantiomeric <br> excess and chiral symmetry <br> breaking. Top. Curr. Chem. <br> (2007). <br> https://doi.org/10.1007/128_20 <br> 06_108 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Proceedings as <br> a book (in a <br> series and <br> subseries) | Zowghi, D., et al.: A framework <br> for reasoning about <br> requirements in evolution. In: <br> Foo N., Goebel R. (eds.) Topics <br> in Artificial Intelligence, 4th <br> Pacific Rim Conference on <br> Artificial Intelligence, Cairns, <br> August 1996. Lecture Notes in <br> Computer Science. Lecture Notes <br> in Artificial Intelligence, vol. <br> 1114, pp. 157-168. Springer, <br> Heidelberg (1996) |  |
| Proceedings <br> with an editor <br> (without a <br> publisher) | Aaron, M.: The future of <br> genomics. In: Williams, H. (ed.) <br> Proceedings of the Genomic <br> Researchers, Boston (1999) |  |
| Proceedings <br> without an <br> editor (without <br> a publisher) | Chung, S.-T., Morris, R.L.: <br> Isolation and characterization of <br> plasmid deoxyribonucleic acid <br> from Streptomyces fradiae. In: <br> Abstracts of the 3rd International <br> Symposium on the Genetics of <br> Industrial Microorganisms, <br> University of Wisconsin, Madison, <br> 4-9 June 1978 |  |
| Dissertation, |  |  |
| Ph.D. thesis | Chung, S.-T., Morris, R.L.: <br> Trent, J.W.: Experimental acute <br> renal failure. Dissertation, <br> University of California (1975) |  |
| Paper <br> Presented at a <br> Isolation and characterization of <br> plasmid deoxyribonucleic acid <br> from Streptomyces fradiae. <br> Paper presented at the 3rd <br> international symposium on the <br> genetics of industrial <br> microorganisms, University of <br> Wisconsin, Madison, 4-9 June <br> 1978 |  |  | | Norman, L.O.: Lightning rods. |
| :--- |
| US Patent 4,379,752, 9 Sept |
| 1998 |$\quad$| Name and date of patent are |
| :--- |
| optional |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Institutional <br> author (book) | International Anatomical <br> Nomenclature Committee: <br> Nomina anatomica. Excerpta <br> Medica, Amsterdam (1966) |  |
| Non-English, <br> Latin alphabet <br> publication <br> cited in an <br> English <br> publication. | Wolf, G.H., Lehman, P.-F.: Atlas <br> der Anatomie, vol. 4/3, 4th edn. <br> Fischer, Berlin (1976) | Use the language of the <br> primary document, not that of <br> the reference for "vol" etc.! |
| Non-Latin <br> alphabet <br> publication <br> cited in an <br> English <br> publication. | Marikhin, V.Y., Myasnikova, L.P.: <br> Nadmolekulyarnaya struktura <br> polimerov (The supramolecular <br> structure of polymers). Khimiya, <br> Leningrad (1977) | Optional are the title of the <br> publication in the original <br> language (and alphabet) and <br> an English translation, which <br> are placed in parentheses <br> when they are present. |
| In press | Holmes, R., et al.: References. <br> In: Jones, T.C. (ed.) Science <br> style manual. Sprint, London <br> (2007, in press) |  |
| Online <br> document | Cartwright, J.: Big stars have <br> weather too. IOP Publishing <br> PhysicsWeb. <br> http://physicsweb.org/articles/n <br> ews/11/6/16/1 (2007). Accessed <br> 26 June 2007 |  |
| Supplementary <br> material/privat <br> e homepage | Healthwise Knowledgebase. US <br> Doe, J.: Title of supplementary <br> material. <br> http://www.privatehomepage.co <br> m (2000). Accessed 22 Feb 2000 |  |
| Sttp://www.healthwise.org <br> (1998). Accessed 21 Sept 1998 |  |  |
| University site | Doe, J.: Title of preprint. <br> http://www.uni- <br> heidelberg.de/mydata.html <br> (1999). Accessed 25 Dec 1999 |  |
| database |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| FTP site | Doe, J.: Trivial HTTP, RFC2169. <br> ftp://ftp.isi.edu/in- <br> notes/rfc2169.txt (1999). <br> Accessed 12 Nov 1999 |  |
| Organization <br> site | ISSN International Centre: The <br> ISSN register. <br> http://www.issn.org (2006). <br> Accessed 20 Feb 2007 |  |

### 3.3.7 American Physical Society (APS) Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article | S. Preuss, A. Demchuk Jr., M. <br> Stuke, Appl. Phys. A 61, 33 <br> (1995). |  |
| Inclusion of <br> issue number <br> (optional) | D. S. Saunders, Sci. Am. <br> $\mathbf{2 3 4 ( 2 ) , 1 1 4 ~ ( 1 9 7 6 ) . ~}$ |  |
| Journal article <br> with DOI (and <br> with page <br> numbers) | M. K. Slifka, J. L. Whitton. J. Mol. <br> Med. 78, 74-80 (2000). <br> https://doi.org/10.1007/s00109 <br> 0000086 |  |
| Journal article <br> by DOI (before <br> issue <br> publication with <br> page numbers) | M. K. Slifka, J. L. Whitton, <br> Clinical implications of <br> dysregulated cytokine <br> production. J. Mol. Med. (2000). <br> https://doi.org/10.1007/s00109 <br> 0000086 |  |
| Article in <br> electronic <br> journal by DOI <br> (no paginated <br> version) | M. K. Slifka, J. L. Whitton, <br> Clinical implications of <br> dysregulated cytokine <br> production. Dig. J. Mol. Med. <br> (2000). <br> https://doi.org/10.1007/s80109 <br> 0000086 |  |
| Journal issue <br> with issue <br> editor | J. Smith (ed.), Rodent genes. <br> Mod. Genomics J. 14(6) (1998). |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal issue <br> with no issue <br> editor | Rodent genes, Mod. Genomics J. <br> $\mathbf{1 4 ( 6 )}$ (1998). |  |
| Book chapter | D. M. Abrams, in Conductive <br> Polymers, ed. by R. S. Seymour, <br> A. Smith (Springer, Berlin <br> Heidelberg New York, 1973), p. <br> 307. |  |
| Book, authored | H. Ibach, H. Lüth, Solid-State <br> Physics, 2nd ed. (Springer, New <br> York, 1996). |  |
| Book, edited | R. S. Seymour (ed.), Conductive <br> Polymers (Plenum, New York, <br> 1981). |  |
| Chapter in a <br> book in a series <br> without volume <br> titles | D. M. MacKay, in Handbook of <br> Sensory Physiology, vol. 3, ed. <br> by R. Jung, D.M. MacKay <br> (Springer, Heidelberg, 1973), p. <br> 307. |  |
| Chapter in a <br> book in a series <br> with volume <br> titles | S. E. Smith, in Neuromuscular <br> Junction, ed. by E. Zaimis. <br> Handbook of Experimental <br> Pharmacology, vol. 42 (Springer, <br> Heidelberg, 1976), p. 593. |  |
| OnlineFirst <br> chapter in a <br> series (without <br> a volume <br> designation but <br> with a DOI) | Y. Saito, H. Hyuga, Rate <br> equation approaches to <br> amplification of enantiomeric <br> excess and chiral symmetry <br> breaking. Top. Curr. Chem. <br> (2007). <br> https://doi.org/10.1007/128_20 <br> 06_108 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Proceedings as <br> a book (in a <br> series and <br> subseries) | D. Zowghi et al., in PRICAI '96: <br> Topics in Artificial Intelligence, <br> ed. by N. Foo, R. Goebel. 4th <br> Pacific Rim Conference on <br> Artificial Intelligence, Cairns, <br> August 1996. Lecture Notes in <br> Computer Science. Lecture notes <br> in artificial intelligence, vol. 1114 <br> (Springer, Heidelberg, 1996), p. <br> 157. |  |
| Proceedings <br> with an editor <br> (without a <br> publisher) | M. Aaron, in Proceedings of the <br> Genomic Researchers, edited by <br> H. Williams (unpublished). |  |
| Proceedings <br> without an <br> editor (without <br> a publisher) | S. T. Chung, R. L. Morris, in <br> Abstracts of the 3rd International <br> Symposium on the Genetics of <br> Industrial Microorganisms, <br> University of Wisconsin, <br> Madison, 4-9 June 1978. |  |
| Paper presented <br> at a conference | S. T. Chung, R. L. Morris, <br> Isolation and characterization of <br> plasmid deoxyribonucleic acid <br> from Streptomyces fradiae. <br> Paper presented at the 3rd <br> international symposium on the <br> genetics of industrial <br> microorganisms, University of <br> Wisconsin, Madison, 4-9 June <br> 1978. |  |
| Patent | L. O. Norman, U.S. Patent <br> 4,379,752, 9 Sept 1998. | Name and date of patent are <br> optional |
| Dissertation, <br> Ph.D. thesis | J. W. Trent, Dissertation, <br> University of California, 1975. |  |
| Institutional <br> author (book) | International Anatomical <br> Nomenclature Committee, <br> Nomina anatomica. (Excerpta <br> Medica, Amsterdam, 1966). |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Non-English, Latin alphabet publication cited in an English publication. | G. H. Wolf, P. F. Lehman (eds.), Atlas der Anatomie, vol. 4/3, 4th ed. (Fischer, Berlin, 1976). | Use the language of the primary document, not that of the reference for "vol" etc.! |
| Non-Latin alphabet publication cited in an English publication. | V. Y. Marikhin, L. P. Myasnikova, Nadmolekulyarnaya struktura polimerov (The supramolecular structure of polymers). (Khimiya, Leningrad, 1977). | Optional are the title of the publication in the original language and an English translation, which are placed in parentheses when they are present. |
| In press | R. Holmes et al., in Science style manual, edited by T.C. Jones (Sprint, London, in press). | Regarding truncation of author names, this would be as submitted by the author/as in manuscript |
| Online document | J. Cartwright, Big stars have weather too. (IOP Publishing PhysicsWeb, 2007), http://physicsweb.org/articles/n ews/11/6/16/1. Accessed 26 June 2007. |  |
| Online database | Healthwise Knowledgebase (US Pharmacopeia, Rockville, 1998), http://www.healthwise.org. Accessed 21 Sept 1998. |  |
| Supplementary material/private homepage | J. Doe, Title of supplementary material (2000), http://www.privatehomepage.co m. Accessed 22 Feb 2000. |  |
| University site | J. Doe, Title of preprint (1999), http://www.uniheidelberg.de/mydata.html. Accessed 25 Dec 1999. |  |
| FTP site | J. Doe, Trivial HTTP, RFC2169 (1999), ftp://ftp.isi.edu/innotes/rfc2169.txt. Accessed 12 Nov 1999. |  |
| Organization site | ISSN International Centre: The ISSN register (2006), <br> http://www.issn.org. Accessed 20 Feb 2007. |  |

### 3.3.8 Chicago Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book with single <br> author | Pollan, Michael. 2006. The <br> Omnivore's Dilemma: A Natural <br> History of Four Meals. New York: <br> Penguin. <br> Keith, Edward O. 2001. Survey <br> of Marine Mammals. Dubuque, <br> Iowa: Kendall/Hunt Publishing <br> Company. | It's OK to either use first names <br> or initials in Chicago references <br> but it should just be consistent <br> throughout the reference list. |
| Book with two <br> authors | Ward, Geoffrey C., and Ken <br> Burns. 2007. The War: An <br> Intimate History, 1941-1945. <br> New York: Knopf. <br> Purkis, Samuel, and Victor <br> Klemas. 2011. Remote Sensing <br> and Global Environmental <br> Change. Oxford: Wiley-Blackwell. |  |
| Book with three <br> authors | Heatherton, Joyce, James <br> Fitzgilroy, and Jackson Hsu. <br> 2007. Meteors and Mudslides: A <br> Trip through. New York: Knopf. |  |
| Book with editor <br> as author | Woodward, David, ed. 1987. Art <br> and Cartography: Six Historical |  |
| Essays. Chicago: University of |  |  |
| Chicago Press. |  |  |,


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Forthcoming book | Bloemraad, Irene. Forthcoming. Land Grant Colleges Today. New York: Macmillan Co. Faraday, Carry. Forthcoming. "Protean Photography." In Seven Trips beyond the Asteroid Belt, edited by James Oring. Cape Canaveral, FL: Launch Press. |  |
| Chapter in an edited book | Messing, Charles G., John K. Reed, Sandra D. Brooke, and Steve W. Ross. 2008. "DeepWater Coral Reefs of the United States." In Coral Reefs of the USA, edited by Bernhard M. Riegl and Richard E. Dodge, 767-92. Dordrecht: Springer. |  |
| Journal article | Keng, Shao-Hsun, Chun-Hung Lin, and Peter F. Orazem. 2017. "Expanding College Access in Taiwan, 1978-2014: Effects on Graduate Quality and Income Inequality." Journal of Human Capital 11(1, Spring): 1-34. https://doi.org/10.1086/690235. LaSalle, Peter. 2017. <br> "Conundrum: A Story about Reading." New England Review 38(1): 95-109. Project MUSE. Weinstein, Joshua I. 2009. "The Market in Plato's Republic." Classical Philology 104: 439-58. | Journal articles often list many authors, especially in the sciences. If there are four or more authors, list up to ten in the reference list; in the text, list only the first, followed by et al. ("and others"). For more than ten authors (not shown here), list the first seven in the reference list, followed by et al. |
| Journal: Online format with DOI | Campbell, Alexandra M., Jay Fleisher, Christopher Sinigalliano, James R. White, and Jose V. Lopez. 2015. "Dynamics of Marine Bacterial Community Diversity of the Coastal Waters of the Reefs, Inlets, and Wastewater Outfalls of Southeast Florida." Microbiology Open 4(2): 1-19. <br> https://doi.org/10.1002/mbo3.2 45. | DOI is preferred over URL. Always use DOI if given instead of URL. |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal: Online <br> format without <br> DOI | Spieler, Richard E. 1971. "A <br> Carp-Goldfish Hybrid with No <br> Caudal Fin." Transactions of the <br> Kansas Academy of Science <br> $74(3 / 4): 342-43$. <br> http://nsuworks.nova.edu/occ_fa <br> carticles/215/. |  |
| Article in press: <br> If publication <br> year is known | Swallow, Sundar K., and Mary J. <br> Mazzotta. 2004. "Assessing <br> Public Priorities for Experiment <br> Station Research: Contingent <br> Value and Public Preferences for <br> Agricultural Research." American <br> Journal of Agricultural Economics <br> 86: in press. |  |
| Article in press: <br> If publication <br> year is not <br> known | Swallow, Sundar K., and Mary J. <br> Mazzotta. Forthcoming. <br> "Assessing Public Priorities for <br> Experiment Station Research: <br> Contingent Value and Public <br> Preferences for Agricultural <br> Research." American Journal of <br> Agricultural Economics: in press. |  |
| Article in a Stolberg, Sheryl Gay, and Robert <br> Pear. "Wary Centrists Posing <br> Challenge in Health Care Vote." <br> Nopular York Times, February 28, <br> magazine |  |  |
| Online article <br> http://www.nytimes.com/2010/0 <br> 2/28/us/politics/28health.html. | Kossinets, Gueorgi, and Duncan <br> J. Watts. 2009. "Origins of <br> Homophily in an Evolving Social <br> Network." American Journal of <br> Sociology 115: 405-50. <br> https://doi.org/10.1086/599247. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Paper delivered <br> at a meeting and <br> not published | Adelman, Rachel. "'Such Stuff as <br> Dreams Are Made On': God's <br> Footstool in the Aramaic <br> Targumim and Midrashic <br> Tradition." Paper presented at <br> the annual meeting for the <br> Society of Biblical Literature, <br> New Orleans, LA, November 21- <br> 24, 2009. |  |
| Paper delivered <br> at a meeting and <br> published | Ku, Bhatt, and Helen Bake. <br> 2000. "Re-reading the '167 <br> event': The Politics of Numbers <br> and the Making of Hong Kong |  |
| 'Others'." Twelfth Annual Meeting |  |  |
| on Socioeconomics, 54. London. |  |  |
| July 7-10. |  |  |,


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Anonymous <br> works - known <br> authorship | [Meier, Albert, Albert J. Fivizzani, <br> Richard E. Spieler, and Nelson <br> Horseman]. 1978. Circadian <br> hormone basis for seasonal <br> conditions in the gulf killifish, <br> Fundulus grandis. Amsterdam: <br> Elsevier Science Ltd. | Use if authorship is not listed, <br> but author is known or guessed <br> through another method. |
| Capstone, <br> thesis, or <br> dissertation | Rutz, Cynthia Lillian. 2013. "King. <br> Lear and Its Folktale Analogues." <br> PhD diss., University of Chicago. <br> Pruzinsky, Nina. 2018. <br> "Identification and <br> Spatiotemporal Dynamics of <br> Tuna (Family: Scombridae; <br> Tribe: Thunnini) Early Life <br> Stages in the Oceanic Gulf of <br> Mexico." MS thesis, Nova <br> Southeastern University. <br> https://nsuworks.nova.edu/occ_ <br> stuetd/472/. |  |

### 3.3.9 Harvard Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> with one author | Selman, P. (2016) The global <br> decline of intercountry adoption: <br> what lies ahead? Social Policy <br> and Society, 11(3), 381-397. |  |
| Journal article <br> with 3 authors | Barros, B., Read, T. \& Verdejo, <br> M.F. (2008) Virtual collaborative <br> experimentation: an approach <br> combining remote and local labs. <br> IEEE Transactions on Education, <br> $51(2), ~ 242-250$. Available from: <br> https://doi.org/10.1109/TE.2007 <br> .908071 |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal article <br> with 4 or more <br> authors | Holding, M.Y., Saulino, M.F., <br>  <br> Freedman, M.K. (2008) <br> Interventions in chronic pain <br> management. 1. Update on <br> important definitions in pain <br> management. Archives of <br> Physical Medicine and <br> Rehabilitation, 89 (3, <br> Supplement 1), S38-S40. |  |
| Journal article, <br> non-English title | Bussières, E.-L., St-Germain, A., <br> Dubé, M. \& Richard, M.-C. <br> (2017) Efficacité et efficience des <br> programmes de transition à la <br> vie adulte: Une revue <br> systématique [Effectiveness and <br> efficiency of adult transition <br> programs: A systematic review]. <br> Canadian Psychology/Psychologie <br> canadienne, 58(4), 354-365. | The English translation in <br> brackets and DOI info are <br> optional. |
| Available from: <br> https://doi.org/10.1037/cap0000 <br> 104 |  |  |
| Reference with <br> no author | Department of Health. (2009) <br> Living well with dementia: a <br> national dementia strategy. <br> Available from: <br> www.gov.uk/government/publica <br> tions/living-well-with-dementiaa- <br> national-dementia-strategy <br> [Accessed 4th June 2015]. |  |
| articles journal | Silas, P., Yates, J.R. \& Haynes, <br> P.D. (2008) Density-functional <br> investigation of the <br> rhombohedral to simple cubic <br> phase transition of arsenic. To be <br> published in Physical Review B. <br> Arxiv. [Preprint] Available from: <br> http://arxiv.org/abs/0810.1692 <br> [Accessed 23rd July 2010]. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book with one <br> author | Adair, J. (1988) Effective time <br> management: how to save time <br> and spend it wisely. London: Pan <br> Books. |  |
| Book with a <br> volume | Adair, J. (1988) Effective time <br> management: how to save time <br> and spend it wisely, vol. 1. <br> London: Pan Books. |  |
| Book with three <br> authors |  <br> Matthews, M. (2001) A short <br> course in soil and rock slope <br> engineering, 4 vols. London: <br> Thomas Telford Publishing. | Multiple volumes are treated as <br> shown here |
| Book with seven <br> or more authors | Davis, M., Charles, S., Curry, <br> M.J., Shanti, H., Prasad, M., <br> Hewings, A. et al. (2003) <br> Challenging spatial norms. <br> London: Routledge. | Regarding truncation of author <br> names, this would be as <br> submitted by the author/as in <br> manuscript |
| Book with non- <br> English title | Foucault, M. (1971) L'archéologie <br> du savoir [The archaeology of <br> knowledge]. Paris: <br> NRF/Gallimard. | The English translation in <br> brackets is optional. |
| Book with <br> edition | Barnes, R. (1995) Successful <br> study for degrees, 2nd edition, <br> London: Routledge. |  |
| Book with an <br> editor <br> Books with an <br> unknymous or | Danaher, P. (Ed.) (1998) Beyond <br> the Ferris wheel. Rockhampton: <br> CQU Press. | The University Encyclopedia <br> (1985) London: Roydon. |
| Book: chapter in <br> an edited book | Partridge, H. \& Hallam, G. (2007) <br> Evidence-based practice and <br> information literacy. In: Lipu, S., <br> Williamson, K. \& Lloyd, A. (Eds.) <br> Exploring methods in information <br> literacy research. Wagga Wagga, <br> Australia: Centre for Information <br> Studies, pp. 149-170. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book online |  <br> Matthews, M. (2001) A Short <br> Course in Soil and Rock Slope <br> Engineering. London: Thomas <br> Telford Publishing. Available <br> from: <br> http://www.myilibrary.com?ID=9 <br> 3941 [Accessed 18th June 2015]. |  |
| Conference <br> proceedings and <br> symposium | Wittke, M. (2006) Design, <br> construction, supervision and <br> long-term behaviour of tunnels in <br> swelling rock. In: Van Cotthem, <br> A., Charlier, R., Thimus, J.-F. and <br> Tshibangu, J.-P. (Eds.) Eurock <br> 2006: Multiphysics coupling and |  |
| long term behaviour in rock <br> mechanics: Proceedings of the <br> International Symposium of the <br> International Society for Rock <br> Mechanics, EUROCK 2006, 9 -12 <br> May 2006, Liège, Belgium. <br> London, Taylor \& Francis. pp. <br> 211 -216. |  |  |
| Report | Leatherwood, S. (2001) Whales, <br> dolphins, and porpoises of the <br> western North Atlantic. U.S. <br> Dept. of Commerce. Report <br> number: 63. |  |
| Email: personal | British Geological Survey. (1998) <br> South London. 270, 1:50,000. <br> London: British <br> Geological Survey. |  |
| Harrison, R. (2014) Email sent to <br> Mimi Weiss Johnson, 10th June. |  |  |
| European Space Agency. (2015) |  |  |
| Rosetta: rendezvous with a |  |  |
| comet. Available at: |  |  |
| http://rosetta.esa.int [Accessed |  |  |
| 15th June 2015]. |  |  |$\quad$.


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Personal <br> communication | Law, James. Engineering <br> consultant. (Personal <br> communication, 26th April <br> 2014). |  |
| Lecture/present <br> ation | Wagner, G. (2006) Structural <br> and functional studies of protein <br> interactions in gene expression. <br> [Lecture] Imperial College <br> London, 12th December. |  |
| Government <br> publications | Department for Education and <br> Employment (DfEE). (2001) <br> Skills for life: the national <br> strategy for improving adult <br> literacy and numeracy skills. <br> Nottingham: DfEE Publications. |  |
| Newspaper <br> articles | Cumming, F. (1999) Tax-free <br> savings push. Sunday Mail, 4 <br> April, p. 1. |  |
| Religious texts | Good News Bible (2010) New <br> York: HarperCollins. |  |
| Video recording | Rules of the game (1991) I'll fly <br> away, television program, New <br> York Broadcasting Company. |  |
| Acts of <br> parliament | Osborn, D.A. \& Sinn, J.H. (2006) <br> Soy formula for prevention of <br> allergy and food intolerance in <br> infants. Cochrane Database of <br> Systematic Reviews, no. 4, art. <br> no.: CD003741, viewed 19 May <br> 2009. |  |
| Systematic <br> reviews | Corporation Act 2001 <br> (Commonwealth of Australia) s. <br> 3, viewed 19 May 2009, <br> <http://www.comlaw.gov.au/Co <br> mLaw/Legislation/ActCompilation <br> l.nsf/32EF06709485AA287> |  |
| Jones v. Sherlock (2009) NSWSC <br> 246. |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Patent | Smith, P.S. (2002) A pump for <br> use in windmill assembly, <br> application no. 2008230011, 17 <br> October, viewed 15 May 2009, <br> <http://pericles.ipaustralia.gov.a <br> u/ols> |  |

### 3.3.10 Modern Language Association (MLA) Reference Style

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book with single <br> author | Jacobs, Alan. The Pleasures of <br> Reading in an Age of Distraction. <br> Oxford UP, 2011. |  |
| Book with two <br> authors | Dorris, Michael, and Louise <br> Erdrich. The Crown of Columbus. <br> HarperCollins Publishers, 1999. |  |
| Book with three <br> or more authors <br> or editors | Charon, Rita, et al. The Principles <br> and Practice of Narrative <br> Medicine. Oxford UP, 2017. |  |
| Baron, Sabrina Alcorn, et al., <br> editors. Agent of Change: Print <br> Culture Studies after Elizabeth L. <br> Eisenstein. U of Massachusetts P <br> / Library of Congress, Center for <br> the Book, 2007. |  |  |
| Book with editor <br> as author | Gilbert, Sandra M., and Susan <br> Gubar, editors. The Female <br> Imagination and the Modernist |  |
| Aesthetic. Gordon and Breach <br> Science Publishers, 1986. |  |  |
| Book with editor <br> who is not the <br> author | Milton, John. The Riverside <br> Milton. Edited by Roy Flannagan, <br> Houghton Mifflin, 1998. |  |
| Book with <br> anonymous/unk <br> nown author | Lazarillo de Tormes. Medina del <br> Campo, 1554. |  |
| Book in a <br> language other <br> than English | Erpenbeck, Jenny. Gehen, ging, <br> gegangen [Go, Went, Gone]. <br> Penguin Verlag, 2015. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Book with an <br> organization as <br> the author and <br> publisher | The Adirondack Park in the <br> Twenty-First Century. New York <br> State, Commission on the <br> Adirondacks in the Twenty-First <br> Century, 1990. |  |
| Book with an <br> organization as <br> the author but a <br> different <br> publisher | United Nations. Consequences of <br> Rapid Population Growth in <br> Developing Countries. Taylor and <br> Francis, 1991. |  |
| Book with a <br> translator | Chartier, Roger. The Order of <br> Books: Readers, Authors, and <br> Libraries in Europe between the <br> Fourteenth and Eighteenth <br> Centuries. Translated by Lydia G. <br> Cochrane, Stanford UP, 1994. <br> OR <br> Wall, Geoffrey, translator. <br> Madame Bovary. By Gustave <br> Flaubert, Penguin Books, 2003. | If you are discussing a <br> translated work and your <br> discussion focuses on the the translator in the <br> Author element (followed by the <br> label translator). If the work has <br> a primary author, place the <br> primary author's name in the <br> Contributor element preceded <br> by the label by. |
| Book with <br> numbered <br> edition | Milkis, Sidney M., and Michael <br> Nelson. The American Presidency: <br> Origins and Development, 1776- <br> 1993. 2nd ed., CQ Press, 1994.. |  |
| Book that is a <br> multivolume set | Rampersad, Arnold. The Life of <br> Langston Hughes. 2nd ed., <br> Oxford UP, 2002. 2 vols. | Jespersen, T. Christine, and <br> book |
| David J. Plante. "Critical <br> Globalization and Political <br> Economy in Tropic of Orange." <br> Approaches to Teaching the <br> Works of Karen Tei Yamashita, <br> edited by Ruth Y. Hsu and Pamela <br> Thoma, Modern Language <br> Association of America, <br> forthcoming. |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Chapter in an <br> edited book | Toorn, Penny van, and Daniel <br> Justice. "Aboriginal Writing." The <br> Cambridge Companion to <br> Canadian Literature, edited by <br> Eva-Marie Kröller, Cambridge UP, <br> 2017, pp. 26-58. |  |
| Journal article <br> with single <br> author | Baron, Naomi S. "Redefining <br> Reading: The Impact of Digital <br> Communication Media." PMLA, <br> vol. 128, no. 1, Jan. 2013, pp. <br> 193-200. |  |
| Kincaid, Jamaica. "In History." <br> Callaloo, vol. 24, no. 2, spring <br> 2001, pp. 620-26. |  |  |
| Journal article <br> with two <br> authors | Boggs, Colleen Glenney, and <br> Serge Bielanko. "Public Reading <br> and the Civil War Draft Lottery." |  |
| American Periodicals, vol. 26, no. <br> 2, 2016, pp. 149-66. |  |  |
| Journal article <br> with three or <br> Kafka, Ben, and Barbara Adams. <br> "The Demon of Writing: <br> Paperwork, Public Safety, and the <br> Reign of Terror." Representations, <br> no. 98, 2007, pp. 1-24. | Helmling, Steven, et al. "A Martyr <br> to Happiness: Why Adorno <br> Matters." Kenyon Review, vol. 28, <br> no. 4, 2006, pp. 156-72. |  |
| The Modern Language Association |  |  |
| Belton, John, and Ken Borsuk. <br> of America. MLA Handbook (p. <br> 414). The Modern Language <br> Association of America. Kindle <br> Edition. |  |  |
| Painting by the Numbers: The <br> Digital Intermediate." Film <br> Quarterly, vol. 61, no. 3, spring <br> 2008, pp. 58-65. |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Journal article with anonymous author | "Racial Stereotype Busters: Black Scientists Who Made a Difference." Journal of Blacks in Higher Education, vol. 25, 1999, pp. 133-34. |  |
| Journal: Online format with DOI | Quirk, Tom. "The Flawed Greatness of Huckleberry Finn." American Literary Realism, vol. 45, no. 1, fall 2012, pp. 38-48. JSTOR, https://doi.org/10.5406/amerliter eal.45.1.0038. |  |
| Journal only available online | Fişek, Emine. "Palimpsests of Violence: Urban Dispossession and Political Theatre in Istanbul." Comparative Drama, vol. 52, no. 3, scholarworks.wmich.edu/compdr/ vol52/iss3/7. <br> Alpert-Abrams, Hannah. "Machine Reading the Primeros Libros." Digital Humanities Quarterly, vol. 10, no. 4, 2016, www.digitalhumanities.org/dhq/v ol/10/4/000268/000268.html. |  |
| Journal article published in a database | Originally published online: <br> Chan, Evans. "Postmodernism and Hong Kong Cinema." Postmodern Culture, vol. 10, no. 3, May 2000. Project Muse, https://doi.org/10.1353/pmc. 200 0.0021 . <br> Originally published in print: <br> Goldman, Anne. "Questions of Transport: Reading Primo Levi Reading Dante." The Georgia Review, vol. 64, no. 1, spring 2010, pp. 69-88. JSTOR, www.jstor.org/stable/41403188. |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Article from a blog post | Hayes, Terrence. "The Wicked Candor of Wanda Coleman." The Paris Review, 12 June 2020, www.theparisreview.org/blog/202 0/06/12/the-wicked-candor-of-wanda-coleman/. The Daily. |  |
| Article in a popular newspaper or magazine | Magra, Iliana, and Andrea Zaratemay. "Hikers' Love of a Rarity in the Andes Takes a Toll." The New York Times, 3 May 2018, p. A7. <br> Deresiewicz, William. "The Death of the Artist-and the Birth of the Creative Entrepreneur." The Atlantic, Jan.-Feb. 2015, pp. 9297. <br> Tribble, Ivan. "Bloggers Need Not Apply." The Chronicle of Higher Education, 8 July 2005, chronicle.com/article/Bloggers-Need-Not-Apply/45022. <br> Riis, Jacob. "Huddled Masses." 1890. Lapham's Quarterly, vol. 10, no. 1, winter 2017, www.laphamsquarterly.org/home /huddled-masses. |  |
| Proceedings | Chang, Steve S., et al., editors. Proceedings of the Twenty-Fifth Annual Meeting of the Berkeley Linguistics Society, February 1215, 1999: General Session and Parasession on Loan Word Phenomena. Berkeley Linguistics Society, 2000. |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
| Social media post | Chaucer Doth Tweet [@LeVostreGC]. "A daye wythout anachronism ys lyke Emily Dickinson wythout her lightsaber." Twitter, 7 Apr. 2018, twitter.com/LeVostreGC/status/9 82829987286827009. <br> World Wildlife Fund. "Five Things to Know on Shark Awareness Day." Facebook, 14 July 2020, www.facebook.com/worldwildlifef und/videos/745925785979440/. <br> Thomas, Angie. Photo of The Hate $U$ Give cover. Instagram, 4 Dec. 2018, www.instagram.com/p/Bq_PaXKg qPw/. |  |
| Online video | "What Is the MLA International Bibliography?" Vimeo, uploaded by MLA International Bibliography, 14 Oct. 2016, vimeo.com/187399565. |  |
| Work with no publication date | Beaton, Kate. "The Secret Garden." Hark! A Vagrant, www.harkavagrant.com/index.ph p?id=350. Accessed 17 Jan. 2017. |  |
| Capstone, thesis, or dissertation | Njus, Jesse. Performing the <br> Passion: A Study on the Nature of Medieval Acting. 2010. <br> Northwestern U, PhD dissertation. <br> OR <br> Njus, Jesse. Performing the <br> Passion: A Study on the Nature of <br> Medieval Acting. 2010. <br> Northwestern U, PhD dissertation. <br> ProQuest, <br> search.proquest.com/docview/30 5212264. |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Personal <br> communication | Santiago, Robert. Personal <br> communication with author. 11 <br> Feb. 2017. |  |

### 3.3.11 Oxford University Standard for the Citation of Legal Authorities (OSCOLA-Footnote Reference Style)

Only law/legal journals opting for footnote reference style can choose OSCOLA for styling.

When citing any source, either directly (as a quotation) or indirectly (by paraphrasing or referring to ideas in a source), cite the reference in a footnote.

Indicate footnotes with a superscript number.
For example:
${ }^{1}$ Paul Craig, 'Theory, "Pure Theory" and Values in Public Law' [2005] PL 440.
${ }^{2}$ Human Rights Act 1998, s 2.

| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
| Journal | Author, \| 'Article Title' | [year] | <br> Journal Acronym \| first page of <br> article. <br> For example: <br> Paul Craig, 'Theory, "Pure <br> Theory" and Values in Public <br> Law' [2005] PL 440. |  |
|  | OR <br> Author, \| 'Article Title' | [year] | <br> Volume No. \| Journal Acronym | <br> first page of article. <br> For example: |  |


| Type | Example/Style | Exceptions/Remarks |
| :--- | :--- | :--- |
|  | Alison L Young, 'In Defence of <br> Due Deference' (2009) 72 MLR <br> 554. |  |
| Online journals | Author, \| 'Article Title' | [year] | <br> Volume No. (Issue No.) \| Journal <br> Acronym \| <web address> \| <br> Date accessed | Issue No. is optional. If <br> provided, then retain. |
| For example: <br> Graham Greenleaf, 'The Global <br> Development of Free Access to <br> Legal Information' (2010) 1(1) <br> EJLT <br> [http://ejlt.org/article/view/17](http://ejlt.org/article/view/17) <br> accessed 27 July 2010 |  |  |
| Book | Author, \| Book Title | (Additional <br> information (optional), \| Edition <br> (optional), \| Publisher | Year) |  |
| Edited and <br> For example: <br> Timothy Endicott, Administrative <br> Law (OUP 2009). | Gareth Jones, Goff and Jones: <br> Gareth <br> The Law of Restitution (1st <br> supp, 7th edn, Sweet \& Maxwell <br> 2009). <br> Sook <br> If there is no author, cite the <br> editor or translator as you would <br> an author, adding in <br> parentheses after their name <br> "(ed)" or "(tr)" or "(eds)" or <br> "(tr)" if there is more than one. |  |
| For example: <br> Jeremy Horder (ed), Oxford <br> Essays in Jurisprudence: Fourth <br> Series (OUP 2000). |  |  |


| Type | Example/Style | Exceptions/Remarks |
| :---: | :---: | :---: |
|  | Peter Birks and Grant McLeod (trs), The Institutes of Justinian (Duckworth 1987). |  |
| Legal cases | When citing cases, give the name of the case, the neutral citation (if appropriate), and volume and first page of the relevant law report, and where necessary the court. If the name of the case is given in the text, it is not necessary to repeat it in the footnote. <br> For example: <br> If the citation is Phipps $v$ Boardman, ${ }^{31}$ then the reference is styled as <br> ${ }^{31}$ [1967] 2 AC 46 (HL). |  |
| Legislation | A citation in a footnote is not required when citing legislation if all the information the reader needs concerning the source is provided in the text, as in the following sentence: <br> This case highlights the farreaching judicial role ushered in by the Human Rights Act 1998. Where the text does not include the name of the Act or the relevant section, this information should be provided in a footnote. <br> For example: <br> In text: British courts must only consider Strasbourg jurisprudence: they are not bound by it. ${ }^{1}$ <br> Reference style: <br> ${ }^{1}$ Human Rights Act 1998, s 2. |  |

## 4 Language Editing

A language editor must have good command over the English language with good knowledge of the scientific content. Scientific content requires very sensitive treatment, with emphasis on accuracy, precision, and detail. This section covers basic guidelines on copyediting tasks under language editing such as punctuation, British and American usage, and more advanced editing such as correcting poor style. However, editorial discretion must be exercised while editing content and author's preference given high precedence, especially when the author is a native English speaker.

### 4.1 General Guidelines

- Perform copyediting as per Wiley copyediting specifications.
- Rephrasing and rewriting must be done only when required. A copyeditor must have the ability to know when to rephrase and rewrite and not make any unnecessary changes.
- Words or phrases in a manuscript must never be changed due to personal preference.
- Unless incorrect, use the author's own words to rephrase and reconstruct a poor construction.
- Correct poor style only if it hinders comprehension.
- Words or phrases that serve no meaningful purpose in a sentence should be deleted.
- Author's preference for passive voice and first person must be kept. However, overuse and complicated sentences can be simplified, e.g., changing "It could be shown by our report that..." to "Our report showed that..."
- The use of he/she should be avoided. Bring it to the author's attention rather than changing the entire text.
- Do not use the adjectival form of a word where a noun form is more suitable.
- Do not delete information that the author has repeated for the sake of emphasis.


### 4.2 British and American Usage

- Both American and British spellings are allowed for Wiley articles.
- UK/US usage needs to be consistent within the article or the journal. If a copyeditor is required to change from one usage to another, the author must be informed of the same.
- For American spellings, use the Merriam-Webster's Collegiate Dictionary. For British spellings, the Oxford English Dictionary must be used (for words not found in Oxford English Dictionary, refer to Collins Dictionary).

The following are general spelling differences between UK and US English:

| UK -our vs. US -or |  | UK -re vs. US -er | UK -ae/-oe/-oeu vs. <br> US -e/-o/-eu |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| armour | armor | amphitheatre | amphitheater | archaeology | archeology |
| behaviour | behavior | centimetre | centimeter | gynaecology | gynecology |
| colour | color | centre | center | leukaemia | leukemia |
| favourite | favorite | fibre | fiber | manoeuvre | maneuver |
| flavour | flavor | kilometre | kilometer | mediaeval | medieval |
| harbour | harbor | litre | liter | mementoes | mementos |
| honour | honor | lustre | luster | oestrogen | estrogen |
| humour | humor | louvre | louver | orthopaedic | orthopedic |
| labour | labor | manoeuvre | maneuver | paediatric | pediatric |
| neighbour | neighbor | metre | meter | palaeontology | paleontology |
| rumour | rumor | spectre | specter | toxaemia | toxemia |
| saviour | savior | theatre | theater |  |  |


| UK -se vs. US -ze* |  | UK -I vs. US -II |  | UK -ogue vs. US -og |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| analyse | analyze | enrolment | enrollment | analogue | analog |
| apologise | apologize | fulfil | fulfill | catalogue | catalog |
| appetiser | appetizer | instalment | installment | dialogue | dialog |
| catalyse | catalyze | skilful | skillful | monologue | monolog |
| civilise, <br> civilisation | civilize, <br> civilization |  |  |  |  |
| colonise, <br> colonisation | colonize, <br> colonization |  |  |  |  |
| criticise | criticize | emphasize | (UK-II) <br> counsellor | (US-I) <br> counselor | defence\# | defense | emphasise |
| :--- |


| organise | organize | fuelled | fueled | licence <br> (noun) <br> license <br> (verb) | license <br> (both <br> noun and <br> verb) |
| :--- | :--- | :--- | :--- | :--- | :--- |
| popularise, <br> popularisation | popularize, <br> popularization | travelling | traveling | offence ${ }^{\#}$ | offense |
| prise | prize | paralleled | paralleled | pretence | pretense |
| realise | realize | quarrelling | quarreling |  |  |
| recognise | recognize |  |  |  |  |

## *Additional notes:

- UK English uses both "-ise" and "-ize" forms but tends to prefer -ise (-isation) form.
- Verbs in UK English that can be spelled with either "-ize" or "-ise" at the end are always spelled with -ize in US English.
- Verbs in UK English that end in "-yse" (e.g., analyse) are always spelled "-yze" in US English (analyze).
!Remember: In UK English, verbs that end in -I preceded by a vowel usually double the final -I when a suffix -ed/-ing is added. In US English, the final -I is doubled only when the last syllable is stressed.
\#But note: defensive, offensive

| UK -dge/-gue vs. US - <br> dg/-gu |  |
| :--- | :--- |
| judgement | judgment |
| arguement | argument |


| UK -gramme vs. US -gram |  |
| :--- | :--- |
| programme (noun) <br> (TV/radio programme or programme <br> of events plans, conferences, a <br> theatre programme etc.) | program |
| programme (verb) (to instruct) | program |
| program (programme) <br> (computer program) | program |
| gram (gramme) | gram |
| kilogram (kilogramme) | kilogram |


| Miscellaneous spelling differences |  |  |  |
| :--- | :--- | :--- | :--- |
| UK | US | UK | US |
| ageing | aging | mould | mold |
| aluminium | aluminum | mum, <br> mummy <br> (mom, <br> mam) | mom, mommy |
| encyclopaedia | encyclopedia | omelette |  | omelet | kerb (edge of roadway or |
| :--- |
| pavement) |
| curb (verb means |
| "restrain") |

### 4.3 Capitalization

## Capitalize:

- Words beginning a sentence.
- The first word after a colon is capitalized when i) it introduces a speech or a dialogue in an extract, ii) it introduces a direct question, and iii) it is the beginning of a complete sentence.
- Only the first word and proper nouns in table headings and figure captions.
- References to titles of sections within the same article.
- Proper nouns and adjectives, and words used as proper nouns.
- Names of university departments if they refer to a specific department within a specific university and complete names of academic courses if they refer to a specific course.
- Trade and brand names of drugs, equipment, and food.
- Titles of heads of governments (President, Prime Minister, ...) when they precede a name.
- Nouns followed by numerals or letters that denote a specific place in a numbered series.


## For example:

## On Day 2 of Experiment 4

- Complete titles of published and unpublished texts.
- Names of derived variables within a factor or principal components analysis.
- The words factor and component are not capitalized unless followed by a number.

For example:
Mealtime Behavior (Factor 4)
Factors 6 and 7

- Abbreviations beginning a sentence.

For example:
p-Endorphins

- Proper nouns and words derived from proper nouns.
- Geographic names for cities, townships, counties, states, countries, continents, islands, peninsulas, straits, bodies of water, mountain chains, streets, parks, forests, canyons, dams, specific locations, accepted designations for regions, and political divisions.

Note: There may be exceptions based on historical, political, and regional contexts, and author's preference should be accepted.

- Words denoting political divisions, such as a state, republic, empire, ward, or precinct, when they are followed by a name or are an accepted part of the name.
- Proper names of languages, peoples, races (e.g., Black, White, and Indigenous), political parties, religions, and religious denominations and sects.
- Names of historical events and periods, special events, awards, treaties, and official names and specific parts of adopted laws and bills.
- When an eponym is included in the name of a disease, syndrome, sign, position, or similar designation, capitalize the eponym but not the common noun.


## For example:

Raynaud disease, Babinski sign, Marfan syndrome.

- Trademarks and proprietary names of drugs and brand names of manufactured products and equipment.
- Phylum, class, order, family, and tribe.
- Formal name of a genus when it is used in the singular, with or without a species name.
- Designations of specific deities and personifications.
- Recognized holiday and calendar events (e.g., Thanksgiving Day, Christmas, Diwali, and others).
- The exact and complete titles of tests and subscales of tests should be capitalized. The word test is not usually capitalized except when it is part of the official name of the test. Always verify exact names of any tests with the author or with reference sources.

For example:
Goodenough-Harris Drawing Test

- The title of a person when it precedes the person's name but not when it follows the name.

For example:
Chair John W. Smith; John W. Smith was named chair.

- Academic degrees when they are abbreviated.
- Official titles of conferences, congresses, postgraduate courses, organizations, institutions, business firms, and governmental agencies, as well as their departments and other divisions.


## Do Not Capitalize:

- Nouns that denote common parts of books or tables followed by numerals or letters.
- Names of laws, theories, models, statistical procedures, or hypotheses.
- Nouns that precede a variable.

For example:
trial $n$ and item $x$

- Shortened, inexact, or generic titles of tests.

For example:
a vocabulary test

- Names of conditions or groups in an experiment.
- Effects or variables unless they appear with multiplication signs.
- Compass points and terms derived from them if they indicate direction or location, such as in the southwest of Italy, pointing to the south, a north wind, etc.
- The words grade, phase, and stage.
- When a common noun is capitalized in the singular as part of a proper name or in a title, it is generally not capitalized in the plural.

For example:
Mississippi and Missouri rivers; Atlantic and Pacific oceans.

- Expanded compass directions are not capitalized.

For example:
southern France, northern Illinois

- Nouns and adjectives derived from compass directions should not be capitalized.


## For example:

midwesterner; southern-style cooking

For example:
This article presents the results of a phase 3 trial examining patients with stage IV melanoma

- English words derived from the taxonomic systems such as feline, astilbe, hominids, carnivores, etc.


### 4.4 Punctuation

Punctuation establishes the cadence of a sentence, telling the reader where to pause (comma, semicolon, and colon), stop (period and question mark), or take a detour (dash, parentheses, and brackets).

### 4.4.1 Spacing After Punctuation Marks

Insert one space after

- commas, colons, and semicolons
- periods that separate parts of a reference citation; and
- periods of the initials in personal names (e.g., J. R. Zhang).


## Exception:

Do not insert a space after internal periods in abbreviations (e.g., a.m., i.e.,), including identity-concealing labels for study participants (F.I.M.), or around colons in ratios.

### 4.4.2 Period

Use a period to end a complete sentence. Periods are used with abbreviations as follows:

| Use periods with | Do not use periods with |
| :--- | :--- |
| Initials of names (J. R. Smith) | Abbreviations of state names (NY; OH; <br> Washington, DC) in reference list entries |


| Use periods with | Do not use periods with |
| :--- | :--- |
|  | or in vendor locations (e.g., for drugs <br> and apparatus described in the Method <br> section) |
| Identity-concealing labels for study <br> participants (F.I.M.) | Capital letter abbreviations and <br> acronyms (APA, NDA, NIMH, IQ) |
| Latin abbreviations (a.m., cf., i.e., vs.) | Abbreviation for United States when it is <br> used as an adjective (US Navy) |
| Reference abbreviations (Vol. 1, 2nd ed., <br> p. 6, F. Supp.) | Abbreviations for routes of <br> administration (icv, im, ip, iv, sc) |
|  | Metric and nonmetric measurement <br> abbreviations (cd, cm, ft, h, kg, lb, min, <br> mL, s) |

Exception: The abbreviation for inch (in.) takes a period because without the period it could be misread.

### 4.4.3 Comma

| Use a comma | Do not use a comma |
| :--- | :--- |
| Between elements (including before and <br> and or) in a series of three or more <br> items (only applicable for US English) | Before an essential or restrictive clause <br> (e.g., The switch that stops the <br> recording device also controls the light) |
| To set off a nonessential or <br> nonrestrictive clause. <br> For example: <br> Switch A, which was on a panel, <br> controlled the recording device. | Between the two parts of a compound <br> predicate. <br> Correct: <br> All subjects completed the first phase of <br> the experiment and returned the <br> following week for phase 2. <br> Incorrect: <br> All subjects completed the first phase of <br> the experiment, and returned the <br> following week for phase 2. |
| To separate two independent clauses <br> joined by a conjunction (Cedar shavings <br> covered the floor, and paper was <br> available for shredding and nest <br> building) |  |
| To separate groups of three digits in <br> most figures of 10,000 or more |  |


| Use a comma | Do not use a comma |
| :--- | :--- |
| After introductory phrases |  |
| Between coordinate adjectives modifying <br> the same noun: <br> The team was prepared for a long, <br> engaging training session. |  |
| To offset the word respectively: <br> For example <br> The peak absorption wavelengths of <br> samples A and B were 710 and 600 nm, <br> respectively. <br> Oxygen, nitrogen, and hydrogen <br> detector flows were set at 85,7, and 4 <br> mL/min, respectively. |  |

### 4.4.4 Semicolon

Use a semicolon:

- To separate two independent clauses that are not joined by a conjunction.

For example:
The participants in the first study were paid; those in the second were unpaid.

- To separate elements in a series that already contain commas.

For example:
The color order was red, yellow, blue; blue, yellow, red; or yellow, red, blue (Davis \& Hueter, 1994; Pettigrew, 1993).
age, $M=34.5$ years, $95 \%$ CI [29.4, 39.6]; years of education, $M=10.4$ [8.7,12.1]; and weekly income, $M=612$ [522, 702]; ...

- Certain adverbs, when used to join two independent clauses, should be preceded by a semicolon rather than a comma. These transitional adverbs include however, thus, hence, indeed, accordingly, besides, therefore, and sometimes then. A comma usually follows the adverb but may be omitted if the sentence seems just as effective without it.


## For example:

The accuracy of Jesse's watch was never in question; besides, he was an expert at intuiting the time of the day from the position of the sun and stars.

Kallista was determined not to miss anything on her voyage; accordingly, she made an appointment with her ophthalmologist.

### 4.4.5 Colon

| Use a colon | Do not use a colon |
| :---: | :---: |
| Between a grammatically complete introductory clause and a final phrase or clause. <br> For example: Freud (1930/1961) wrote of two urges: an urge toward union with others and an egoistic urge toward happiness. <br> They have agreed on the outcome: Informed participants perform better than do uninformed participants | After an introduction that is not an independent clause or complete sentence. <br> For example: <br> The formula is $r i=a i+e$. <br> The instructions for the task were Your group's task is to rank the 15 items in terms of their importance for the crew's survival |
| To introduce a list of items For example: <br> Many fundamentals were covered in the guideline: grammar, punctuation, style, and voice. <br> The following functions need to be performed: <br> 1. Input data <br> 2. Write reports <br> 3. Complete tax forms |  |

### 4.4.6 Slash

| Use a slash (also called a virgule, <br> solidus) | Do not use a slash |
| :--- | :--- |
| To clarify a relationship in which a |  |
| hyphenated compound is used. | When a phrase would be clearer. <br> For example: <br> For example: <br> the classification/similarity-judgment <br> condition |
| or guardian. <br> Incorrect: Each child handed the ball to <br> her mother/guardian. <br> Raise an author query in case of any <br> confusion. |  |

### 4.4.7 Quotation Marks

- Use single quotation marks inside double quotation marks (US English).
- Use double quotation marks inside single quotation marks (UK English).

For example:
Miele (1993) found that "the 'placebo effect', which had been verified in previous studies, disappeared when [only the first group's] behaviors were studied in this manner" ( $p$. 276).
Miele (1993) found that 'the "placebo effect," which had been verified in previous studies, disappeared when [only the first group's] behaviors were studied in this manner' (p. 276).

- In American usage, periods and commas appear before closing quotation marks.
For example: The character change in a tumor is usually called "tumor progression."
- In British usage, periods and commas appear before closing quotation marks if they are part of the original quotation (e.g., if a complete sentence is being quoted) and after if they are not.
For example (if the period or comma is part of the original quotation): When asked about how to characterize such an event, she said, "We have asked our team to look into it."
For example (if the period or comma is not part of the original quotation): She said that the team would "look into it". Do not use quotation marks to enclose block quotations. Do use double quotation marks to enclose any quoted material within a block quotation.


### 4.4.8 Parentheses, Brackets, and Braces

For text: Use ( ) first, then ([ ]).

## Exception:

Do not use brackets if the material can be set off easily with commas without confounding meaning.

For equations: The order of brackets should be as provided by the author. If any inconsistency is noticed, raise a query as appropriate.

### 4.5 Italics

| Use italics for | Do not use italics for |
| :--- | :--- |
| Genera, species, and varieties | Foreign phrases and abbreviations <br> common in English |
| Introduction of a new, technical, or key <br> term or label | Chemical terms (NaCl, LSD) |
| A letter, word, or phrase cited as a <br> linguistic example | Trigonometric terms; Latin terms not <br> part of species names (e.g., in vitro and <br> in vivo) |
| Words that could be misread | Nonstatistical subscripts to statistical <br> symbols or mathematical expressions |
| Letters used as statistical symbols or <br> algebraic variables | Greek letters not used as variables <br> Some test scores and scalesMere emphasis. (Italics are acceptable if <br> emphasis might otherwise be lost; in <br> general, however, use syntax to provide <br> emphasis) |
| Anchors of a scale |  |

### 4.6 Hyphenation

Compound words take many forms; that is, two words may be written as (a) two separate words; (b) a hyphenated word; or (c) one unbroken, "solid" word. Choosing the proper form is sometimes frustrating. For example, is follow up, follow-up, or followup the form to be used? The dictionary is an excellent guide for such decisions, especially for nonscientific words (the term is follow-up when functioning as a noun or adjective but follow up when functioning as a verb). When a compound can be found in the dictionary, its usage is established and it is known as a permanent compound (e.g., high school, caregiver, and self-esteem). However, dictionaries do not always agree on the way a compound should be written (open, solid, or hyphenated). Compound terms are often introduced into the language as separate or hyphenated words, and as they become more commonplace, they tend to fuse into a solid word. For example, the hyphen was dropped from life-style in the 11th edition of Merriam-Webster's Collegiate Dictionary, and data base is now database.

There is another kind of compound-the temporary compound-that is made up of two or more words that occur together, perhaps only in a particular paper, to express a thought. Because language is constantly expanding, especially in science, temporary compounds develop that are not yet listed in the dictionary. If a temporary compound modifies another word, it may or may not be hyphenated, depending on (a) its position in the sentence and (b) whether the pairing of a
compound with another word can cause the reader to misinterpret meaning. The main rule to remember is that if a temporary compound precedes what it modifies, it may need to be hyphenated, and if it follows what it modifies, it usually does not. If a compound is not in the dictionary, follow the general principles of hyphenation given below.

Note: Exercise caution for scientific terms and terminology and author's preference for hyphenation. Double-check against the journal style sheet and with the author.

Follow Merriam-Webster's Collegiate Dictionary.

| Rule | Example |
| :--- | :--- |
| Hyphenate |  |
| A compound with a participle when it <br> precedes the term it modifies | role-playing technique <br> anxiety-arousing condition <br> water-deprived animals |
| A phrase used as an adjective when it <br> precedes the term it modifies | trial-by-trial analysis <br> to-be-recalled items <br> all-or-none questionnaire |
| An adjective-and-noun compound when <br> it precedes the term it modifies | high-anxiety group <br> middle-class families <br> low-frequency words |
| A compound with a number as the first <br> element when the compound precedes <br> the term it modifies | two-way analysis of variance <br> six-trial problem <br> 12 th-grade students <br> $16-s ~ i n t e r v a l ~$ |
| A fraction used as an adjective | two-thirds majority |
| With two or more compounds that share <br> a single base. | low- and high-dose prescriptions <br> For noun-noun constructs |
| For adjectival units | fire-fly |
| Do not hyphenate | $4.6-$-cm-long bar, a 7-kg drone |
| A compound including an adverb ending <br> in ly | widely used text <br> relatively homogeneous sample <br> randomly assigned participants |
| A compound including a comparative or <br> superlative adjective | better written paper <br> less informed interviewers <br> higher scoring students <br> higher order learning |
| Chemical terms | sodium chloride solution <br> amino acid compound |


| Rule | Example |
| :--- | :--- |
| Foreign phrases used as adjectives or <br> adverbs | a posteriori test <br> post hoc comparisons <br> fed ad lib [but hyphenate the adjectival <br> form: ad-lib feeding; see Webster's <br> Collegiate] |
| A modifier including a letter or numeral <br> as the second element | Group B participants <br> Type II error <br> Trial 1 performance |
| Common fractions used as nouns | one third of the participants |
| Use en dash for equal weightage (e.g., <br> water-oil combination) |  |

### 4.6.1 Prefixes and Suffixes That Do Not Require Hyphens in Most Cases

Please consult the recommended dictionary or author's choice of hyphenation before making any changes. Also, check for UK/US usage.

| Prefix or suffix | Example | Prefix or suffix | Example |
| :--- | :--- | :--- | :--- |
| able | retrievable | mini | minisession |
| after | aftereffect | multi | multiphase |
| anti | antisocial | non | nonsignificant |
| bi | bilingual | over | overaggressive |
| cede | intercede | phobia | agoraphobia |
| co | coworker | post | posttest |
| counter | counterbalance | pre | preterm |
| equi | equimax | pro | pro war |
| extra | cardiogram | pseudo | pseudoscience |
| gram | infrared | re | quasiperiodic |
| infra | interstimulus | semi | recall |
| inter | intraspecific | socio | semidarkness |
| intra | wavelike | sub | socioeconomic |
| like |  | subtest |  |


| Prefix or suffix | Example | Prefix or suffix | Example |
| :--- | :--- | :--- | :--- |
| macro | macrocosm | super | superordinate |
| mega | megawatt | supra | supraliminal |
| meta | metacognitive | ultra | ultrahigh |
| meter | micrometer | un | unbiased |
| micro | microcosm | under | underdeveloped |
| mid | midterm |  |  |

Exception: quasi-experimental
Retain the hyphen in the following instances:
With abbreviations (e.g., anti-IFN)
With proper nouns (e.g., non-Hodgkin lymphoma)
With numerals (e.g., pre-1914)
With double vowels or triple consonants (e.g., pre-existing, meta-analysis, reentry, cross-section, and shell-like; exceptions: antiapoptotic, autooxidation, cooperation, cyclooxygenase, preempt, preeclampsia, and reeducate)

### 4.6.2 Prefixed Words That Require Hyphens in Most Cases

Please consult the recommended dictionary or author's choice of hyphenation before making any changes. Also check for UK/US usage.

| Occurrence | Example |
| :--- | :--- |
| Compounds in which the base <br> word is capitalized, a number, an <br> abbreviation, or more than one <br> word | pro-Freudian <br> post-1970 <br> pre-UCS trial <br> non-achievement-oriented <br> students |
| All self- compounds, whether they <br> are adjectives or nouns | self-report technique <br> the test was self-paced <br> self-esteem |
| Words that could be <br> misunderstood | re-pair [pair again] <br> re-form [form again] <br> un-ionized |

### 4.7 Misplaced and Dangling Modifiers

### 4.7.1 Misplaced Modifiers

You can eliminate misplaced modifiers by placing an adjective or an adverb as close as possible to the word it modifies.

Correct: These data provide only a partial answer.
Incorrect: These data only provide a partial answer.

### 4.7.2 Dangling Modifiers

Dangling modifiers have no referent in the sentence. Many of these result from the use of the passive voice. Dangling modifiers can be avoided by using the active voice.

Correct: Mulholland and Williams (2000) found that this group performed better, a result that is congruent with those of other studies. [The result, not Mulholland and Williams, is congruent.]

Incorrect: Congruent with other studies, Mulholland and Williams (2000) found that this group performed better.

### 4.8 Tense

Check for proper tense.
Correct: Sanchez (2000) presented similar results.
Incorrect: Sanchez (2000) presents similar results.
Correct: Since that time, several investigators have used this method.
Incorrect: Since that time, several investigators used this method.
Correct: I found it difficult to accept Dr Smith's contention in chapter 3 that the new agonist has superior pharmacokinetics and is therefore more widely used.

Incorrect: I found it difficult to accept Dr Smith's contention in chapter 3 that the new agonist has superior pharmacokinetics and was therefore more widely used.

- Double Negatives: Two negatives used together constitute a double negative.
- Incorrect: I can't hardly keep penicillin in stock.
- Split Infinitives
- Ambiguous: Don vowed to promote exercising vigorously. (Is it the exercising or the promotion of exercising that is vigorous?)

Clearer: Don vowed to vigorously promote exercising.

### 4.9 Subject and Verb Agreement

The subject and verb must agree; use a singular subject with a singular verb and a plural subject with a plural verb.

### 4.9.1 Intervening Phrase

- Plural nouns take plural verbs and singular nouns take singular verbs, even if a plural phrase follows the subject.

For example:
A review of all patients with grade 3 tumors was undertaken in the university hospital. (Remember, the subject in this sentence is review. Ignore all modifying prepositional phrases that follow a noun when determining verb agreement.)

- Units of measure are treated as collective singular (not plural) nouns and require a singular verb.


### 4.9.2 False Singulars

Singular: Each news medium shapes journalism to its own constraints.
Plural: The media give great attention to the managed care debate. (Here media refers to television and newspaper coverage.)

### 4.9.3 False Plurals

Some nouns, by virtue of ending in a "plural" -s form, are mistakenly taken to be plurals even though they should be treated as singular and take a singular verb (e.g., measles, mumps, mathematics, genetics).

### 4.9.4 Collective Nouns

- The couple has a practice in rural Montana. (Couple is considered a unit here and so takes the singular verb.)
- Twenty percent of her time is spent on administration. (Twenty percent is thought of as a unit, not as 20 individual units, and so takes the singular verb.)
- The paramedic crew responds to these emergency calls. (Crew is thought of as a unit here and so takes the singular verb.)


### 4.9.5 Compound Subject

Both plural: Neither staphylococci nor streptococci were responsible for the infection.

Both singular: Neither a false-positive test nor a false-negative test is a definitive result.

Mixed: Neither the hospital nor the physicians were responsible for the loss.

### 4.9.6 Shift in Number of Subject and Resultant Subject-Verb Disagreement

Incorrect: Her tests were run and her chart updated.
Correct: Her tests were run and her chart was updated.
Incorrect: The diagnosis was made and physical therapy sessions begun.
Correct: The diagnosis was made and physical therapy sessions were begun.

### 4.9.7 Subject and Predicate Nominative Differ in Number

Incorrect: The most significant factor that affected the study results were interhospital variations in severity of illness.

Correct: The most significant factor that affected the study results was interhospital variations in severity of illness.

### 4.9.8 Indefinite Pronouns

Singular referent: Some of my time is spent wisely.
Plural referent: Some of his calculations are difficult to follow.

### 4.10 Pronouns

Pronouns replace nouns. Each pronoun should refer clearly to its antecedent and should agree with the antecedent in number and gender. A pronoun must agree in number (i.e., singular or plural) with the noun it replaces.

Correct: Neither the highest scorer nor the lowest scorer in the group had any doubt about his or her competence.

Incorrect: Neither the highest scorer nor the lowest scorer in the group had any doubt about their competence.

Use who for human beings; use that or which for nonhuman animals and for things.

Correct: The students who completed the task successfully were rewarded.
Incorrect: The students that completed the task successfully were rewarded.

### 4.11 Relative Pronouns and Subordinate Conjunctions

Relative pronouns (who, whom, that, which) and subordinate conjunctions (since, while, although) introduce an element that is subordinate to the main clause of the sentence and reflect the relationship of the subordinate element to the main clause.

### 4.11.1 Relative Pronouns

## That versus which

That clauses (called restrictive) are essential to the meaning of the sentence:
The materials that worked well in the first experiment were used in the second experiment.

Which clauses can merely add further information (nonrestrictive) or can be essential to the meaning (restrictive) of the sentence.

Restrictive: The cards that worked well in the first experiment were not useful in the second experiment. (Only those cards that worked well in the first experiment were not useful in the second; prefer that.)

Nonrestrictive: The cards, which worked well in the first experiment, were not useful in the second experiment. (The second experiment was not appropriate for the cards.)

As a common practice in British English, which can be substituted for that in a restrictive clause; however, most authors maintain the difference between that (restrictive; with no commas) and which (nonrestrictive; with commas).

### 4.11.2 Subordinate Conjunctions

## While versus since

Some authorities accept the use of while and since when they do not refer strictly to time; however, words like these, with more than one meaning, can cause confusion.

## While versus although, and, or but

Use while to link events occurring simultaneously; otherwise, use although, and, or but in place of while.

Precise: Although these findings are unusual, they are not unique.
Imprecise: While these findings are unusual, they are not unique.

## Since versus because

Since is more precise when it is used to refer only to time (to mean "after that"); otherwise, replace it with because.

Precise: Data for two participants were incomplete because these participants did not report for follow-up testing.

Imprecise: Data for two participants were incomplete since these participants did not report for follow-up testing.

### 4.12 Parallel Construction

To enhance the reader's understanding, present parallel ideas in parallel or coordinate form. Make certain that all elements of the parallelism are present before and after the coordinating conjunction (i.e., and, but, or, nor).

Correct: The results show that such changes could be made without affecting error rate and that latencies continued to decrease over time.

Incorrect: The results show that such changes could be made without affecting error rate and latencies continued to decrease over time.

## Between and and

Correct: We recorded the difference between the performance of subjects who completed the first task and the performance of those who completed the second task.
[The difference is between the subjects' performances, not between the performance and the task.]

Incorrect: We recorded the difference between the performance of subjects who completed the first task and the second task.

## Both and and

Correct: The names were difficult both to pronounce and to spell.
Incorrect: The names were both difficult to pronounce and spell.

## Neither and nor, either and or

Correct: Neither the responses to the auditory stimuli nor the responses to the tactile stimuli were repeated.

Incorrect: Neither the responses to the auditory stimuli nor to the tactile stimuli were repeated.

## Not only and but also

Correct: It is surprising not only that pencil-and-paper scores predicted this result but also that all other predictors were less accurate.

Incorrect: It is not only surprising that pencil-and-paper scores predicted this result but also that all other predictors were less accurate.

### 4.13 Commonly Misused Words and Phrases

Take note of the following misused words and phrases.

| abort, terminate | as, because, since | dilate, dilation, <br> dilatation |
| :--- | :--- | :--- |
| accident, injury | assure, ensure, insure | disinterested, <br> uninterested |
| acute, chronic | because of, owing to, caused <br> by, due to | effective, effectiveness |
| adapt, adopt | calorie, energy | efficacious, efficacy |
| adverse effect, adverse <br> event, adverse reaction, <br> side effect | catatonic, manic, schizophrenic | endemic, epidemic, <br> hyperendemic, <br> pandemic |
| affect, effect | classic, classical | historic, historical |
| aggravate, irritate | clinician, practitioner | immunity, immunize |
| although, though | compare to, compare with | inoculate, vaccinate |
| among, between | compose, comprise |  |

Merriam-Webster's Collegiate, Stedman's, Dorland's, and American Heritage dictionaries are resources for determining the appropriate suffix form for adjectives.

- When numbers of persons, things, or groups are referred to, over and under should be replaced by more than and less than. Symbols such as < and > are appropriate to use in tables and figures but not in running text.
- Avoid redundant words.


### 4.14 Em Dash and En Dash

- Use an em dash (-) to set off a break in a sentence. It can also be used to replace parenthetical commas for better emphasis.

For example:

- There has recently been an increase-though opposed fiercely by many people-in alternative education practices.
- Materialism—always wanting something more, something different-is good for the economy but bad for the soul.
- The white sand, the warm water, the sparkling sun-this is what brought them to Fiji.
- Use an en dash (-) in the following instances:
- All Numerical Ranges in Text and Tables

For example:

- The 2005-2007 season was the best of all.
- The objectives have been detailed in Sections 2-7.

Please note that in a span or range with words such as from or between, do not use the en dash. (e.g., He served as president of the board from 1991 to 2002.)

- Numerical Ranges in Reference Citations

For example:
Xxxxxx [19-21] or Xxxxxx ${ }^{19-21}$.

- In Conflict, Relation, or Connection

For example:
Oil-water platform, He-Ne guided laser, dose-response curve, BoseEinstein Theory


[^0]:    $2 \perp_{0 \text { likulogist }}$

    ## INTRODUCTION

    Hepatocellular carcinoma (HCC) is the most common primary liver cancer and the third or fourth leading cause of cancer-related death worldwide [1-3]. Especially in Asia, high incidence of HCC leads to a heavy disease burden and workforce loss for several countries. Although surgery (iiver resection and transplantation) offers a chance of cure, many (up to $85 \%$ ) patients with HCC fail to undergo surgery as an initial treatment for multiple reasons (disease severity, tumor location, comorbidities, patient's choice, etc.) [4]. Most HCC is preceded by liver cirrhosis, complicating and influencing the potential treatment modality and sub-

    SURVIVAL PREDICTABILTY BETWEEN TNM AND BCLCSTAGING IN HCC

    ## Implications for Practice

    - This work demonstrates that the Tumor, Node, Metastasis (TNM) system (8th edition) and the Barcelona Clinic Liver Cancer (BCLC) classification both predict long-term outcome significantly in patients with hepatocellular carcinoma but that the TNM system (8th edition) predicts long-term outcome better than the BCLC classification. For patients treated initially with surgery, BCLC classification outperforms in 8 th edition TNM system in predicting long-term outcome.

